



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 3, 2023
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2023 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 6, 2022 and advertised in said newspapers on January 9, 2022, and January 12, 2022 respectively posted on the website and the bulletin board in the municipal building on January 6, 2022 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Leila Gilmore
 2. Anna Evans
6. **ROLL CALL**
7. **APPOINTMENT RESOLUTIONS**
 - 2023-1-1** Appoint Mayor, Chairman of Township Committee
 - 2023-2-1** Appoint Deputy Mayor, Vice Chairman of Township Committee
 - 2023-3-1** Appoint Liaison & Deputy Committee Persons

- 2023-4-1** Authorizing Various Professional Appointments and Contracts
- | | | |
|--|---------------------------------|---------------------------------|
| Township Auditor: | Robert Nehila | Bowman & Company, LLP |
| Township Solicitor: | John C. Gillespie | Parker McCay, P. A. |
| Township Engineer: | Martin G. Miller | Alaimo Group |
| Township Special/Conflict
Projects Engineers: | Wendell Bibbs | Remington & Vernick |
| Township Planner: | Scott Taylor | Taylor Design Group |
| Labor Attorney: | Susan S. Hodges | Parker McCay, P. A. |
| Conflict Attorney: | Doug Heinold | Raymond, Coleman & Heinold, LLP |
| Animal Control: | NJ Animal Control Services, LLC | |
| Affordable Housing Planner | Randy Gottesman | CGP&H |
| Affordable Housing Administrative Agent | | CGP&H |
- 2023-5-1** Appoint Risk Management Consultant – T. C. Irons Agency
- 2023-6-1** Joint Land Use Board Governing Body Class I through IV and Alternate Members
- 2023-7-1** Environmental Commission and Alternate Member-
3-year Term Expiring 12/31/2025 – Paula Uhland
3-year Term Expiring 12/31/2025 – Janice Ludden
2-year Term Expiring 12/31/2024 – Leila Gilmore Alternate #1
- 2023-8-1** Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Tara Wicker
Claims Coordinator – Tara Wicker
Safety Coordinator – Paula L. Kosko
- 2023-9-1** Appoint Deputy Clerk – Tara Wicker
- 2023-10-1** Appointing a Public Agency Compliance Officer – Paula L. Kosko
- 2023-11-1** Appointing a Qualified Purchasing Agent – Paula Kosko

- 2023-12-1** Appointing Registrar – Paula Tiver
- 2023-13-1** Appointing Deputy Registrar – Tara Wicker
- 2023-14-1** Appointing Board of Health Secretary – Paula Kosko
- 2023-15-1** Appointing Recreation Commission Member – Leila Gilmore

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

- 2023-16-1** Adopting Committee Dates
- 2023-17-1** Naming Official Newspapers
- 2023-18-1** Establishing Township Holidays
- 2023-19-1** Authorization of Committee Before Encumbering Expenses
- 2023-20-1** CFO Notification of all Appointments which Obligate Township to Expend Funds
- 2023-21-1** Adopting Cash Management Plan
- 2023-22-1** Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charges
- 2023-23-1** Authorizing Assessor to File Appeals with the Burlington County Board of Taxation
- 2023-24-1** Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township
- 2023-25-1** Depository of Funds
- 2023-26-1** Establishing the \$250 Petty Cash Fund
- 2023-27-1** Authorizing Check Signers
- 2023-28-1** Authorizing State Contract and County Contract for Purchases
- 2023-29-1** Designate Primary Care Physician for Employees
- 2023-30-1** Authorizing Tax Collector to Refund or Apply Credits for Taxes
- 2023-31-1** Authorizing Tax Collector to Mail Notice for Tax Sales
- 2023-32-1** Closing Municipal Complex Fields on Certain Dates

9. COMMENTS FROM THE PUBLIC

10. COMMENTS FROM THE COMMITTEE

11. BENEDICTION – William Lynch

12. ADJOURNMENT OF REORGANIZATION MEETING @ _____ P.M.

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Township Committee Reorganization Meeting
January 3, 2023
6:30 pm

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public that is using the GoToMeeting platform become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

Remote Access Instructions

1. GoToMeeting

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/Hainesport/january-3-2023-township-committee-reorganization-m>

You can also dial in using your phone.

United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 576-985-517

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<https://global.gotomeeting.com/install/576985517>

2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

*Public questions or comments *may not* be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.