

**HAINESPORT TOWNSHIP COMMITTEE  
REORGANIZATION MINUTES  
JANUARY 3, 2017  
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2017 was included in a meeting notice sent to the Burlington County Times and Courier Post on January 11, 2016 and January 14, 2016 and advertised in said newspapers on January 13, 2016 and January 19, 2016, respectively posted on the bulletin board in the municipal building on January 19, 2016 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1. **CALL TO ORDER** – by Township Clerk Amy Cosnoski.
2. **FLAG SALUTE**
3. **Oath of Office to:** New Committee Members Leila Gilmore and Frank Masciocchi were sworn in by Township Clerk, Amy Cosnoski
4. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman Masciocchi, Committeeman Dickinson, Committeeman Fitzpatrick and Committeeman Porto. Also present was Township Clerk Amy Cosnoski.
5. **RESOLUTIONS**

1. **2017-1-1** Appoint Mayor, Chairman of Township Committee – Anthony D. Porto, II

**Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore.  
All yes.**

**Mayor Porto** gave an acceptance speech thanking everyone who helped him in the past and looked forward to the future of his term.

***Oath of Office***

**Mayor Porto** announced that we had a distinguished dignitary in the audience tonight. Freeholder Ryan Peters from the Burlington County Board of Chosen Freeholders was in attendance tonight.

2. **2017-2-1** Appoint Deputy Mayor, Vice Chairman of Township Committee – Frank Masciocchi

**Motion: Committeeman Fitzpatrick. Second: Committeeman Dickinson. All yes.**

*Oath of Office*

3.      **2017-3-1**      Appoint Liaison & Deputy Committee Persons

Public Safety – Liaison – Michael Dickinson

Public Safety – Deputy – Michael Fitzpatrick

Construction/Code Enforcement – Liaison – Frank Masciocchi

Construction/Code Enforcement – Deputy – Leila Gilmore

Administration – Liaison – Anthony Porto

Administration – Deputy – Frank Masciocchi

Finance – Liaison – Anthony Porto

Finance – Deputy – Michael Fitzpatrick

Public Works – Liaison – Leila Gilmore

Public Works – Deputy – Frank Masciocchi

Economic Development – Liaison – Anthony Porto

Economic Development – Deputy – Leila Gilmore

Hainesport Education Foundation - Liaison – Michael Fitzpatrick

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick.  
All yes.**

4.      **2017-4-1**      Appoint Senior Citizens Committee (2) –

Liaison – Leila Gilmore

Deputy – Frank Masciocchi

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi.  
All yes.**

5.      **2017-5-1**      Adopting Committee Dates – Mayor Porto changed the meeting start time to 7:00 P.M.

**Motion: Deputy Mayor Masciocchi. Second: Committeewoman Gilmore. All yes.**

6.      **2017-6-1**      Naming Official Newspapers

**Motion: Deputy Mayor Masciocchi. Second: Committeewoman Gilmore. All yes.**

7. **2017-7-1** Establish Township Holidays – Mayor Porto stated that Easter Monday will be eliminated from the holidays.

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi. All yes.**

**At this time Mayor Porto entertained a motion to approve the following Resolution item numbers:**

**23. 2017-23-1** Authorization of Committee Before Encumbering Expenses

**24. 2017-24-1** CFO Notification of All Appointments which Obligate Township to Expend Funds

**25. 2017-25-1** Cash Management Plan

**26. 2017-26-1** Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

**27. 2017-27-1** Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

**28. 2017-28-1** Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township

**29. 2017-29-1** Depository of Funds TD Bank Beneficial ABCO

**30. 2017-30-1** Establish the CFO \$250 Petty Cash Fund

**31. 2017-31-1** Authorized Check Signers

**32. 2017-32-1** Authorizing State Contract and County Contract for Purchases

**33. 2017-33-1** Designate Primary Care Physician for Employees

**35. 2017-35-1** Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage Assessments

**36. 2017-36-1** Authorizing Tax Collector to Refund or Apply Credits for Taxes

**37. 2017-37-1** Authorizing Tax Collector to Mail Notice for Tax Sales

**38. 2017-38-1** Closing Municipal Complex Fields on Certain Dates

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi. All yes.**

**Motion: Deputy Mayor Masciocchi. Second: Committeeman Dickinson. All yes.**

10.     **2017-10-1**     Appointment of Township Solicitor – John Gillespie

**Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Masciocchi. All yes.**

11.     **2017-11-1**     Appointment of Township Bond Counsel – Capehart and  
Scatchard

**Motion: Deputy Mayor Masciocchi. Second: Committeeman Dickinson. All yes.**

12.     **2017-12-1**     Appointment of Township Auditor – Bowman and  
Company

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

13.     **2017-13-1**     Appointment of Township Engineer – Alaimo Engineering

**Motion: Committeeman Fitzpatrick. Second: Committeeman Dickinson. All yes.**

14.     **2017-14-1**     Appointment of Council on Affordable Housing  
Special Counsel – Capehart and Scatchard

**Motion: Deputy Mayor Masciocchi. Second: Committeewoman Gilmore. All yes.**

15.     **2017-15-1**     Appoint Risk Management Consultant – T C Irons

**Motion: Committeeman Fitzpatrick. Second: Committeeman Dickinson. All yes.**

16.     **2017-16-1**     Appoint Employment Practices Liability  
Attorney – Armando Riccio

**Motion: Deputy Mayor Masciocchi. Second: Committeeman Dickinson. All yes.**

17.     **2017-17-1**     Resolution Authorizing the Appointment of Conflict  
Counsel for 2017 – Capehart and Scatchard

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi. All yes.**

18.     **2017-18-1**     Appoint Members of Joint Land Use Board  
Class I – Mayor Designate – Anthony Porto, II  
Class II - Official of Municipality – Vacant

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

19.     **2017-19-1**     Joint Land Use Board Governing Body  
                            Class III – Committee Member – Leila Gilmore

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi. All yes.**

20.     **2017-20-1**     Joint Land Use Board  
                            Class IV – 4 year term expiring 12/31/2018- Gerald Clauss  
                            Class IV – 4 year term expiring 12/31/2020- H. Krollfeifer

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

21.     **2017-21-1**     Class IV – Alternate #1, 3, 4  
                            #1 2 year term expiring 12/31/2017 – Irene Baggio  
                            #3 2 year term expiring 12/31/2018 – Vacant  
                            #4 2 year term expiring 12/31/2018 – Vacant

**Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.**

22.     **2017-22-1**     Environmental Commission -  
                            3 year term expiring 12/31/2019 – Paula Uhland

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

34.     **2017-34-1**     Appoint Joint Insurance Fund Commissioner –  
                            Alternate Fund Commissioner – Donna Kilburn  
                            Claims Coordinator - Donna Kilburn  
                            Safety Coordinator – Vacant

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

39.     **2017-39-1**     Appointment to Recreation Commission  
                            3 year term expiring 12/31/2019 – Paula Tiver, Leila  
                            Gilmore

**Motion: Deputy Mayor Masciocchi. Second: Committeeman Fitzpatrick. All yes.**

40.     **2017-40-1**     Resolution Appointing a Public Agency Compliance  
                            Officer – Amy Cosnoski

**Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Masciocchi. All yes.**

41.     **2017-41-1**     Resolution Awarding a Contract for Animal Control to-  
New Jersey Animal Control

**Motion: Committeeman Dickinson. Second: Deputy Mayor Masciocchi. All yes.**

42.     **2017-42-1**     Resolution Appointing Registrar  
3 year term expiring 12/31/2019 – Paula Tiver

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

43.     **2017-43-1**     Resolution Appointing Deputy Registrar  
3 year term expiring 12/31/2019 – Sharon A. Deviney

**Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.**

**Mayor Porto** asked for a motion to amend the agenda to include some correspondence that has just been received.

**Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes.**

**Mayor Porto** read a letter from Township Administrator, Leo Selb, advising the committee that he was giving his two weeks' notice. His last day of employment will be Sunday, January 15, 2017.

**Motion: Committeeman Fitzpatrick. Second: Committeeman Dickinson. All yes.**

## 6.           **COMMENTS FROM THE PUBLIC**

**Catherine McNelis, 407 Bischoff Avenue** – congratulated the two new committee members and said she hopes they do a better job than has been done in the past. Commented on a meme done by the now appointed Mayor Porto. Commented on her displeasure in the prior election and how things were done.

**Anna Evans, 63 Parry Drive** – congratulated Mrs. Gilmore and Mr. Masciocchi on their elections and also Mr. Masciocchi on his appointment as Deputy Mayor and hopes they stand up to their campaign promises. Expressed her displeasure of Mr. Porto being appointed Mayor and feels it is not appropriate due to his past behavior during the election.

**Kathy Parker, 1819 Creek Road** – requested clarification on the meeting time start and it was noted they will start at 7:00 pm and also requested clarification on the Joint Land Use Board appointments and Recreation Commission appointments, it was noted that what was on the draft resolution was an error or had been changed and the final resolutions would be

corrected. Ms. Parker congratulated the new Committee Members and expressed concern about the others.

**Irene Baggio, 177 Merion Court** – congratulated the new Committee Members.

Questioned the resolution appointing her to the Joint Land Use Board and it was noted again, the draft resolutions would be corrected to reflect the correct term ending dates. Ms. Baggio commented on this being a new year and would like to see the residents give their support to the committee so they can do their job in the best interest of the Township.

## **8. COMMENTS FROM THE COMMITTEE**

**Committeewoman Gilmore** said unfortunately she started getting sick yesterday so her voice is not quite what it was. She wanted to thank all the voters of Hainesport for electing her to the township committee. Mrs. Gilmore gave a small acceptance speech to the audience that thanked everyone for their confidence in her to be elected and hopes with the election behind us everyone can come together and move forward on the path of fiscal responsibility and good government. Mrs. Gilmore noted she is available to discuss anything, is always willing to listen and knows it is a big job and will do her best.

**Deputy Mayor Masciocchi** thanked everyone who came out to vote and said he appreciates the support he received and is grateful for all the hard work from the people that helped with his campaign. He thanked his wife and daughter for their support throughout this. Mr. Masciocchi noted it is a small town and there is no reason we can't get along and there are young people getting involved which is a good thing. Believe there is no reason we should be excited and optimistic again and thanked everyone.

**Committeeman Dickinson** congratulated Leila Gilmore and Frank Masciocchi and said he looks forward to working with them. As Mrs. Baggio and Committeeman Masciocchi said, this is a great town, we all know each other. The history in this town is amazing and it is unreal the people that you meet who have been here 70 years or more. He wished Mayor Porto good luck and hopes the town can move forward.

**Committeeman Fitzpatrick** welcomed Committeewoman Gilmore and Committeeman Masciocchi aboard and looks forward to working with them as well as the new Solicitor and Clerk. Wished Mayor Porto good luck.

**Mayor Porto** thanked the committee and the community for placing their trust in him and is looking forward to doing great things for the town. He said he truly cares about the town believes they will do many great things to set good policies in place to keep Hainesport's quality of life at a high level and keep property taxes under control.

## **9. ADJOURNMENT @ 7:46 P.M.**

**Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Masciocchi. All yes.**

**Respectfully submitted,**

**Amy P. Cosnoski, RMC, Township Clerk**