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HAINESPORT TOWNSHIP COMMITTEE MINUTES

November 10, 2020

7:00 P.M.

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 10, 2020 was included in a meeting notice sent to the Burlington County Times and Courier Post on January 8, 2020 and advertised in said newspapers on January 10, 2020, and January 11, 2020 respectively posted on the bulletin board in the municipal building on January 9, 2020 and has remained continuously posted as required under the Statute. Instructions for internet access of the meeting was posted on our website, bulletin boards and main doors the Friday before the meeting and advertised in the Burlington County Times and Courier Post on October 20, 2020. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. CALL TO ORDER

2. FLAG SALUTE

1. **ROLL CALL** - present were Mayor MacLachlan, Committeewoman Schneider, Committeeman Costa and Committeewoman Gilmore. Also present were Township Clerk/Administrator Paula Kosko and Attorney John Gillespie. Committeeman Clauss was absent.

2. MINUTES

A. APPROVAL OF REGULAR COMMITTEE MINUTES OF OCTOBER 13, 2020

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

3. REPORTS

- A. **Tax Collector** – October 2020
- B. **Code Enforcement** – October 2020
- C. **Fire Official** – October 2020
- D. **Construction** – October 2020
- E. **Emergency Services Reports** – October 2020

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider. All yes.

4. **DISCUSSION/PRESENTATION**

- A. Introduction of New Hainesport Emergency Squad Members/State of the Squad
The introduction was postponed until next month due to a scheduling conflict.
- B. Request from Resident Vanessa Kline of Batona Trail Races to Host 24-hour Endurance Run at Hainesport Municipal Park 9am 12/31/20 until 9am 1/1/21

Administrator Kosko explained that this is a 24-hour endurance run that will utilize our paved trail. This will attract endurance runners from all over the country. The organization will donate 10% of their registration fee of \$200 per runner to a charity of the Municipality's choice. Ms. Kosko recommended the Hainesport Volunteer Fire Company. The Governing Body agreed with her recommendation.

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

5. **COMMENTS FROM THE PUBLIC – Agenda items only** **(Comments are limited to 5 minutes)**

No comments

6. **ORDINANCES**

- A. **ORDINANCE 2020-8** – Comprehensive Ordinance Amending the Township Code as Part of the Township's Codification Process **(First Reading and Introduction) (Public Hearing and Final Adoption December 8, 2020)**

Mr. Gillespie stated that this Ordinance is a continuation of Ordinance 2020-7, addressing Chapters 85 – 161 of Hainesport's Code Book. It is a matter of cleaning up old Ordinances, changing language to reflect current terminology or statutory requirements and it repeals things that no longer apply to Hainesport.

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

7. **RESOLUTIONS**

RESOLUTION 2020-160-11 – Authorizing Cancellation of Outstanding Checks

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

- B. **RESOLUTION 2020-161-11** – Authorizing and Directing the Hainesport Township Joint Land Use Board to Cause a Preliminary Investigation to be Made Pursuant to New Jersey Local Redevelopment and Housing Law as to Whether a Certain Area Located at the Corner of County Route 537 (Marne Highway) and Route 541 is a "Non-Condemnation Area in Need of Rehabilitation"

Mr. Gillespie asked that this Resolution be corrected to say “Areas in Need of Rehabilitation” instead of Redevelopment. **Mayor MacLachlan** agreed.

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider. All yes. Committeeman Costa abstained.

C. **RESOLUTION 2020-162-11** – Resolution Authorizing Grant Application for FY2021 Community Development Block Grant (preceded by Public Hearing)

Ms. Kosko explained that every two years we are eligible to apply for this Grant. We have used it for sidewalks and curbing in the past. This project will benefit the whole community by removing the front playground at the Municipal Building and replacing it with a 100% ADA compliant playground. This Grant is up to \$85,000 and we will use it for the new “poured in place” surface to match the side part of the playground. The plan is to remove the old playground, install a brand new ADA compliant playground through the 2019 Municipal Park Grant and then apply for CDBG funding to pay for up to \$85,000 of the “poured in place” surface material. The Grant application is due December 18th. **Mr. Gillespie directed the Mayor to open Public Hearing on this Resolution. No comments for the public hearing were made.**

