



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 4, 2022
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 4, 2022 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 6, 2021 and advertised in said newspapers on January 8, 2021, and January 9, 2021 respectively posted on the website and the bulletin board in the municipal building on January 9, 2021 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Gerard Clauss
6. **ROLL CALL**
7. **APPOINTMENT RESOLUTIONS**
 - 2022-1-1 Appoint Mayor, Chairman of Township Committee
 - 2022-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee
 - 2022-3-1 Appoint Liaison & Deputy Committee Persons

- 2022-4-1** Authorizing Various Professional Appointments and Contracts
- | | | |
|--|--------------------------------------|---------------------------------|
| Township Auditor: | Robert Nehila | Bowman & Company, LLP |
| Township Solicitor: | John C. Gillespie | Parker McCay, P. A. |
| Township Engineer: | Martin G. Miller | Alaimo Group |
| Township Special/Conflict
Projects Engineers: | Wendell Bibbs | Remington & Vernick |
| Township Planner: | Scott Taylor | Taylor Design Group |
| Bond Counsel: | Craig Gargano
Mariana Diosa-Gomez | Parker McCay, P. A. |
| Affordable Housing Attorney: | John C. Gillespie | Parker McCay, P. A. |
| Labor Attorney: | Susan S. Hodges | Parker McCay, P. A. |
| Conflict Attorney: | Doug Heinold | Raymond, Coleman & Heinold, LLP |
| Animal Control: | NJ Animal Control Services, LLC | |
| Affordable Housing Planner | Randy Gottesman | CGP&H |
| Affordable Housing Administrative Agent | CGP&H | |
- 2022-5-1** Appoint Risk Management Consultant – T. C. Irons Agency
- 2022-6-1** Joint Land Use Board Governing Body Class I through IV and Alternate Members
- 2022-7-1** Environmental Commission -
3-year Term Expiring 12/31/2024 – Letitia Kelly
3-year Term Expiring 12/31/2024 – Roger Hessel
- 2022-8-1** Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko
- 2022-9-1** Appoint Deputy Clerk – Tara Wicker
- 2022-10-1** Appointing a Public Agency Compliance Officer – Paula L. Kosko

2022-11-1 Appointing a Qualified Purchasing Agent – Paula Kosko

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

2022-12-1 Adopting Committee Dates

2022-13-1 Naming Official Newspapers

2022-14-1 Establishing Township Holidays

2022-15-1 Authorization of Committee Before Encumbering Expenses

2022-16-1 CFO Notification of all Appointments which Obligate Township to Expend Funds

2022-17-1 Adopting Cash Management Plan

2022-18-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

2022-19-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2022-20-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2022-21-1 Depository of Funds

2022-22-1 Establishing the \$250 Petty Cash Fund

2022-23-1 Authorizing Check Signers

2022-24-1 Authorizing State Contract and County Contract for Purchases

2022-25-1 Designate Primary Care Physician for Employees

2022-26-1 Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage
Assessments

2022-27-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2022-28-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2022-29-1 Closing Municipal Complex Fields on Certain Dates

2022-30-1 Appointing Recreation Commission Members – Elizabeth Laliberte-DiBenedetto

2022-31-1 Appointing Emergency Management Coordinator and Deputy – William
Challender and George Myers

9. COMMENTS FROM THE PUBLIC

10. COMMENTS FROM THE COMMITTEE

11. BENEDICTION – William Lynch

12. ADJOURNMENT OF REORGANIZATION MEETING @ _____ P.M.

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Township Committee Reorganization Meeting
January 4, 2022
6:30 pm

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public that is using the GoToMeeting platform become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

Remote Access Instructions

1. GoToMeeting

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/Hainesport/january-4-2022-township-committee-reorganization-m>

You can also dial in using your phone.

United States: +1 (669) 224-3412

Access Code: 485-273-445

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<https://global.gotomeeting.com/install/485273445>

2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

*Public questions or comments *may not* be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.