



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION MINUTES
JANUARY 4, 2022
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 4, 2022 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 6, 2021 and advertised in said newspapers on January 8, 2021, and January 9, 2021 respectively posted on the website and the bulletin board in the municipal building on January 9, 2021 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Gerard Clauss (Oath administered by Paula Kosko)
6. **ROLL CALL** - present were Committeewoman Gilmore, Committeeman MacLachlan, Committeeman Levinson, Committeeman Clauss, Committeeman Montgomery and Township Clerk Paula Kosko.
7. **APPOINTMENT RESOLUTIONS**

2022-1-1 Appoint Mayor, Chairman of Township Committee
Bruce MacLachlan

Oath of Office (administered by Paula Kosko)

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

2022-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee
Gerard Clauss

Oath of Office (administered by Paula Kosko)

Motion: Committeeman Montgomery. Second: Committeeman Levinson. All yes.

2022-3-1 Appoint Liaison & Deputy Committee Persons

Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.

2022-4-1 Authorizing Various Professional Appointments and Contracts

Township Auditor:	Robert Nehila	Bowman & Company, LLP
Township Solicitor:	John C. Gillespie	Parker McCay, P. A.
Township Engineer:	Martin G. Miller	Alaimo Group
Township Special/Conflict Projects Engineers:	Wendell Bibbs	Remington & Vernick
Township Planner:	Scott Taylor	Taylor Design Group
Bond Counsel:	Craig Gargano Mariana Diosa-Gomez	Parker McCay, P. A.
Affordable Housing Attorney:	John C. Gillespie	Parker McCay, P. A.
Labor Attorney:	Susan S. Hodges	Parker McCay, P. A.
Conflict Attorney:	Doug Heinold	Raymond, Coleman & Heinold, LLP
Animal Control:	NJ Animal Control Services, LLC	
Affordable Housing Planner	Randy Gottesman	CGP&H
Affordable Housing Administrative Agent		CGP&H

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

2022-5-1 Appoint Risk Management Consultant – T. C. Irons Agency

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

2022-6-1 Joint Land Use Board Governing Body Class I through IV and Alternate Members

Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.

2022-7-1 Environmental Commission -
3-year Term Expiring 12/31/2024 – Letitia Kelly
3-year Term Expiring 12/31/2024 – Roger Hessel

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

2022-8-1 Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

2022-9-1 Appoint Deputy Clerk – Tara Wicker

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

2022-10-1 Appointing a Public Agency Compliance Officer – Paula L. Kosko

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

2022-11-1 Appointing a Qualified Purchasing Agent – Paula Kosko

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

2022-12-1 Adopting Committee Dates

2022-13-1 Naming Official Newspapers

2022-14-1 Establishing Township Holidays

2022-15-1 Authorization of Committee Before Encumbering Expenses

2022-16-1 CFO Notification of all Appointments which Obligate Township to Expend Funds

2022-17-1 Adopting Cash Management Plan

2022-18-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

2022-19-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2022-20-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2022-21-1 Depository of Funds

2022-22-1 Establishing the \$250 Petty Cash Fund

2022-23-1 Authorizing Check Signers

2022-24-1 Authorizing State Contract and County Contract for Purchases

2022-25-1 Designate Primary Care Physician for Employees

2022-26-1 Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage
Assessments

2022-27-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2022-28-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2022-29-1 Closing Municipal Complex Fields on Certain Dates

2022-30-1 Appointing Recreation Commission Members – Elizabeth Laliberte-DiBenedetto

2022-31-1 Appointing Emergency Management Coordinator and Deputy – William
Challender and George Myers

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

9. COMMENTS FROM THE PUBLIC

Anna Evans, 63 Parry Drive (online) – congratulated the Mayor and Deputy Mayor on their appointments.

10. COMMENTS FROM THE COMMITTEE

Committeeman Levinson said being on the Committee is an amazing experience. He is proud of the Committee, employees, professionals, volunteers, fire and emergency personnel. He thanked them for their service to Hainesport. He congratulated our new Mayor and Deputy Mayor. He also thanked Leila Gilmore for her work last year as Mayor.

Committeewoman Gilmore congratulated Bruce and Gerry.

Committeeman Montgomery congratulated Bruce and Gerry and thanked Leila for doing a super job as Mayor. He loves being part of the Committee and serving Hainesport. Everyone does an incredible job here.

Committeeman Clauss said it is humbling to be elected and he appreciates being appointed Deputy Mayor. Hainesport is a great town and he thanked the residents.

Mayor MacLachlan said he remembers when Route 38 was a two lane road and the town was quite rural. Now we have affordable housing and warehouse developments. He had a breakfast with some of the surrounding town mayors last week. He heard how other towns have hundreds of units of affordable housing being court ordered by Builder's Remedy suits. He commended the Committee for having the courage to handle our obligation. He congratulated Paula Kosko and John Gillespie for their handling of the issue. We have yet to see if the proposed development will pass muster, but we have eliminated Builder's Remedy suits for now that would cause us to have to add on to the school.

The past Committee has entered into some agreements with commercial ratables. Somewhere around \$20 million will be added to our tax base over 30 years with more to come. We do not want to see Hainesport turned into a big warehouse town. What is planned should be plenty. There will be big issues for 2022 and he looks forward to working with the Committee to solve them. He thanked everyone for having the trust in him to be Mayor and hopes he lives up to the expectations this year.

11. **BENEDICTION** – William Lynch

12. **ADJOURNMENT OF REORGANIZATION MEETING @ 7:06 P.M.**

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

Respectfully Submitted,

Paula L. Kosko

Administrator/Municipal Clerk

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Township Committee Reorganization Meeting
January 4, 2022
6:30 pm

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

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Access Code: 485-273-445

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2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

*Public questions or comments may not be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.