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

D. **RESOLUTION 2020-163-11** – Authorizing the Hainesport Volunteer Fire Company to Conduct a Christmas Tree Sale Fundraiser

Mayor MacLachlan asked where the sale would be held. Colleen Hargrove and Barbara Allen from the Fire Company answered ‘at the Firehouse’. **Ms. Kosko** added that in that residential zone it is not a permitted use, but because it is Hainesport’s Fire Company and it is a fundraiser, we are asking to make an exception by resolution. **Mrs. Gilmore** asked where the trees will be located. The ladies said they would only be in the parking lot by the firehouse from November 27 until sold out. **Mayor MacLachlan** said it will be nice to see some Christmas spirit in town.

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

8. **BUSINESS**

A. Approval of Business Licenses (See Attached)

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider. All yes.

9. **COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)**

Albert Skwarlo, 117 New Jersey Avenue – asked if there was any help for seniors with their taxes. He would like his school taxes frozen. **Mr. Gillespie** said we cannot modify the state tax law. He added that we are only a conduit to collect school tax dollars, these are not the Township’s taxes. **Ms. Kosko** said Township taxes are only 13.9% of the tax bill. **Mayor MacLachlan** said we have nothing to do with setting the school taxes.

10. COMMENTS FROM THE ADMINISTRATOR

Ms. Kosko said that the Township is responding to some new Executive Orders from the Governor. Executive Order #192 mandates all employees to complete a daily health assessment form and record the results. We started the assessments on November 5th as directed. Executive Order #194 requires restaurants and bars to close their indoor facilities at 10 pm. The outdoor facilities are ok after 10 pm and the expansion permits allowing alcohol sales outside of the restaurant/bars has been extended until March of 2021. There is a \$10 fee to the State to apply for the extension, which she has communicated to the two restaurants that took advantage of the initial expansion permits. Our Ordinance 2020-5 covers this extension, so we do not have to pass anything additional for this to happen.

11. COMMENTS FROM THE SOLICITOR

Mr. Gillespie updated the Committee on the 104 N. Cumberland Avenue situation. He said the matter was supposed to go to trial on November 16th, but US Bank has sold the house to which has delayed the process. Now there is a Status Conference scheduled for January 21, 2021.

12. COMMENTS FROM THE COMMITTEE

Miss Schneider congratulated Ken Montgomery and Bruce Levinson on their election victory for the two open Township Committee seats. She also said Jim Horowitz and Dave Moats ran a stellar campaign. She wished everyone a Happy Veterans Day and Happy Thanksgiving.

Mrs. Gilmore reminded everyone that the Veterans Appreciation Luncheon would be held on Wednesday and they were still accepting cards and memorabilia for the event. Story time will be held at the Street Center 10 am to 11 am on November 13th for 2 ½ to 5 year olds. The Tree Lighting Event will be held at 6:30 pm on December 4th outside at the Pavilion. December 11th will kick off the Gingerbread House Contest. Entries must be dropped off at the Street Center by December 12th. Residents can view the houses and vote for their favorites. The Holiday House Decorating Contest will be judged December 19 – 21. The theme is ‘We Need a Little Christmas’. The forms to enter are available on the website. Have a Happy Thanksgiving.

Mr. Costa congratulated Ken Montgomery and Bruce Levinson and wished them best of luck. He stated that the Presidential election is not over yet. He relayed his experience of being on the Trump monitoring team in Reading, Pennsylvania. He felt he did not have adequate access to check signatures and observe the counters. He registered a complaint with the supervisor there and suggested a video camera would be useful to monitor these counts.

Mayor MacLachlan said he looked forward to the Veterans Luncheon on Wednesday.

13. BILL LIST

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

14. EXECUTIVE SESSION

A. RESOLUTION 2020-164-11 - Resolution to Enter into Executive Session

1. Personnel

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Motion to re-enter open meeting

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

Ms. Kosko said we need a motion to authorize **Mr. Gillespie** to prepare the Resolution discussed in Closed Session.

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

17. ADJOURNMENT @ 8:03 P. M.

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Respectfully Submitted,

Paula L. Kosko

Paula L. Kosko, RMC

Municipal Clerk/Administrator

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA