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HAINESPORT TOWNSHIP COMMITTEE MINUTES

**April 10, 2018
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 10, 2018 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 8 , 2018 and advertised in said newspapers on January 11 , 2018, respectively posted on the bulletin board in the municipal building on January 8, 2018 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** – by Mayor Masciocchi at 7:00 P. M.
2. **FLAG SALUTE**
3. **ROLL CALL** – present were Committeewoman Gilmore, Committeewoman Schneider, Committeeman Costa and Mayor Masciocchi. Also present were Township Administrator/Clerk Paula Kosko and Stephen Luttrell who was in for Township Attorney John Gillespie. Absent tonight was Committeeman Fitzpatrick.
4. **MINUTES**
 - A. **APPROVAL OF SPECIAL COMMITTEE MINUTES OF MARCH 5, 2018**
 - B. **APPROVAL OF EXECUTIVE SESSION MINUTES OF MARCH 5, 2018**
 - C. **APPROVAL OF REGULAR COMMITTEE MINUTES OF MARCH 13, 2018**
 - D. **APPROVAL OF EXECUTIVE SESSION MINUTES OF MARCH 13, 2018**

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore.
All yes.
5. **REPORTS**
 - A. **Tax Collector** – March 2018, 1st Quarter Ending March 2018
 - B. **Code Enforcement** – March 2018
 - C. **Fire Official** – March 2018
 - D. **Construction** – March 2018
 - E. **Emergency Services Reports** - March 2018

**Motion to approve the minutes and spread the minutes across the minutes:
Committeeman Costa. Second: Committeewoman Schneider. All yes.**

6. DISCUSSION/PRESENTATION

A. Burlington County Energy Program - Stacia Scaduto, Commercial Utility Consultants

Ms. Scaduto gave a presentation for the committee and the audience to explain the policy of how the program works. After the presentation she read off some commonly asked questions and gave the answers. Mr. Costa asked some questions about who provided the service to the residents and Ms. Scaduto answered that Tri-Eagle is the energy supplier. She said the program contract is through November, 2019 and then there will be another auction to see who would be supplying the service. Ms. Schneider asked if it is only for residents and was answered in the affirmative. Mr. Napoli of 120 Paisley Place asked if the savings is only 3% and was answered it will only be that. Mayor Masciocchi thanked Ms. Scaduto for giving the presentation and Ms. Schneider for inviting her to the meeting.

B. Ethics Policy

Mayor Masciocchi explained that he requested that this policy be on the agenda to remind and inform everyone that there is an NJ State Ethics Policy that governs public officials in terms of what they can and cannot do. The public certainly should be aware of that. If there are any complaints about the elected or appointed officials and employees, people should be able to bring them to the governing body's attention or take them directly to the local Finance Board. Public officials are here to serve, not to ingratiate ourselves. The best way to serve in any organization is with good oversight. That is what the statute provides and that is what the NJ Local Finance Board provides. Mayor Masciocchi wanted to bring that to everyone's attention.

7. ORDINANCES

A. ORDINANCE 2018-3 – Calendar Year 2018 to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) (Public Hearing and Final Adoption)

There were no public comments.

**Motion: Committeewoman Gilmore. Second: Committeewoman Schneider.
All yes.**

B. ORDINANCE 2018-4– Amend Ordinance 2017-1, Which Amended the Code of the Township of Hainesport, County of Burlington, State of New Jersey Eliminating Healthcare Benefits from Members of the Governing Body (Public Hearing and Final Adoption)

Mayor Masciocchi noted that there is a correction to that ordinance and it does not change the spirit of the ordinance requiring a re-reading or re-publication of it, but it should say “for eligible current township committee persons”. The words “former and or” will be eliminated. Mayor Masciocchi asked the acting attorney,

Mr. Luttrell, if a motion was needed to do that or if it is fine as stated. Mr. Luttrell said it was fine as is.

Motion: Committeewoman Schneider. Second: Committeeman Costa. All yes.

Ron Napoli, 120 Paisley Place – said he thought the payment of the benefits would stop 90 days after the introduction of the ordinance. He then said if he read the information correctly the benefits would not stop until the existing members' term ends. There was a discussion and it was determined that the ordinance takes place 90 days from the date of introduction.

Catherine McNelis, 407 Bischoff Avenue – asked why there was a 90 day period. The last time an ordinance like this passed, as soon as it passed the employee lost their benefits if they did not quit. She wanted to know what the difference was with this situation.

8. RESOLUTIONS

- A. **RESOLUTION 2018-79-4** – Award Contract for Township/JLUB Planner – Taylor Design Group

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

- B. **RESOLUTION 2018-80-4** – Award Contract for Affordable Housing Planner – CGP&H

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- C. **RESOLUTION 2018-81-4** – Shared Service Agreement with Lumberton Township Vehicle/Equipment Maintenance

Motion: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

- D. **RESOLUTION 2018-82-4** – Authorizing Escrow Agreement with Quaker Development Group

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

- E. **RESOLUTION 2018-83-4** – Resolution Approving a Block Party From 1 Hastings Lane to 15 Hastings Lane

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

9. 2018 BUDGET

- A. **RESOLUTION 2018-84-4** - Authorizes Self Examination of the 2018 Budget

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider.
All yes.

