



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION MINUTES
JANUARY 5, 2021
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 5, 2021 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 8, 2020 and advertised in said newspapers on January 10, 2020, and January 11, 2020 respectively posted on the bulletin board in the municipal building on January 9, 2020 and has remained continuously posted as required under the Statute. Instructions for internet access of the meeting was posted on our website, bulletin boards and main doors the Friday before the meeting and advertised in the Burlington County Times and Courier Post on October 20, 2020. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** – by Township Clerk Paula Kosko at 6:39 P.M.
2. **FLAG SALUTE** – Led by Hainesport Troop #5 Eagle Scout Candidate Daniel Nichols
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**

1. Bruce Levinson (oath administered by Bruce MacLachlan)
2. Ken Montgomery (oath administered by Bruce MacLachlan)

Administrator Kosko read the summation of online meeting guidelines.

6. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman MacLachlan, Committeeman Levinson, Committeeman Clauss, Committeeman Montgomery and Township Clerk Paula Kosko.
7. **APPOINTMENT RESOLUTIONS**

2021-1-1 Appoint Mayor, Chairman of Township Committee
Leila Gilmore

Oath of Office (administered by Frank Masciocchi, Esquire)

Motion: Committeeman MacLachlan. Second: Committeeman Clauss. All yes.

2021-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee
Bruce MacLachlan

Oath of Office (administered by Paula Kosko)

Motion: Mayor Gilmore. Second: Committeeman Clauss. All yes.

At this point, a Presentation was added.

Eagle Scout Candidate Danny Nichols explained his project to the Committee. He wants to have banners created to honor Hainesport Veterans and have them displayed at the Municipal Park on the light poles. The banners will have the Veteran's picture, years of service and sponsor listed. They will cost \$150 each and can be paid for by family members or company sponsors. He would like to do 24 banners. He needs help getting the word out. He has posted the information on the website and Hainesport Happenings and will be putting flyers out around town that include his contact information. The deadline is May 1, 2021.

2021-3-1 Appoint Liaison & Deputy Committee Persons

Public Safety Liaison – Gerard Clauss
Public Safety Deputy – Bruce Levinson

Construction/Code Enforcement Liaison – Gerard Clauss
Construction/Code Enforcement Deputy - Bruce MacLachlan

Administration Liaison – Leila Gilmore
Administration Deputy – Bruce MacLachlan

Finance Liaison – Leila Gilmore
Finance Deputy – Ken Montgomery

Public Works Liaison – Gerard Clauss
Public Works Deputy – Bruce MacLachlan

Economic Development Liaison – Leila Gilmore
Economic Development Deputy – Bruce MacLachlan

Hainesport Education Foundation Liaison – Ken Montgomery

Senior Citizens Club Liaison – Leila Gilmore

Board of Chosen Freeholders Liaison– Gerard Clauss

Environmental Commission Liaison – Bruce Levinson

Recreation Commission Liaison – Bruce Levinson

Motion: Committeeman Levinson. Second: Committeeman MacLachlan. All yes.

2021-4-1 Authorizing Various Professional Appointments and Contracts
Township Auditor: Robert Nehila Bowman & Company, LLP

Township Solicitor:	John C. Gillespie	Parker McCay, P. A.
Township Engineer:	Martin G. Miller	Alaimo Group
Township Special/Conflict Projects Engineers:	Christopher Noll	Environmental Resolutions, Inc.
	Wendell Bibbs	Remington & Vernick
	Fred Turek	Turek Consulting, LLC
Township Planner:	Scott Taylor	Taylor Design Group
Bond Counsel:	Alexis Batton	Parker McCay, P. A.
Affordable Housing Attorney:	John C. Gillespie	Parker McCay, P. A.
Labor Attorney:	Susan S. Hodges	Parker McCay, P. A.
Conflict Attorney:	Doug Heinold	Raymond, Coleman & Heinold, LLP
Animal Control:	NJ Animal Control Services, LLC	
Affordable Housing Planner	Randy Gottesman	CGP&H
Affordable Housing Administrative Agent		CGP&H

Motion: Committeeman MacLachlan. Second: Committeeman Levinson. All yes.

2021-5-1 Appoint Risk Management Consultant – T. C. Irons Agency

Motion: Committeeman Levinson. Second: Committeeman MacLachlan. All yes.

2021-6-1 Joint Land Use Board Governing Body Class I through IV and Alternate Members

Class I	1-year term expiring 12/31/2021 – Leila Gilmore
Class II	1-year term expiring 12/31/2021 – Paula L. Kosko
Class III	1-year term expiring 12/31/2021 – Bruce MacLachlan
Class IV	4-year term expiring 12/31/2024 – Pat Tricocci
Class IV	Alternate #1 – Fill 2-year term expiring 12/31/2021 – Richard Bradley
Class IV	Alternate #3 – 2-year term expiring 12/31/2022 – Bianca Cuniglio
Class IV	Alternate #4 – 2-year term expiring 12/31/2022 – Chris Murphy

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

2021-7-1 Environmental Commission -
3-year Term Expiring 12/31/2023 – Merilee Torres

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

2021-8-1 Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

2021-9-1 Appoint Deputy Clerk – Tara Wicker

Motion: Committeeman Montgomery. Second: Committeeman Levinson. All yes.

2021-10-1 Appointing a Public Agency Compliance Officer – Paula L. Kosko

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

2021-11-1 Appointing a Qualified Purchasing Agent – Paula Kosko

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

2021-12-1 Adopting Committee Dates

2021-13-1 Naming Official Newspapers

2021-14-1 Establishing Township Holidays

2021-15-1 Authorization of Committee Before Encumbering Expenses

2021-16-1 CFO Notification of all Appointments which Obligate Township to Expend Funds

2021-17-1 Adopting Cash Management Plan

2021-18-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

2021-19-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2021-20-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2021-21-1 Depository of Funds

2021-22-1 Establishing the \$250 Petty Cash Fund

2021-23-1 Authorizing Check Signers

2021-24-1 Authorizing State Contract and County Contract for Purchases

2021-25-1 Designate Primary Care Physician for Employees

2021-26-1 Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage Assessments

2021-27-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2021-28-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2021-29-1 Closing Municipal Complex Fields on Certain Dates

2021-30-1 Appointing Recreation Commission Members – Donna Casey and Elizabeth Laliberte-DiBenedetto

Motion: Committeeman MacLachlan. Second: Committeeman Clauss. All yes.

9. COMMENTS FROM THE PUBLIC

Anna Evans, 63 Parry Drive – congratulated Leila Gilmore for being chosen as Mayor.

Ted Costa, 81 Parry Drive – wished all on the Committee congratulations and a Happy New Year.

H. Krollfeifer, 23 Easton Way – thanked the Committee for letting him be on the Joint Land Use Board.

Kathy Newcomb, Construction & Zoning Officer – congratulated the Committee and Mrs. Gilmore. She looks forward to working with them.

William Lynch, 1501 Tasker Ave. – thanked H. Krollfeifer for his service on the Joint Land Use Board. **Mr. Krollfeifer** said he did not retire, he was not reappointed. **Ms. Kosko** explained that his reappointment is on the resolution, it is just not on the Agenda. He is still on the Joint Land Use Board. Mr. Lynch then gave the Benediction.

10. COMMENTS FROM THE COMMITTEE

Committeeman Levinson – congratulated his running mate Ken Montgomery and thanked Jim Horowitz and David Moats for running a great campaign. He thanked all their supporters and those who did not vote for them. He plans to represent all of Hainesport. He also thanked his wife for her support. The residents put their faith in the Committee to do good things for the town and that is what he intends to do.

Committeeman MacLachlan – acknowledged all the family members in attendance as well as Mr. and Mrs. Lynch, Frank Masciocchi, Lee Schneider, Ted Costa, Ritchie Matera, H. Krollfeifer, Marty Miller, Anna Evans, Paula Tiver and Kathy Newcomb. He noted that we have a building run by women. He congratulated Leila Gilmore on becoming Mayor.

Committeeman Montgomery – said he was humbled and honored to be elected to the Committee. He has lived in Hainesport 26 years and never thought he would take the step to run for the Committee. He thanked his wife and girls for their support and help. He thanked H. Krollfeifer for being the Treasurer for his and Bruce Levinson’s campaign. He is from the same hometown as Bruce Levinson, Willingboro, and they went to the same high school, but did not know each other at the time. It was a pleasure running with him and he looks forward to serving with him. He congratulated Leila Gilmore, Bruce MacLachlan and Gerry Clauss. He acknowledged Ted Costa, Lee Schneider and Frank Masciocchi. He thanked those that had voted for him and Bruce and those that did not. He stated that when you are working with local government, it is not so much about politics, but about what is best for the people of Hainesport. He said it is truly in his heart to do so.

Committeeman Clauss – thanked everyone for coming and congratulated Bruce Levinson, Ken Montgomery, Bruce MacLachlan and Leila Gilmore on their appointments.

Mayor Gilmore – welcomed all to the meeting, acknowledging Bill Lynch, Dan Nichols, Frank Masciocchi, Ted Costa, H. Krollfeifer, and Lee Schneider. She congratulated Bruce Levinson and Ken Montgomery on being elected to the Township Committee. She said she was humbled and honored to represent the citizens of Hainesport as their Mayor. She accepts the responsibilities that this office and public service bring. She values the trust placed in her by the people of Hainesport when they voted her into office and the Committee when they voted her in as Mayor. She takes great pride in this honor. She promises to do her best to be worthy of the trust. She also promises to continue to dedicate her time, effort and open mindedness along with her love of this community to guide her to make the best decisions for our town. Working together we will keep check on the finances, protect our assets and encourage business. She will listen to all ideas and concerns brought to her attention. She congratulated all the professionals on their appointments. She thanked all the volunteers for their time. She wants the people of Hainesport to listen to one another to pursue mutual goals. If we work together as a community, we will sustain our vision for Hainesport. As Mayor, she commits to citizen participation and civility.

11. ADJOURNMENT OF REORGANIZATION MEETING @ 7:20 P.M.

All yes.

Respectfully Submitted,

Paula L. Kosko

Administrator/Municipal Clerk

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA