



Four copies of the electronic application must be printed out; original notarization of **original signatures** on **each of the four copies**; and the application presented to the Municipal Clerk's office accompanied with the 'original' Certificate and appropriate fees. These portions of the application process must remain original.

C. APPLICATIONS

1. BINGO AND RAFFLE APPLICATIONS shall be filed in quadruplicate with the Municipal Clerk. One copy shall be retained by the Municipal Clerk, the second copy shall be returned to the applicant after a license has been granted or denied by the Governing Body. The third copy shall be forwarded to the Control Commission by the Municipal Clerk and the fourth copy shall be delivered to the Law Enforcement Agency in the municipality (NJSP Bordentown Barracks).

2. Bingo - Where premises are to be rented, a Certificate of the Landlord shall be obtained from the landlord and attached to the application, such certificate to be on form 10-A.

<https://www.njconsumeraffairs.gov/lgccc/Applications/Form-10A-Bingo-Statement-of-Landlord.pdf>

3. Raffles - Where raffle equipment is to be leased, a Certificate of the Leaser shall be obtained from the raffle equipment supplier and attached to the application, such certificate to be on Form 13.

<https://www.njconsumeraffairs.gov/lgccc/Applications/Form-13-Statement-of-Raffle-Equipment-Supplier-Lessor.pdf>

4. An applicant must present the organization's registration form on which the identification number is shown at the time the license application is filed with the Municipal Clerk.

<https://www.njconsumeraffairs.gov/lgccc/Applications/Initial-Affidavit-and-Application-for-Biennial-Registration.pdf>

Pursuant to N.J.A.C. 13:47-4.10, the Township Clerk shall charge a fee in the amount equal to the amount charged by the Control Commission as set forth in N.J.A.C. 13:47-4.9(c) at the time the application is filed.

<https://www.njconsumeraffairs.gov/lgccc/Pages/licensefees.aspx>



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. **RA** _____
 Identification No. _____

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: _____

Part A - General

1. Name of applying organization: _____
- 2a. Street address of headquarters: _____
- b. Mailing address (if different): _____

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: _____
- b. Does the applicant own the premises or regularly occupy them for its general purposes? Yes No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part E - Officers of Applicant

(1) Office	Name of officer	Age
_____	_____	_____

Residence address	Telephone No. <i>(include area code)</i>	
_____	Day _____ Evening _____	

(2) Office	Name of officer	Age
_____	_____	_____

Residence address	Telephone No. <i>(include area code)</i>	
_____	Day _____ Evening _____	

(3) Office	Name of officer	Age
_____	_____	_____

Residence address	Telephone No. <i>(include area code)</i>	
_____	Day _____ Evening _____	

(4) Office	Name of officer	Age
_____	_____	_____

Residence address	Telephone No. <i>(include area code)</i>	
_____	Day _____ Evening _____	

Part F - Members of Applicant who will be in charge of the games

Name of member in charge	Residence address	Telephone No. <i>(include area code)</i> Day / Evening	Age
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

Part G - Members of Applicant who will assist in conducting the games

Name of member	Residence address	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

Part H - Names of other organizations whose members will assist in conducting the games

Name and address of organization	How related	Identification No.
_____	_____	_____
_____	_____	_____
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of _____

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances **is** permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

_____ day of _____, 20 ____.

Notary Public (Print name)

Signature of Notary Public



Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the *Legalized Games of Chance Control Commission* must be presented to the Municipal Clerk with this application.