

**HAINESPORT TOWNSHIP COMMITTEE  
REORGANIZATION AGENDA  
JANUARY 3, 2017  
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2017 was included in a meeting notice sent to the Burlington County Times and Courier Post on January 11, 2016 and January 14, 2016 and advertised in said newspapers on January 13, 2016 and January 19, 2016, respectively posted on the bulletin board in the municipal building on January 19, 2016 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1.       **CALL TO ORDER**

2.       **FLAG SALUTE**

3.       **Oath of Office to:**

4.       **ROLL CALL –**

5.       **RESOLUTIONS**

1.       **2017-1-1**       Appoint Mayor, Chairman of Township Committee –

*Oath of Office*

2.       **2017-2-1**       Appoint Deputy Mayor, Vice Chairman of Township Committee –

*Oath of Office*

3.       **2017-3-1**       Appoint Liaison & Deputy Committee Persons

Public Safety – Liaison –  
Public Safety – Deputy –

Construction/Code Enforcement – Liaison –

Construction/Code Enforcement – Deputy –

Administration – Liaison –  
Administration – Deputy –

Finance – Liaison –  
Finance – Deputy –

Public Works – Liaison –  
Public Works – Deputy –

Economic Development – Liaison –  
Economic Development – Deputy –

Hainesport Education Foundation - Liaison –

4.      **2017-4-1**      Appoint Senior Citizens Committee (2) –  
  
Liaison –  
Deputy –

**At this time Mayor will entertain a motion to approve the following Resolutions item number:**

- 5. 2017-5-1** Adopting Committee Dates
- 6. 2017-6-1** Naming Official Newspapers
- 7. 2017-7-1** Establish Township Holidays
- 23. 2017-23-1** Authorization of Committee Before Encumbering Expenses
- 24. 2017-24-1** CFO Notification of All Appointments which Obligate Township to Expend Funds
- 25. 2017-25-1** Cash Management Plan
- 26. 2017-26-1** Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge
- 27. 2017-27-1** Authorizing Assessor to File Appeals with the Burlington County Board of Taxation
- 28. 2017-28-1** Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf of the Township
- 29. 2017-29-1** Depository of Funds
- 30. 2017-30-1** Establish the CFO \$250 Petty Cash Fund
- 31. 2017-31-1** Authorized Check Signers
- 32. 2017-32-1** Authorizing State Contract and County Contract for Purchases

- 33.** **2017-33-1** Designate Primary Care Physician for Employees
- 35.** **2017-35-1** Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage Assessments
- 36.** **2017-36-1** Authorizing Tax Collector to Refund or Apply Credits for Taxes
- 37.** **2017-37-1** Authorizing Tax Collector to Mail Notice for Tax Sales
- 38.** **2017-38-1** Closing Municipal Complex Fields on Certain Dates

9.      **2017-9-1**      Appointment of Township Planner –
10.     **2017-10-1**     Appointment of Township Solicitor –
11.     **2017-11-1**     Appointment of Township Bond Counsel –
12.     **2017-12-1**     Appointment of Township Auditor -
13.     **2017-13-1**     Appointment of Township Engineer –
14.     **2017-14-1**     Appointment of Council on Affordable Housing  
Special Counsel –
15.     **2017-15-1**     Appoint Risk Management Consultant –
16.     **2017-16-1**     Appoint Employment Practices Liability  
Attorney –
17.     **2017-17-1**     Resolution Authorizing the Appointment of Conflict  
Counsel for 2017 –
18.     **2017-18-1**     Appoint Members of Joint Land Use Board  
Class I – Mayor Designate –  
  
Class II - Official of Municipality –
19.     **2017-19-1**     Joint Land Use Board Governing Body  
Class III – Committee Member –
20.     **2017-20-1**     Joint Land Use Board  
Class IV – 4 year term expiring 12/31/2018-  
Class IV – 4 year term expiring 12/31/2020-

21.     **2017-21-1**     Class IV – Alternate #1, 3, 4  
                              #1 2 year term expiring 12/31/2017 –  
                              #3 2 year term expiring 12/31/2018 –  
                              #4 2 year term expiring 12/31/2018 -
22.     **2017-22-1**     Environmental Commission -  
                              3   year term expiring 12/31/2019 – Paula Uhland
34.     **2017-34-1**     Appoint Joint Insurance Fund Commissioner –  
  
                              Alternate Fund Commissioner – Donna Kilburn  
                              Claims Coordinator - Donna Kilburn  
                              Safety Coordinator -
39.     **2017-39-1**     Appointment to Recreation Commission  
                              3 year term expiring 12/31/2019 – Paula Tiver, Anthony  
                              Porto
40.     **2017-40-1**     Resolution Appointing a Public Agency Compliance  
                              Officer –
41.     **2017-41-1**     Resolution Awarding a Contract for Animal Control to-
42.     **2017-42-1**     Resolution Appointing Registrar  
                              3 year term expiring 12/31/2019 – Paula Tiver
43.     **2017-43-1**     Resolution Appointing Deputy Registrar  
                              3 year term expiring 12/31/2019 – Sharon A. Deviney

6.           **COMMENTS FROM THE PUBLIC**

7.           **COMMENTS FROM THE COMMITTEE**

8.           **ADJOURNMENT @ \_\_\_\_\_P.M.**