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2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

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*Public questions or comments *may not* be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication

Township Committee Reorganization Meeting
January 5, 2021
6:30 pm

The public may electronically submit questions or comments to pkosko@hainesporttownship.com or in written letter form to the Clerk's Office at the Municipal Building (can drop in Tax Payment Drop Box as well) no later than 4pm the Monday prior to the Committee Meeting. Name, address and phone or email must be included. Previously submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicated written questions or comments may be summarized and shall be done consistently.

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public that is using the GoToMeeting platform become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 5, 2021
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 5, 2021 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 8, 2020 and advertised in said newspapers on January 10, 2020, and January 11, 2020 respectively posted on the bulletin board in the municipal building on January 9, 2020 and has remained continuously posted as required under the Statute. Instructions for internet access of the meeting was posted on our website, bulletin boards and main doors the Friday before the meeting and advertised in the Burlington County Times and Courier Post on October 20, 2020. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE** – Led by Hainesport Troop #5 Eagle Scout Candidate Daniel Nichols
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Bruce Levinson
 2. Ken Montgomery
6. **ROLL CALL**
7. **APPOINTMENT RESOLUTIONS**
 - 2021-1-1** Appoint Mayor, Chairman of Township Committee
 - 2021-2-1** Appoint Deputy Mayor, Vice Chairman of Township Committee
 - 2021-3-1** Appoint Liaison & Deputy Committee Persons
 - Public Safety Liaison – Gerard Clauss
 - Public Safety Deputy – Bruce Levinson
 - Construction/Code Enforcement Liaison – Gerard Clauss
 - Construction/Code Enforcement Deputy - Bruce MacLachlan
 - Administration Liaison – Leila Gilmore
 - Administration Deputy – Bruce MacLachlan

Finance Liaison – Leila Gilmore
Finance Deputy – Ken Montgomery

Public Works Liaison – Gerard Clauss
Public Works Deputy – Bruce MacLachlan

Economic Development Liaison – Leila Gilmore
Economic Development Deputy – Bruce MacLachlan

Hainesport Education Foundation Liaison – Ken Montgomery

Senior Citizens Club Liaison – Leila Gilmore

Board of Chosen Freeholders Liaison– Gerard Clauss

Environmental Commission Liaison – Bruce Levinson

Recreation Commission Liaison – Bruce Levinson

2021-4-1 Authorizing Various Professional Appointments and Contracts

Township Auditor:	Robert Nehila	Bowman & Company, LLP
Township Solicitor:	John C. Gillespie	Parker McCay, P. A.
Township Engineer:	Martin G. Miller	Alaimo Group
Township Special/Conflict Projects Engineers:	Christopher Noll	Environmental Resolutions, Inc.
	Wendell Bibbs	Remington & Vernick
	Fred Turek	Turek Consulting, LLC
Township Planner:	Scott Taylor	Taylor Design Group
Bond Counsel:	Alexis Batton	Parker McCay, P. A.
Affordable Housing Attorney:	John C. Gillespie	Parker McCay, P. A.
Labor Attorney:	Susan S. Hodges	Parker McCay, P. A.
Conflict Attorney:	Doug Heinold	Raymond, Coleman & Heinold, LLP
Animal Control:	NJ Animal Control Services, LLC	
Affordable Housing Planner	Randy Gottesman	CGP&H
Affordable Housing Administrative Agent		CGP&H

- 2021-5-1** Appoint Risk Management Consultant – T. C. Irons Agency
- 2021-6-1** Joint Land Use Board Governing Body Class I through IV and Alternate Members
- | | |
|-----------|---|
| Class I | 1-year term expiring 12/31/2021 – Leila Gilmore |
| Class II | 1-year term expiring 12/31/2021 – Paula L. Kosko |
| Class III | 1-year term expiring 12/31/2021 – Bruce MacLachlan |
| Class IV | 4-year term expiring 12/31/2024 – Pat Tricocci |
| Class IV | Alternate #1 – Fill 2-year term expiring 12/31/2021 – Richard Bradley |
| Class IV | Alternate #3 – 2-year term expiring 12/31/2022 – Bianca Cuniglio |
| Class IV | Alternate #4 – 2-year term expiring 12/31/2022 – Chris Murphy |
- 2021-7-1** Environmental Commission -
3-year Term Expiring 12/31/2023 – Merilee Torres
- 2021-8-1** Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko
- 2021-9-1** Appoint Deputy Clerk – Tara Wicker
- 2021-10-1** Appointing a Public Agency Compliance Officer – Paula L. Kosko
- 2021-11-1** Appointing a Qualified Purchasing Agent – Paula Kosko

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

2021-12-1 Adopting Committee Dates

2021-13-1 Naming Official Newspapers

2021-14-1 Establishing Township Holidays

2021-15-1 Authorization of Committee Before Encumbering Expenses

2021-16-1 CFO Notification of all Appointments which Obligate Township to Expend Funds

2021-17-1 Adopting Cash Management Plan

2021-18-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

2021-19-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2021-20-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2021-21-1 Depository of Funds

2020-22-1 Establishing the \$250 Petty Cash Fund

2021-23-1 Authorizing Check Signers

2021-24-1 Authorizing State Contract and County Contract for Purchases

2021-25-1 Designate Primary Care Physician for Employees

2021-26-1 Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage
Assessments

2021-27-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2021-28-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2021-29-1 Closing Municipal Complex Fields on Certain Dates

2021-30-1 Appointing Recreation Commission Members – Donna Casey and Elizabeth
Laliberte-DiBenedetto

9. COMMENTS FROM THE PUBLIC

10. COMMENTS FROM THE COMMITTEE

11. BENEDICTION – William Lynch

12. ADJOURNMENT OF REORGANIZATION MEETING @ _____ P.M.

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA