

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD
REORGANIZATION MEETING
MINUTES**

Time: 7:00 PM

Wednesday, January 4, 2017

1. Call to order

The meeting was called to order at 7:00PM by Mrs. Tiver.

2. Flag Salute

All participated in the Flag Salute

3. Sunshine Law

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

4. Township Committee Resolutions

The following resolutions were read by Mrs. Tiver:

Resolution 2017-18-1: Appoint Class I and Class II Members to the Joint Land Use Board

Resolution 2017-19-1: Appoint Class III Member to the Joint Land Use Board

Resolution 2017-20-1: Appoint Class IV Members to the Joint Land Use Board

Resolution 2017-21-1: Appoint Class IV Alternates

**HAINESPORT TOWNSHIP
RESOLUTION 2017-18-1**

**RESOLUTION TO APPOINT CLASS I AND CLASS II
MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the Mayor is hereby appointed to the Hainesport Township Joint Land Use Board to serve for the mayor's official tenure:

BE IT FURTHER RESOLVED that in the mayor's absence the mayor may appoint a designee who shall serve at the pleasure of the mayor during the mayor's official tenure:

Class I, Mayor Designee, 1 year term to December 31, 2017 –Anthony D. Porto, II

BE IT FURTHER RESOLVED that the mayor appoint an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for the term stated below, unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1 year term to December 31, 2017 – _____

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Amy P. Cosnoski do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2017.

Amy P. Cosnoski
Township Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2017-19-1**

**RESOLUTION TO APPOINT CLASS III MEMBER
TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following member of the governing body be appointed to the Joint Land Use Board.

Class III, Member of the governing body, 1 year term to December 31, 2017 – Leila Gilmore

BE IT FURTHER RESOLVED that this appointment shall be for one year or terminate at the completion of the elected officials term of office, whichever occurs first.

BE IT FURTHER RESOLVED that a copy of this resolution be given to the Administrator and Joint Land Use Board Secretary for their records.

I, Amy P. Cosnoski do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2017.

Amy P. Cosnoski
Township Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2017 -20-1**

**RESOLUTION TO APPOINT CLASS IV MEMBERS
TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following Mayor's appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers:

Class IV, 4 year term to expire December 31, 2020 – Gerard Clauss

Class IV, 4 year term to expire December 31, 2020 – H. Krollfeifer, Jr.

BE IT RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Amy P. Cosnoski do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2017.

Amy P. Cosnoski
Township Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2017-21-1**

**RESOLUTION TO APPOINT CLASS IV ALTERNATE
MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following Mayor's appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers:

Class IV, Alternate # 1, two year term until December 31, 2017 – Irene Baggio

Class IV, Alternate # 3, two year term until December 31, 2018 - _____

Class IV, Alternate # 4, two year term until December 31, 2018– _____

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint land Use Board Secretary for their records.

I, Amy P. Cosnoski do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2017.

Amy P. Cosnoski
Township Clerk

5. Swearing in of New Appointees

Mr. Kingsbury administered the oath of office to the following:
Mr. Krollfeifer, Mr. Clauss, Mrs. Baggio

6. Roll Call

Present: Mrs. Kelley, Mr. Dodulik, Mr. Krollfeifer, Mr. Lynch, Mr. Clauss,
Mrs. Tyndale, Mrs. Baggio

Absent: Mr. McKay, Mrs. Gilmore, Mr. Porto

Also Present: Robert Kingsbury, Esq., Board Attorney
Mara Wuebker, Board Planner
Martin Miller, Board Engineer
Kathy Newcomb, Zoning Officer
Paula Tiver, Board Secretary

7. Nomination of Chairperson for 2017

Mrs. Tiver asked for a nomination for the position of Chairperson.

Mrs. Kelley nominated Mr. Lynch for Chairperson.

Second: Mr. Clauss

Mr. Lynch thanked her for the nomination, however, he declined.
 Mrs. Kelley nominated Mr. Krollfeifer.
 Second: Mr. Clauss

Mrs. Tiver asked for any further nominations. None. Closed nominations.

Roll call: Mrs. Kelley, yes; Mr. Clauss, yes; Mrs. Baggio, yes; Mrs. Tyndale, yes;
 Mr. Lynch, yes; Mr. Dodulik, yes; Mr. Krollfeifer, yes

Motion carries.

Mrs. Tiver congratulated Mr. Krollfeifer and turned the meeting over to him.

8. Nomination of Vice-Chairperson for 2017

Mr. Lynch nominated Mr. McKay as Vice-Chairman.
 Second: Mr. Clauss

Roll call: Mr. Lynch, yes; Mr. Clauss, yes; Mrs. Kelley, yes; Mr. Dodulik, yes;
 Mr. Krollfeifer, yes; Mrs. Tyndale, yes; Mrs. Baggio, yes

Motion carries.

9. Appointment of Secretary for 2017

Mr. Lynch nominated Mrs. Tiver as Secretary
 Second: Mr. Dodulik

Roll call: Mr. Lynch, yes; Mr. Dodulik, yes; Mrs. Kelley, yes;
 Mr. Krollfeifer, yes; Mr. Clauss, yes; Mrs. Tyndale, yes; Mrs. Baggio, yes

Motion carries.

10. Appointment of Professional Staff for 2017

A. Solicitor

B. Engineer

C. Planner

Mr. Lynch motioned to appoint Mr. Kingsbury as solicitor, Alaimo Engineering for engineer, and Ragan Design for planner.

Second: Mr. Clauss

Roll call: Mr. Lynch, yes; Mr. Clauss, yes; Mrs. Kelley, yes; Mr. Dodulik, yes;
 Mrs. Tyndale, yes; Mrs. Baggio, yes; Mr. Krollfeifer, yes

Motion carries.

11. Time, Dates, and Meeting Place for Meetings

Mr. Krollfeifer commented that the Township Committee changed their meeting times to 7pm and it was suggested that we may want to do the same.

The Board was in agreement.

Mr. Lynch motioned to approve the meeting time to 7pm to be held the first Wednesday of the month with the exception of July which will be held the second Wednesday.

Second: Mrs. Baggio

Roll call: Mr. Lynch, yes; Mrs. Baggio, yes; Mrs. Kelley, yes; Mr. Dodulik, yes;
Mr. Clauss, yes; Mrs. Tyndale, yes; Mr. Krollfeifer, yes;

Motion carries.

NOTICE **HAINESPORT TOWNSHIP JOINT LAND USE BOARD**

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (*except as noted) at 7:00 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

Applications must be filed 30 working days prior to the meeting and plans submitted to the Professional Staff 30 working days prior to the meeting.

Special meetings held at the call of the Board.

Meeting Dates:

January 4, 2017
February 1, 2017
March 1, 2017
April 5, 2017
May 3, 2017
June 7, 2017

*July 12, 2017
August 2, 2017
September 6, 2017
October 4, 2017
November 1, 2017
December 6, 2017

Reorganization Meeting: January 3, 2018, 7:00 PM

Regular Meeting: January 3, 2018, 7:30 PM

Dated: January 4, 2017
Paula L Tiver, Secretary

12. Official Newspaper

Mr. Lynch motioned for the Burlington County Times to be the Board's official newspaper.

Second: Mr. Dodulik

Roll call: Mr. Lynch, Mr. Dodulik, yes; Mrs. Kelley, yes; Mr. Clauss, yes;
Mrs. Tyndale, yes; Mrs. Baggio, yes; Mr. Krollfeifer, yes

Motion carries.

13. Motion "That all new business requiring the Board's Professional Staff must be in their hands at least 20 days prior to the meeting".

Mrs. Wuebker asked that we make it 30 days prior to the meeting. It is a short amount of time to get the application in, respond to the applicant, and have them respond back prior

to coming before the Board. This would allow for a smoother application and time for them to meet with the applicants prior to being placed on the agenda.

Mr. Miller agreed.

Mr. Lynch motioned to have the 30 days prior to the meeting.

Second: Mr. Dodulik

Roll call: Mr. Lynch, yes; Mr. Dodulik, yes; Mrs. Kelley, yes; Mr. Clauss, yes;
Mr. Krollfeifer, yes; Mrs. Tyndale, yes; Mrs. Baggio, yes

Motion carries

14. Motion of “No new business after 11:00 PM

Mr. Clauss motioned to approve.

Second: Mrs. Kelley

Roll call: Mr. Clauss, yes; Mrs. Kelley, yes; Mr. Dodulik, yes; Mr. Lynch, yes;
Mrs. Tyndale, yes; Mrs. Baggio, yes; Mr. Krollfeifer, yes

Motion carries.

15. Resolution 2017-01: Establishing policy regarding postponements of applications.

Mr. Lynch motioned to approve.

Second: Mr. Dodulik

Roll call: Mr. Lynch, yes; Mr. Dodulik, yes; Mrs. Kelley, yes; Mr. Clauss, yes;
Mrs. Tyndale, yes; Mrs. Baggio, yes; Mr. Krollfeifer, yes

Motion carries.

16. Professional Comments

The professional staff thanked the Board.

17. Board Comments

Mr. Clauss thanked the Committee for the reappointment.

Mrs. Baggio thanked the Committee and looks forward to working with the Board.

Mr. Krollfeifer thanked the Committee for the reappointment.

18. Public Comments - None

19. Adjournment

Mr. Clauss motioned to adjourn at 7:15pm.

Second: Mrs. Tyndale

Roll call: All in favor

Paula L. Tiver, Secretary