



1401 Marne Highway, P.O. Box 477, Hainesport, New Jersey 08036
Phone (609) 267-2730

SAVE THE TRIP TO MUNICIPAL BUILDING

In an effort to maintain social distancing and do what we can do to reduce the spread of COVID-19, we have provided you with a list of services and how you can still accomplish them without being able to make the trip to town hall since we are closed to the public.

Service You May Need	How You Can Accomplish Without Visiting Town Hall
Tax Collector's Office: <ul style="list-style-type: none"> Paying Your Taxes/Assessments 	Visit www.hainesporttownship.com . Click the tab "Pay Taxes Online". You can also drop your payment in our Dropbox located in the parking lot next to the Municipal Building or mail it.
Code Enforcement Issues & Vacant Property Registration	Call x125 or email ibarry@hainesporttownship.com
Construction Office: <ul style="list-style-type: none"> Permit Application Packet Certificate of Occupancy Pay Construction Permit Balances Inspection Scheduling Zoning 	<p>Visit www.hainesporttownship.com. Click the drop-down "Departments" then "Construction/Zoning". You can also call Kathy at x109.</p> <p>Permit Packets, applications and forms are available for download/print.</p> <p>Certain inspections are being conducted, please call for details.</p> <p>Pre-arranged appointments are being scheduled between the hours of 7:30am-10:30am only. Must 'pass' health-related questions. Please call for details.</p> <p>You can also drop your payment in our Dropbox located in the parking lot next to the Municipal Building or mail it.</p>
Clerk's Office: <ul style="list-style-type: none"> Dog Licenses Voter Registration / Vote by Mail OPRA Requests Bingo & Raffle License Applications Vital Records & Licensing (Marriage, Death, Birth) 	<p>Visit www.hainesporttownship.com. Click the drop-down "Departments" then "Administrator/Clerk". You can also call x100.</p> <p>Raffle & Bingo License Applications are available for download/print and can be scanned/emailed, faxed at 609-261-4762 or mailed.</p>

	<p>For Vital Records Request Form, click the tab “I Want To” located at the top right of front webpage, click on “V” for form link</p> <p>Open Public Records Act requests can be made through mail, fax (609) 261-4762 or email pkosko@hainesporttownship.com</p> <p>Upon proof of identification (scan to email or mail a copy), Death Certificates can be mailed to the appropriate location.</p> <p>Upon answering screening questions: marriage license requests will be made by appointment only and at the minimum time allowable prior to ceremony</p>
<p>Tax Assessor’s Office:</p> <ul style="list-style-type: none"> • Tax Assessment Record Search • Sales Search (SR1A) • Tax Maps • Tax Deduction Forms • Address Change • Assessment Appeals • Discussions about Assessments 	<p>Visit www.hainesporttownship.com. Click the drop-down “Departments” then “Tax”. Many answers are available via the “Frequently Asked Questions” area at the bottom left side of the page.</p> <p>“Tax Forms to Download” link on the left side of the page contains deduction forms.</p> <p>Jim Mancini is available via email at jmancini@hainesporttownship.com and x 106.</p>
<p>Public Works:</p> <ul style="list-style-type: none"> • Bulk Items – TVs, computers, white goods • Vegetation • Utility/Water/Sewer Concerns 	<p>Bulk pick-ups are performed on Monday mornings. Please call either x120, x100 or email jjones@hainesporttownship.com to schedule pick-up.</p> <p>You may place one bulk furniture item with the regular Thursday trash collection.</p> <p>The Recycling Facility remains open for residential drop-off of <i>certain household</i> items at 100 Broad St.</p> <p>Call the Mt. Holly MUA for all sewer concerns – 609-267-1110 www.mhmua.com</p> <p>Call American Water for all water concerns – 800-272-1325 or www.amwater.com/njaw/contact-us</p>
<p>Recreation:</p> <ul style="list-style-type: none"> • Programs and Registration Forms 	<p>Visit www.hainesporttownship.com . Click the drop-down “Departments” then “Recreation”. You can also call x121 or email dcasey@hainesporttownship.com</p> <p>All Recreation Program arecancelled until further notice. This includes the Egg Hunt scheduled for April 4 and both Skills & Hobbies March presentations.</p> <p>Municipal parks are NOT closed at this time. However, the public restrooms are closed.</p>