



HAINESPORT TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES

November 30, 2023

4:00 P.M.

This Special meeting is called pursuant to the provisions of the Open Public Meetings Law. The meeting notice was sent to the Burlington County Times on November 6, 2023, and Courier Post on November 7, 2023 and advertised in said newspapers on November 12, 2023, and posted on the website and the bulletin board in the municipal building on November 6, 2023 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **FLAG SALUTE**

2. **ROLL CALL** - present were Mayor Clauss, Committeeman Montgomery, Committeeman Levinson, Committeewoman Gilmore and Committeewoman Evans (by phone). Also present were Township Clerk/Administrator Paula Kosko and Attorney John Gillespie.

3. **MINUTES**

A. **APPROVAL OF REGULAR COMMITTEE MINUTES OF NOVEMBER 9, 2023**

Motion: Committeeman Levinson. Second: Committeeman Montgomery. Abstain: Committeewoman Gilmore. All others yes.

B. **APPROVAL OF EXECUTIVE SESSION MINUTES OF NOVEMBER 9, 2023**

Motion: Committeeman Montgomery. Second: Committeeman Levinson. Abstain: Committeewoman Gilmore. All others yes.

4. **DISCUSSION/PRESENTATION**

A. Voluntary Ethics Training for Elected and Appointed Municipal Officials

Mr. Gillespie addressed the Committee and the attending Planning Board and Environmental Commission members. He discussed common ethical questions that Municipal Officials encounter, including gifts of influence and situations that present a financial or personal conflict. He said most public officials do things for the right reasons. The best policy is to ask the municipal attorney when in doubt. It is better to be safe than sorry. Many questions were asked by the attendees. **Mr. MacLachlan** asked about responsibility of knowing who is involved in a corporate business deals. **Ms. Tyndale** asked about vendors offering sports tickets.

Mayor Clauss announced a 5-minute recess.

5. ORDINANCES

- A. **ORDINANCE 2023-11** – Adopting Redevelopment Plan for Certain Property Known as Block 72.01, Lot 1 and a Portion of Greenwood Avenue Proximate to Block 72.01, Lot 1 (Haines Mobile Park) **(First Reading and Introduction (Public Hearing and Final Adoption December 12, 2023))**

Mr. Gillespie said the date listed in the first paragraph needs to be changed from November 21 to November 30th. **Mr. Montgomery** added that it is really nice that we are doing this. He likes the plan and is happy that no one will have to be relocated for the project.

Motion: Committeeman Montgomery. Second: Committeewoman Gilmore. All yes.

6. RESOLUTIONS

- A. **RESOLUTION 2023-137-11** – Affirming the Township of Hainesport's Civil Rights Policy

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

- B. **RESOLUTION 2023-138-11** – Adopting the Personnel Policies and Procedures Manual / Employee Handbook

Mrs. Evans asked Ms. Kosko about the training for the protection and safe treatment of minors. **Ms. Kosko** answered that Burlco JIF has a remote training module that she can do anytime. The link is on their website.

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

- C. **RESOLUTION 2023-139-11** – Approve a Firefighter into the NJ State Firemen's Association

Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.

7. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

No comments.

8. COMMENTS FROM THE ADMINISTRATOR

No comments.

9. COMMENTS FROM THE SOLICITOR

No comments.

10. COMMENTS FROM THE COMMITTEE

Committeewoman Evans – thanked John Gillespie the interesting training session.

Committeeman Levinson - thanked John Gillespie for the training and hoped everyone had a great Thanksgiving.

Committeewoman Gilmore - thanked John Gillespie for the important information and wished everyone a happy holiday season.

Committeeman Montgomery – also thanked John Gillespie for the ethics training. He attended the New Jersey League of Municipalities along with his colleagues. He went to many courses on a variety of topics and learned a lot. He wished everyone a Merry Christmas and a Happy Hannukah.

Mayor Clauss – reported that the Copsetta Toy Drive was a huge success. Our tree lighting event is postponed due to weather. It is now December 8th. The Fire Department is collecting for Toys for Tots at the Township. There will be a guest Mayor joining us at the December 12th meeting. He is a 7th grader from Hainesport School. He will spend some time inspecting our Public Works equipment and help run our meeting.

11. **BILL LIST**

Motion: Committeewoman Gilmore. Second: Committeeman Montgomery. All yes.

Ms. Kosko announced that Closed Session was not needed tonight.

12. **EXECUTIVE SESSION**

~~A. **RESOLUTION 2023-140-11** Resolution to Enter into Executive Session~~

~~1. **Public Safety / Attorney Client Privilege**~~

13. **ADJOURNMENT @ 5:10 P. M.**

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

Respectfully Submitted,

Paula L. Kosko

Administrator/Municipal Clerk

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA