Township Committee Meeting May 12, 2020 7pm

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2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel. Viewers will have the ability to post questions, which will be monitored by the Administrator/Clerk:

https://www.youtube.com/channel/UCpVkhTAXzWtrpfIcGXOfhJQ/live



HAINESPORT TOWNSHIP COMMITTEE AGENDA

May 12, 2020 7:00 P.M.

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 12, 2020 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 8, 2020 and advertised in said newspapers on January 10, 2020, and January 11, 2020 respectively posted on the bulletin board in the municipal building on January 9, 2020 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

- 1. CALL TO ORDER
- 2. FLAG SALUTE
- 3. ROLL CALL
- 4. MINUTES
 - A. APPROVAL OF REGULAR COMMITTEE MINUTES OF APRIL 7, 2020
- 5. REPORTS
 - A. Tax Collector April 2020
 - B. Code Enforcement April 2020
 - C. Fire Official April 2020
 - D. Construction April 2020
 - E. Emergency Services Reports April 2020
- 6. RESPONSES TO PREVIOULSY-SUBMITTED QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS ONLY
- 7. ORDINANCES
 - A. **ORDINANCE 2020-2** Appropriating the Sum of \$766,000 in Funding from the Capital Improvement Fund and Capital Fund Surplus for Various Road Improvement Projects (**Public Hearing and Final Adoption**)

- B. **ORDINANCE 2020-3** Amending the Code for the Township of Hainesport Regarding Trash, Yard Waste and Construction Debris Collection (**Public Hearing and Final Adoption**)
- C. **ORDINANCE 2020-4** Authorizing the Approval and Payment of Claims Between Meetings of the Township Committee (**Public Hearing and Final Adoption**)
- 8. **CONSENT RESOLUTIONS** These items will be adopted simultaneously in one vote unless a member of the governing body wishes to separately discuss an item(s).
 - A. **RESOLUTION 2020-102-5** Amending Budget for Additional Items of Revenue and Offsetting Appropriation (Chapter 159)
 - B. **RESOLUTION 2020-103-5** Amending Resolution 2020-67-2 Authorizing Sidewalk Condition Survey
 - C. **RESOLUTION 2020-104-5** Authorizing Estimated Property Tax Billing for the 3rd Quarter of 2020
 - D. **RESOLUTION 2020-105-5** Approval to Submit a Grant Application and Execute a Grant Contract with NJDOT for the Ark Road Resurfacing Project
 - E. **RESOLUTION 2020-106-5** Awarding Professional Service Contract for Survey Services Stout & Caldwell
 - F. **RESOLUTION 2020-109-5** Authorizing Purchase of Park Benches for Hainesport Municipal Park
 - G. **RESOLUTION 2020-110-5** Awarding Contract for Engineering Services for FY2019 & FY2020 NJDOT Municipal Aid Grants for Bancroft Lane and Stormwater Pipe Lining at 22 Bancroft Lane

9. **RESOLUTIONS**

- A. **RESOLUTION 2020-107-5** Authorizing NJ Transit Marne Highway Bus Stop Relocation
- B. **RESOLUTION 2020-108-5** Acknowledging the 2nd Amendment of the United State Constitution
- C. **RESOLUTION 2020-111-5** Authorizing and Directing the Hainesport Township Joint Land Use Board to Cause a Preliminary Investigation to be Made Pursuant to New Jersey Local Redevelopment and Housing Law as to Whether a Certain Area is a "Non-Condemnation Area in Need to Redevelopment"

10.	BUSINESS
	A. Approval of Business Licenses (See Attached)
11.	CORRESPONDENCE
	A. International Code Council Building Safety Proclamation
12.	COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)
13.	COMMENTS FROM THE ADMINISTRATOR
14.	COMMENTS FROM THE SOLICITOR
15.	COMMENTS FROM THE COMMITTEE
16.	BILL LIST
17.	ADJOURNMENT @P. M.

D. **RESOLUTION 2020-112-5** – Authorizing Execution of Escrow Agreement with Black Creek Group BTC III Acquisitions, LLC

TOWNSHIP OF HAINESPORT

ORDINANCE NO. 2020-2

AN ORDINANCE OF THE TOWNSHIP OF HAINESPORT, COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE SUM OF \$766,000.00 IN FUNDING FROM THE CAPITAL IMPROVEMENT FUND AND CAPITAL FUND SURPLUS FOR VARIOUS ROAD IMPROVEMENT PROJECTS

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HAINESPORT, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AS FOLLOWS:

- <u>Section 1.</u> There is hereby appropriated the sum of \$672,000 from the Capital Improvement Fund, and \$94,000 from Capital Fund Balance of the Township of Hainesport, County of Burlington, New Jersey ("Township") for the following purposes: (i)Various Road Improvement Projects for Parry Drive, Wells Court, Devon Lane, Merion Way and Merion Court.
- **Section 2.** It is hereby determined and stated that the improvements set forth in Section 1 are general capital improvements and not a current expense.
- <u>Section 3.</u> The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and available for inspection.
- **Section 4.** All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.
- **Section 5.** This ordinance shall take effect after final adoption and publication as required by law.

NOTICE OF PUBLIC HEARING

HAINESPORT TOWNSHIP ORDINANCE NO. 2020-2

AN ORDINANCE OF THE TOWNSHIP OF HAINESPORT, COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE SUM OF \$766,000.00 IN FUNDING FROM THE CAPITAL IMPROVEMENT FUND AND CAPITAL FUND SURPLUS FOR VARIOUS ROAD IMPROVEMENTS

The Ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Township Committee of the Township of Hainesport, in the County of Burlington, State of New Jersey, on March 10, 2020. It will be further considered for final passage, after public hearing at the regular meeting of the Township Committee to be held at the Municipal Building, One Hainesport Centre, Hainesport, New Jersey 08036 on April 7, 2020 at 7:00 P.M. at which time and place any persons desiring to be heard upon the same will be given an opportunity to be heard. Copies of said Ordinance may be obtained from the Township Clerk.

<u>Paula L. Kosko</u>

Paula L. Kosko, RMC Township Administrator/Clerk

	Motion	Second	Yes	No	Abstain	Absent
Gilmore			X			
Costa		X	X			
Schneider			X			
Clauss	X		X			
MacLachlan			X			

Date: March 10, 2020

HAINESPORT TOWNSHIP

TABLED

ORDINANCE NO. 2020-2

AN ORDINANCE OF THE TOWNSHIP OF HAINESPORT, COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE SUM OF \$766,000.00 IN FUNDING FROM THE CAPITAL IMPROVEMENT FUND AND CAPITAL FUND SURPLUS FOR VARIOUS ROAD IMPROVEMENT PROJECTS

Notice is hereby given that Ordinance 2020-2 as entitled above has been finally adopted on final reading by the governing body of Hainesport Township after a public hearing at a meeting held on April 7, 2020. Said Ordinance shall take effect in accordance with law.

ATTEST:		
Dated:		
	Paula L. Kosko, RMC	
	Township Administrator/Clerk	
ACKNOWLEDGMENT OF	•	
APPROVAL BY:		
Dated:		
	Bruce MacLachlan	
	Mayor of Hainesport Township	

	Motion	Second	Yes	No	Abstain	Absent
Gilmore			X			
Costa		X	X			
Schneider	X		X			
Clauss			X			
MacLachlan			X			

Introduced: March 10, 2020 First Publication: March 13, 2020

Adoption:

Final Publication:

HAINESPORT TOWNSHIP

ORDINANCE NO. 2020-2

AN ORDINANCE OF THE TOWNSHIP OF HAINESPORT, COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING THE SUM OF \$766,000.00 IN FUNDING FROM THE CAPITAL IMPROVEMENT FUND AND CAPITAL FUND SURPLUS FOR VARIOUS ROAD IMPROVEMENT PROJECTS

Notice is hereby given that Ordinance 2020-2 as entitled above has been finally adopted on final reading by the governing body of Hainesport Township after a public hearing at a meeting held on May 12, 2020. Said Ordinance shall take effect in accordance with law.

ATTEST:	
Dated:	
	Paula L. Kosko, RMC
	Township Administrator/Clerk
ACKNOWLEDGMENT OF	•
APPROVAL BY:	
Dated:	
	Bruce MacLachlan
	Mayor of Hainesport Township

	Motion	Second	Yes	No	Abstain	Absent
Gilmore						
Costa						
Schneider						
Clauss						
MacLachlan						

Introduced: March 10, 2020 First Publication: March 13, 2020

Adoption: May 12, 2020

Final Publication: May ___, 2020

TOWNSHIP OF HAINESPORT

ORDINANCE NO. 2020-3

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HAINESPORT REGARDING TRASH, YARD WASTE AND CONSTRUCTION DEBRIS COLLECTION

WHEREAS, the Township Committee of the Township of Hainesport desires to enhance the health, well-being, and cleanliness of the Township; and

WHEREAS, litter, trash, yard waste, and construction debris left on the curb line or in the front of homes constitutes a nuisance to travelers and reflects negatively on the community; and

WHEREAS, the Township Committee seeks to strengthen the municipal ordinances regarding the collection of trash, yard waste, and debris construction.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Hainesport, County of Burlington, State of New Jersey that the Code of the Township of Hainesport be amended as follows:

ARTICLE I: AMENDED SECTIONS

- 1. Chapter 138 of the <u>Code of the Township of Hainesport</u> entitled "Property Maintenance" is hereby amended as follows [newly added material is indicated by underlined text]:
- [§§ 132-1 through 132-6 to remain unchanged.]
- §132-8 Refuse Storage and disposal
 - A. In general. No person shall accumulate or permit, suffer or allow the accumulation in any premises owned, operated, occupied or controlled by him of any refuse, garbage, rubbish and waste material for a time longer than the period from one collection day to the next ensuing collection day. Such refuse, garbage, rubbish or waste material shall either be

removed by the Township-contracted services in accordance with regulations made and provided or by an authorized collector.

B. Nonresidential premises.

- 1. Every owner, operator and occupant of any nonresidential premises shall be responsible for providing suitable containers consisting of waterproofed receptacles, cans or barrels made of a substantial material such as galvanized iron or vinyl/plastic with a tight-fitting cover so constructed as to prevent spillage or leakage of its contents which, when full, shall not weigh over 65 pounds (unless the container is to be mechanically raised) for the receiving and holding of garbage, rubbish, refuse or waste materials.
- 2. Every owner, operator and occupant of nonresidential premises shall be responsible for providing containers, as described in Subsection B(1), sufficient in number to hold all garbage, rubbish, refuse and waste material in the manner prescribed, from one collection period to the next actual collection. Garbage, rubbish, refuse and waste material shall be placed in the containers aforesaid prior to the time fixed for collections.
- 3. Every owner, operator and occupant of nonresidential premises shall be responsible for making necessary arrangements for weekly collection of garbage, rubbish, refuse and waste material between the hours of 6:00 a.m. and 8:00 p.m. prevailing time only.

C. Residential premises.

1. Every owner, operator and occupant of residential premises shall be responsible for providing suitable containers for the receiving and holding of garbage, rubbish, refuse and waste materials and which when full shall not weigh more than 30 pounds. All such

- containers shall prevent trash or garbage from disbursing or spilling into the street and prevent spillage or leakage of their contents.
- 2. Every owner, operator and occupant of residential premises shall be responsible for providing containers as described in Subsection C(1) sufficient in number to hold all garbage, rubbish, refuse and waste material, in the manner prescribed, from one collection to the next actual collection. Such garbage, rubbish, refuse and waste material shall be placed in the containers aforesaid prior to the time fixed for collection.
- 3. Every owner, operator and occupant of residential premises shall place the containers aforementioned so as not to impede traffic in front of the premises no earlier than 12:00 noon of the day preceding the nearest collection day. Containers shall be retrieved from their collection location no later than 12:00 midnight on the day of collection.
- 4. Discarded newspapers, magazines and the like may be placed in securely tied bundles or paper bags in close proximity to the location of the containers aforesaid for collection in accordance with the Recycling Ordinance requirements. Bulky items comprised of waste materials classified as paper, rubbish or ashes as defined in § 132-3 of this article must be assembled by the owner, operator and occupant of the premises into not more than three-foot lengths, tied securely and placed in close proximity to the containers aforesaid for collection.
- 5. All trash, refuse and recycling containers shall be stored inside a main or accessory structure on the premises, including, but not limited to, attached or detached garages, or stored behind or next to a main or accessory structure with an expectation that the property owner will limit visibility from the roadway.

2. Chapter 161 of the <u>Code of the Township of Hainesport</u> entitled "Stormwater management" is hereby amended as follows [newly added material is indicated by underlined text]:

[§161-1 and §161-2 to remain unchanged.]

§161-3 Prohibited conduct

A. Yard waste collection. Sweeping, raking, blowing or otherwise placing of yard waste that is not containerized at the curb or along the street is only allowed during the seven days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Yard waste may be piled or raked in rows running parallel to the curb of the premises in question. The outward edge of the rows shall not extend any further than three feet from the nearest curbline and must impede traffic on either the sidewalk or in the street. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this article. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this article.

[§161-4 through §161-16 to remain unchanged.]

3. Chapter 69 of the Code of the Township of Hainesport entitled "Clean Communities Code" is hereby amended as follows [newly added material is indicated by underlined text]:

[§69-1 through §69-14 to remain unchanged.]

§69-15 Construction debris

No person having control over a construction site shall permit the accumulation of debris or litter or storage of debris or litter in such a manner that the debris or litter is likely to be moved about by natural forces onto adjacent property. All construction material generated by homeowners themselves must be properly prepared for trash pickup by the homeowner. Debris

should be broken down into sections no longer than four (4) feet long and bundled with twine.

Small wood and debris scraps should be placed in residential trashcans for removal. Debris shall be placed so as not to impede traffic in front of the premises no earlier than 12:00 noon of the day preceding the nearest collection day.

[§69-16 through §69-25 to remain unchanged.]

§69-26 Construction Sites

It shall be unlawful for any owner, agent or contractor in charge of a construction or demolition site to permit the accumulation of litter before, during or after completion of any construction or demolition project. It shall be the duty of the owner, agent or contractor in charge of a construction site to furnish containers adequate to accommodate flyable or non-flyable debris or trash at areas convenient to construction areas and to maintain and empty the receptacles in such a manner and with such frequency as to prevent spillage of refuse. It shall be the duty of the contractor, or agent in charge of a construction site to provide for the collection and proper disposal of all construction debris. The Township shall not be responsible for the collection of construction debris generated by contractors.

[§69-26 through §69-31 to remain.]

ARTICLE II: REPEALER, SEVERABILITY, AND EFFECTIVE DATE

- A. <u>Repealer.</u> Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. <u>Severability</u>. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity

shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. <u>Effective Date.</u> This Ordinance shall take effect upon proper passage in accordance with the law.

NOTICE OF PUBLIC HEARING

HAINESPORT TOWNSHIP ORDINANCE NO. 2020-3

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HAINESPORT REGARDING TRASH, YARD WASTE, AND CONSTRUCTION DEBRIS COLLECTION

The Ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Township Committee of the Township of Hainesport, in the County of Burlington, State of New Jersey, on April 7, 2020. It will be further considered for final passage, after public hearing at the regular meeting of the Township Committee to be held at the Municipal Building, One Hainesport Centre, Hainesport, New Jersey 08036 on May 12, 2020 at 7:00 P.M. at which time and place any persons desiring to be heard upon the same will be given an opportunity to be heard. Copies of said Ordinance may be obtained from the Township Clerk.

Date: April 7, 2020 Paula L. Kosko, RMC
Township Administrator/Clerk

	Motion	Second	Yes	No	Abstain	Absent
Gilmore		X	X			
Costa			X			
Schneider			X			
Clauss	X		X			
MacLachlan			X			

HAINESPORT TOWNSHIP

ORDINANCE NO. 2020-3

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HAINESPORT REGARDING TRASH, YARD WASTE AND CONSTRUCTION DEBRIS COLLECTION

Notice is hereby given that Ordinance 2020-3 as entitled above has been finally adopted on final reading by the governing body of Hainesport Township after a public hearing at a meeting held on May 12, 2020. Said Ordinance shall take effect in accordance with law.

ATTEST:		
Dated:		
	Paula L. Kosko, RMC	
	Township Administrator/Clerk	
ACKNOWLEDGMENT OF	•	
APPROVAL BY:		
Dated:		
	Bruce MacLachlan	
	Mayor of Hainesport Township	
	, T	

	Motion	Second	Yes	No	Abstain	Absent
Gilmore						
Costa						
Schneider						
Clauss						
MacLachlan						

Introduced: April 7, 2020

First Publication: April 10, 2020

Adoption: May 12, 2020

Final Publication: May ___, 2020

TOWNSHIP OF HAINESPORT

ORDINANCE NO. 2020-4

ORDINANCE AUTHORIZING THE APPROVAL AND PAYMENT OF CLAIMS BETWEEN MEETINGS OF THE TOWNSHIP COMMITTEE

WHEREAS, N.J.S.A. 40A:5-17 authorizes the governing body of a municipality to permit, by Ordinance, the approval or disapproval, and payment or non-payment, of claims, bills, invoices, and purchase orders between meetings of the governing body; and

WHEREAS, given the State of Emergency announced by the Governor of the State of New Jersey on March 9, 2020, Executive Order 103, and reiterated in subsequent Executive Orders, resulting from the Coronavirus/COVID-19 virus, as well as guidance developing daily from the New Jersey Department of Health and the U.S. Center for Disease Control, and the possibility that meetings of the governing body may have to be cancelled, rescheduled, or otherwise suspended, such that bills which are normally paid by the governing body every four (4) weeks, may be unable to be approved by the governing body, but still need to be paid; and

WHEREAS, the procedures for "Approval Payment of Claims" set forth in Chapter 5 of the <u>Code of the Township of Hainesport</u> may become unavailable, infeasible or temporarily incapable of compliance, and exceptions from same need to be created; and

WHEREAS, N.J.S.A. 40A:5-17(a) & (b) establish a procedure for the payment of such claims in between meetings of the governing body, and the governing body wishes to prepare for the possibility that a situation may arise where it is unable to meet in a timely fashion to approve said payments.

NOW, THEREFORE BE IT ORDAINED by the Township Committee of the Township of Hainesport, County of Burlington, State of New Jersey, the following:

SECTION 1. Emergency Procedures Authorized. The Township Committee hereby

designates the Township's Chief Financial Officer as the "Approval Officer" within the meaning of N.J.S.A. 40A:5-17(a)(1) who shall be authorized, after consultation with the Township Administrator (and in the absence of the Administrator, the Mayor, and Committee Members Liaison to the appropriate department), to approve payments of claims that would normally be considered by the Township Committee, at its regular meetings, and which must be paid in order to comply with State law and/or contractual requirements with the vendor, and which otherwise would not be able to await a meeting of the governing body, subject, nevertheless, to sufficient appropriations being available for the payments to be made; and subject further to a determination by the Approval Officer that there is legal authority for the payments, which shall be evidenced by the action of the appropriate Department or Purchasing Agent or Officer in respect to the goods or services so ordered having authorized same, and the incurring of the expense having already occurred therefore.

SECTION II. Prior to making payment on such claims, the Approval Officer shall receive the same certification as the Township Committee would receive before authorizing payment, under N.J.S.A. 40A:5-16(b), that the claims were properly incurred and should be paid.

SECTION III. Following payment of the claims, the Approval Officer shall certify same to the governing body, by providing the same list the governing body would have received had it approved said payments, which certification and list(s) shall be provided to the Township Committee for its review at the next meeting, and which shall be entered into the minutes of said meeting as having been paid.

Notwithstanding the foregoing, the Approval Officer shall not make payment upon any claim in excess of Two Thousand Five Hundred Dollars (\$2,500.00), without having first secured verbal approval of at least a quorum of the governing body to pay said bill. This

exception shall not apply to the payment of invoices for goods and/or services where the governing body has previously authorized that particular expenditure, nor to the payment of taxes due to the School Districts, and County; nor to the payment of insurance premiums and debt payments.

ARTICLE III. Repealer, Severability and Effective Date.

- A. <u>Repealer.</u> Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. <u>Severability</u>. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. <u>Effective Date.</u> This Ordinance shall take effect immediately upon proper passage in accordance with the law.

NOTICE OF PUBLIC HEARING

HAINESPORT TOWNSHIP ORDINANCE NO. 2020-4

ORDINANCE AUTHORIZING THE APPROVAL AND PAYMENT OF CLAIMS BETWEEN MEETINGS OF THE TOWNSHIP COMMITTEE

The Ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Township Committee of the Township of Hainesport held on April 7, 2020. It will be further considered for passage after a public hearing at the regular meeting to be held on May 12, 2020 at the Municipal Building, 1401 Marne Highway, Hainesport, New Jersey at 7:00 PM at which time and place any persons desiring to be heard upon the same will be given an opportunity to be heard. During the week prior to and up to and including the date of such meeting or further consideration, copies of said Ordinance in its entirety may be obtained from the Township Clerk.

Dated: April 7, 2020

Paula L. Kosko, RMC, Township Clerk
Township Administrator

	Motion	Second	Yes	No	Abstain	Absent
Gilmore		X	X			
Costa			X			
Schneider			X			
Clauss	X		X			
MacLachlan			X			

HAINESPORT TOWNSHIP

ORDINANCE NO. 2020-4

ORDINANCE AUTHORIZING THE APPROVAL AND PAYMENT OF CLAIMS BETWEEN MEETINGS OF THE TOWNSHIP COMMITTEE

Notice is hereby given that Ordinance No. 2020-4 as entitled above has been finally adopted on final reading by the governing body of Hainesport Township after a public hearing at a meeting held on May 12, 2020. Said Ordinance shall take effect in accordance with the law.

ATTEST:	
Dated:	Paula L. Kosko, RMC, Township Clerk Township Administrator
ACKNOWLEDGMENT OF	
APPROVAL BY:	
Dated:	Bruce MacLachlan Mayor of Hainesport Township

	Motion	Second	Yes	No	Abstain	Absent
Gilmore						
Costa						
Schneider						
Clauss						
MacLachlan						

Introduced: April 7, 20	20	
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First Publication: April 10, 2020

Adoption: May 12, 2020

Final Publication: May ___, 2020