B. RESOLUTION 2018-85-4 - Authorizes the 2018 Budget to be Read by Title Only

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

C. Public Hearing on 2018 Budget

Township Administrator/Clerk Kosko mentioned several highlights of the budget. She said the amount of surplus used in this budget is \$850,000 and the budget was under the state cap. Mr. Nehila of Bowman Associates also brought up some highlights of the budget. He said we did not have to use the Cap Bank.

D. RESOLUTION 2018-86-4 – Adopts 2018 Budget

Motion: Committeeman Costa. Second: Committeewoman Schneider. All yes.

10. BUSINESS

A. Approval of Business Licenses (See Attached)

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider.
All yes.

11. CORRESPONDENCE

A. NJ Department of Health, Municipal Animal Control Best Practices Update

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider.
All yes.

12. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Anna Evans, 63 Parry Drive – talked about the Ethics Policy that Mayor Masciocchi spoke about. She mentioned the fact that Alaimo Engineers donated money to the Costa and Schneider campaign last year. That donation had raised questions and was dismissed because Alaimo has had a long standing relationship with the township. Mrs. Evans said she will be paying very close attention to the new planners, Taylor Group and CGP&H. She said she is not being adversarial. She will be watching whether or not the new planners will be donating any monies to any campaigns. Also, she still suggests that the township pushes through a Pay-to-Play Ordinance. That would prevent any companies working for the township from donating large amounts to committee candidates.

Ron Napoli, 120 Paisley Place – thanked the committee for having the consultant talk about the energy program. On the surface, it looks like it is a “can’t lose situation”. He said he does not understand why more townships have not chosen to enter into the

agreement. The fact that it guarantees savings sounds like a good thing for the residents.

Catherine McNelis, 407 Bischoff Avenue – asked why the township could not use the projector to show all the different things on the wall including the budget information. She said it had been requested 20 years ago. Tonight the hearing device she is using is not working properly and if she would be able to read it on the wall it would have been a great help.

13. COMMENTS FROM THE ADMINISTRATOR

The Township Administrator, Paula Kosko, said the online auction of surplus supplies had closed on April 4th. She said that we received over \$32,000 in bids. The items are currently being picked up by the successful bidders. The highest bid was for the front end loader and was for \$11,000. The annual Spring Clean-Up day will be April 21st at the Street Center from 7am-12noon. It is open to residents with ID and no contractors. Ms. Kosko said Public Works is working to collect all the limbs and branches from the past storms by using the brush truck and have recently began using the chipper. She wanted to remind the residents that if a private contractor is hired, they have to remove everything and not leave it for Public Works to clean up. She will be working on the Spring Newsletter in the next few weeks and expects it to go to print the beginning of May. They will not be mailed out but will be available in businesses and on the township website.

14. COMMENTS FROM THE SOLICITOR

Mr. Luttrell had no comments.

15. COMMENTS FROM THE COMMITTEE

Mr. Costa said he has a very large old television set and wondered if he could bring it to Spring Clean-up Day and was answered in the affirmative. He said he is very happy to know that PSE&G will be under bid by the new county program. We looked at it a few years ago and because they couldn't guarantee a savings our township did not accept it.

Mrs. Gilmore thanked Mr. Luttrell and Mr. Nehila for attending. She is looking forward to working with the new Township Planner and also the new Affordable Housing Planner. The Master Plan has to be updated this year. The Senior Citizen's Group is meeting on the 12th and also on the 26th. Also, the TNR Program will be meeting at the Street Center on April 17th. Mrs. Gilmore also mentioned that the 8th Grade students will be having a car wash this Saturday at the school for the great price of \$5.00 from 9am to 12noon. The Tai Chi Cha classes will start again on May 16th. It is an excellent program.

Ms. Schneider said she was very pleased with the Burlington County Energy Program presentation and hopefully we can move forward with it. She also said Ms. McNelis made a valid point and she is sorry that Ms. McNelis had a difficult time hearing tonight. She thanked everyone for coming out tonight.

Mayor Masciocchi said there have been suggestions about adding a public discussion to the agenda and starting next month we are going to do that. We will add a Public Comment into the agenda at the beginning where the public is free to comment on agenda items only. The second Public Comment section will be where residents can bring any business item, concern, etc. to their attention. He also thanked everyone for coming and appreciates the input that was received with regard to the resolutions and ordinances that were passed tonight.

16. BILL LIST

Motion: Committeewoman Gilmore. Second: Committeewoman Schneider. All yes.

17. EXECUTIVE SESSION

A. RESOLUTION 2018-87-4 – Resolution to Enter into Executive Session

Motion to add a subject to tonight's Executive Session: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

1. Personnel
2. Attorney Client Privilege

Motion to re-open the meeting to the public: Committeewoman Gilmore. Second: Committeewoman Schneider. All yes.

Motion to approve the absence of Committeeman Fitzpatrick for more than 90 days due to health issues: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Motion to adjourn: Committeewoman Schneider. Second: Committeewoman Gilmore. All yes.

18. ADJOURNMENT @ 8:19 P. M.

Respectfully Submitted,

Paula L. Kosko
Paula L. Kosko, RMC
Municipal Clerk

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA