



**Assisted Listening
Available**

**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 7, 2020
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 7, 2020 was included in a meeting notice sent to the Burlington County Times and Courier Post on January 4, 2019 and advertised in said newspapers on January 6, 2019, and January 7, 2019 respectively posted on the bulletin board in the municipal building on January 7, 2019 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **STATEMENT OF ELECTION FOR MEMBER OF THE TOWNSHIP COMMITTEE**
4. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Leila Gilmore
 2. Bruce MacLachlan
5. **ROLL CALL**
6. **APPOINTMENT RESOLUTIONS**

2020-1-1 Appoint Mayor, Chairman of Township Committee -

2020-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee -

2020-3-1 Appoint Liaison & Deputy Committee Persons

Public Safety Liaison – Gerard Clauss
Public Safety Deputy – Lee Schneider

Construction/Code Enforcement Liaison – Bruce MacLachlan
Construction/Code Enforcement Deputy - Ted Costa

Administration Liaison – Bruce MacLachlan
Administration Deputy – Lee Schneider

Finance Liaison – Leila Gilmore
Finance Deputy – Lee Schneider

Public Works Liaison – Ted Costa
Public Works Deputy – Bruce MacLachlan

Economic Development Liaison – Bruce MacLachlan
Economic Development Deputy – Lee Schneider

Hainesport Education Foundation Liaison – Gerard Clauss

Senior Citizens Club Liaison – Leila Gilmore

Board of Chosen Freeholders Liaison– Bruce MacLachlan

Environmental Commission Liaison - Leila Gilmore

Recreation Commission Liaison – Lee Schneider

2020-4-1 Authorizing Various Professional Appointments (see Resolution attached)

2020-5-1 Appoint Risk Management Consultant – T. C. Irons Agency

2020-6-1 Joint Land Use Board Governing Body Class I through IV and Alternate Members

Class I – 1 year term expiring 12/31/2020 – Bruce MacLachlan

Class II – 1 year term expiring 12/31/2020 – Paula L. Kosko

Class III – 1 year term expiring 12/31/2020 – Lee Schneider

Class IV – 4 year term expiring 12/31/2023 – Jill Tyndale

Class IV – Alternate #1 - 2 year term expiring 12/31/2021 – Bruce Levinson

Class IV – Alternate #2 - 2 year term expiring 12/31/2021 – Vacant

2020-7-1 Environmental Commission -
3-year Term Expiring 12/31/2022 – Paula Uhland

2020-8-1 Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko

- 2020-9-1** Appoint Deputy Clerk – Tara Wicker
- 2020-10-1** Appointing a Public Agency Compliance Officer – Paula L. Kosko
- 2020-11-1** Appointing a Qualified Purchasing Agent – Paula Kosko
- 2020-12-1** Appointing Registrar – Paula Tiver
- 2020-13-1** Appointing Deputy Registrar – Tara Wicker

7. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

- 2020-14-1** Adopting Committee Dates
- 2020-15-1** Naming Official Newspapers
- 2020-16-1** Establish Township Holidays
- 2020-17-1** Authorization of Committee Before Encumbering Expenses
- 2020-18-1** CFO Notification of All Appointments which Obligate Township to Expend Funds
- 2020-19-1** Cash Management Plan
- 2020-20-1** Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge
- 2020-21-1** Authorizing Assessor to File Appeals with the Burlington County Board of Taxation
- 2020-22-1** Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township
- 2020-23-1** Depository of Funds
- 2020-24-1** Establish the CFO \$250 Petty Cash Fund
- 2020-25-1** Authorized Check Signers
- 2020-26-1** Authorizing State Contract and County Contract for Purchases
- 2020-27-1** Designate Primary Care Physician for Employees
- 2020-28-1** Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage
Assessments
- 2020-29-1** Authorizing Tax Collector to Refund or Apply Credits for Taxes
- 2020-30-1** Authorizing Tax Collector to Mail Notice for Tax Sales
- 2020-31-1** Closing Municipal Complex Fields on Certain Dates
- 2020-32-1** Appointing Secretary to the Local Board of Health – Paula Kosko
- 2020-33-1** Appointment to Recreation Commission – Leila Gilmore

8. COMMENTS FROM THE PUBLIC

9. COMMENTS FROM THE COMMITTEE

10. ADJOURNMENT OF REORGANIZATION MEETING @ _____ P.M.

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA