

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD
REORGANIZATION MEETING
MINUTES**

Time: 6:30 PM

Wednesday, January 9, 2019

1. Call to order

The meeting was called to order at 6:30 pm by Mrs. Tiver.

2. Flag Salute

All participated in the Flag Salute

3. Sunshine Law

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

4. Township Committee Resolutions

Mrs. Tiver stated that she received a letter dated December 5, 2018 from Mr. Clauss resigning from his position as a Class 4 Member due to being elected to Township Committee.

The following appointments were read by Mrs. Tiver:

**HAINESPORT TOWNSHIP
RESOLUTION 2019-6-1**

**RESOLUTION TO APPOINT CLASS I THROUGH CLASS IV
MEMBERS AND ALTERNATE MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the following appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers; and

BE IT FURTHER RESOLVED that the mayor or the mayor's designee in the absence of the mayor shall serve as a member of the Joint Land Use Board during the mayor's official tenure:

Class I, Mayor or Mayor's Designee, 1-year term to December 31, 2019 –
Gerard Clauss

BE IT FURTHER RESOLVED that the Mayor appoints an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for one year unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1-year term to December 31, 2019 –
Paula L. Kosko

BE IT FURTHER RESOLVED that the governing body must appoint a member of the governing body to serve as a member of the Joint Land Use Board for one year or terminate at the completion of their respective terms of office, whichever occurs first:

Class III, Governing Body Member, 1-year term to December 31, 2019 –
Leila Gilmore

BE IT FURTHER RESOLVED that the mayor appoints other citizens of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for a four-year term or to fill an unexpired four-year term as stated below:

Class IV, Citizen of the Municipality/Environmental Commission designee, 3-year term to expire December 31, 2021 – Letitia Kelley

Class IV, Citizen of the Municipality, 4-year unexpired term to December 31, 2020 –
William Wagner (filling vacancy from Gerard Clauss)

Class IV, Citizen of the Municipality, 4-year unexpired term to December 31, 2022 - Thomas McKay

BE IT FURTHER RESOLVED that the Mayor's appoints other citizens of the municipality, other than a member of the governing body, to serve as alternate members of the Joint Land Use Board for a two year term as stated below:

Class IV Alternate #3, Citizen of the Municipality, 2-year term to December 31, 2020
Richard Bradley Mr. Bradley did call and decline the position.

Class IV Alternate #4, Citizen of the Municipality, 2-year term to December 31, 2020
Patrick Tricocchi

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Paula L. Kosko do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2019.

Paula L. Kosko
Township Administrator/Clerk

5. Swearing in of New Appointees

Mr. Kingsbury administered the oath of office to the following: Gerard Clauss
Mrs. Gilmore, Ms. Kosko, Mrs. Kelley, and Mr. Tricocchi

6. Roll Call

Present: Mr. Clauss, Mrs. Gilmore, Mrs. Kelley, Mrs. Baggio, Mrs. Tyndale, Ms. Kosko,
Mr. Krollfeifer, Mr. Levinson, Mr. Sylk, Mr. Tricocchi

Absent: Mr. McKay, Mr. Wagner

Also Present: Robert Kingsbury, Esq., Board Attorney
 Richard Alaimo, Engineer
 Kathy Newcomb, Zoning Officer
 Paula Tiver, Board Secretary

7. Nomination of Chairperson for 2019

Mrs. Tiver asked for a nomination for the position of Chairperson.

Mrs. Kelley nominated Mr. Krollfeifer.
 Second: Mrs. Gilmore

Mrs. Tiver asked for any further nominations. None. Closed nominations.

Roll call: Mrs. Kelley, yes; Mrs. Gilmore, yes; Mr. Clauss, yes; Mr. Levinson, yes;
 Mrs. Baggio, yes; Mr. Sylk, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
 Mr. Krollfeifer, yes

Motion carries.

Mrs. Tiver congratulated Mr. Krollfeifer and turned the meeting over to him.

8. Nomination of Vice-Chairperson for 2019

Mr. Krollfeifer asked for a nomination for the position of Vice-Chairperson.

Mr. Clauss nominated Mr. McKay
 Second: Mrs. Gilmore

Roll call: Mr. Clauss, yes; Mrs. Gilmore, yes; Mrs. Kelley, yes; Mr. Levinson, yes;
 Mrs. Baggio, yes; Mr. Sylk, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
 Mr. Krollfeifer, yes

Motion carries.

9. Appointment of Secretary for 2019

Mr. Krollfeifer asked for a nomination for the position of Secretary.

Mrs. Kelley motioned to appoint Mrs. Tiver
 Second: Mrs. Baggio

Roll call: Mrs. Kelley, yes; Mrs. Baggio, yes; Mr. Clauss, yes; Mrs. Gilmore, yes;
 Mr. Levinson, yes; Mrs. Tyndale, yes; Mr. Sylk, yes; Ms. Kosko, yes;
 Mr. Krollfeifer, yes

Motion carries.

10. Appointment of Professional Staff for 2019

Mr. Krollfeifer asked for a nomination for the positions of the Professional Staff.

Mr. Clauss motioned to appoint the following professional staff:

A. Solicitor – Robert Kingsbury

B. Engineer – Martin Miller, Alaimo Associates

C. Planner – Scott Taylor, Taylor Design Group

Second: Mrs. Baggio

Roll call: Mr. Clauss, yes; Mrs. Baggio, yes; Mrs. Gilmore, yes; Mrs. Kelley, yes;
Mr. Levinson, yes; Mrs. Tyndale, yes; Mr. Sylk, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries to approve.

Mr. Krollfeifer stated that Greer Reinalda has resigned from Taylor Design Group, so Scott Taylor

11. Time, Dates, and Meeting Place for Meetings

Mr. Krollfeifer stated to take note that there are three meetings on a Thursday.

NOTICE **HAINESPORT TOWNSHIP JOINT LAND USE BOARD**

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (*except as noted) at 7:00 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

Applications must be filed 30 days prior to the meeting and plans submitted to the Professional Staff 30 days prior to the meeting.

Special meetings held at the call of the Board.

Meeting Dates:

January 9, 2019
February 6, 2019
March 6, 2019
April 3, 2019
May 1, 2019
*June 6, 2019 Thursday

*July 11, 2019 Thursday
August 7, 2019
September 4, 2019
October 2, 2019
*November 7, 2019 Thursday
December 4, 2019

Reorganization Meeting: January 8, 2020, 6:30 PM

Regular Meeting: January 8, 2020, 7:00 PM

Dated: January 9, 2019
Paula L Tiver, Secretary

Mr. Krollfeifer stated to please note that there a few meetings that are not the first Wednesday of the month.

Mrs. Baggio motioned to approve.

Second: Mrs. Kelley

Roll call: Mrs. Baggio, yes; Mrs. Kelley, yes; Mr. Clauss, yes; Mrs. Gilmore, yes;
Mr. Levinson, yes; Mr. Sylk, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries.

12. Official Newspaper

Mr. Krollfeifer asked for a motion to name Burlington County Times our Official Newspaper.

Mr. Clauss motioned.

Second: Mrs. Tyndale

Roll call: Mr. Clauss, yes; Mrs. Tyndale, yes; Mrs. Gilmore, yes; Mrs. Kelley, yes;
Mr. Levinson, yes; Mrs. Baggio, yes; Mr. Sylk, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries.

13. Motion “That all new business requiring the Board’s Professional Staff must be in their hands at least 30 days prior to the meeting”.

Mr. Krollfeifer stated this has worked out fine with the professionals.

Mrs. Tyndale motioned to approve.

Second: Mrs. Baggio

Roll call: Mrs. Tyndale, yes; Mrs. Baggio, yes; Mr. Clauss, yes; Mrs. Gilmore, yes;
Mrs. Kelley, yes; Mr. Levinson, yes; Mr. Sylk, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries.

14. Motion of “No new business after 11:00 PM

Mrs. Kelley motioned to approve.

Second: Mrs. Tyndale

Roll call: Mrs. Kelley, yes; Mrs. Tyndale, yes; Mr. Clauss, yes; Mrs. Gilmore, yes;
Mr. Levinson, yes; Mrs. Baggio, yes; Mr. Sylk, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries.

15. Resolution 2019-01: Establishing policy regarding postponements of applications.

Mr. Krollfeifer explained this is the policy that should the applicant postpone two times, the third time the case can be dismissed without prejudice.

Mrs. Baggio questioned if that would be the Board’s decision.

Mr. Krollfeifer answered yes.

Mrs. Baggio motioned to approve.

Second: Mr. Levinson

Roll call: Mrs. Baggio, yes; Mr. Levinson, yes; Mr. Clauss, yes; Mrs. Gilmore, yes;
Mrs. Kelley, yes; Mrs. Tyndale, yes; Mr. Sylk, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries.

16. Professional Comments

Mrs. Newcomb stated she is looking forward to another year.

Mr. Kingsbury thanked the Board for the reappointment.

17. Board Comments

Mr. Krollfeifer wished everyone a Happy New Year and look forward to working with everyone this year. He welcomed Mr. Tricocci to the Board and Mr. Clauss and Mrs. Gilmore as Members of the Governing Body.

18. Public Comments - None

19. Adjournment

Mr. Clauss motioned to adjourn at 6:45pm.

Second: Mrs. Kelley

Roll call: All in favor

Paula L. Tiver, Secretary