



Assisted Listening Available

**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION AGENDA
JANUARY 3, 2019
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2019 was included in a meeting notice sent to the Burlington County Times and Courier Post on January 8, 2018 and advertised in said newspapers on January 11, 2018, respectively posted on the bulletin board in the municipal building on January 8, 2018 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

- 1. **CALL TO ORDER**
- 2. **FLAG SALUTE**
- 3. **STATEMENT OF ELECTION FOR MEMBER OF THE TOWNSHIP COMMITTEE**
- 4. **OATH OF OFFICE TO NEWLY ELECTED MEMBER OF TOWNSHIP COMMITTEE:**

1. Gerard Clauss (oath administered by Township Clerk)

- 5. **ROLL CALL**

- 6. **APPOINTMENT RESOLUTIONS**

2019-1-1 Appoint Mayor, Chairman of Township Committee - Frank Masciocchi

Oath of Office (oath administered by Township Clerk)

2019-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee- Leila Gilmore

Oath of Office (oath administered by Township Clerk)

2019-3-1 Appoint Liaison & Deputy Committee Persons

Public Safety Liaison – Gerard Clauss
Public Safety Deputy – Lee Schneider

Construction/Code Enforcement Liaison – Ted Costa
Construction/Code Enforcement Deputy - Lee Schneider

Administration Liaison – Frank Masciocchi
Administration Deputy – Leila Gilmore

Finance Liaison – Frank Masciocchi
Finance Deputy – Leila Gilmore

Public Works Liaison – Leila Gilmore
Public Works Deputy – Lee Schneider

Economic Development Liaison – Leila Gilmore
Economic Development Deputy – Gerard Clauss

Hainesport Education Foundation Liaison – Gerard Clauss

Senior Citizens Club Liaison – Leila Gilmore

Board of Chosen Freeholders – Lee Schneider

2019-4-1 Authorizing Various Professional Appointments (see Resolution attached)

2019-5-1 Appoint Risk Management Consultant – T. C. Irons Agency

2019-6-1 Joint Land Use Board Governing Body Class I through IV and Alternate Members

Class I – 1 year term expiring 12/31/2019 – Gerard Clauss
Class II – 1 year term expiring 12/31/2019 – Paula L. Kosko
Class III – 1 year term expiring 12/31/2019 – Leila Gilmore
Class IV – 3 year term expiring 12/31/2021 – Letitia Kelley
Class IV – 4 year term expiring 12/31/2020 - William Wagner
Class IV – 4 year term expiring 12/31/2022 – Thomas McKay

Class IV – Alternate #3 - 2 year term expiring 12/31/2020 – Richard Bradley

2019-7-1 Environmental Commission -

3-year Term Expiring 12/31/2021 – Letitia Kelley, Roger Hessel

2019-8-1 Appoint Joint Insurance Fund Commissioner –Paula L. Kosko
Alternate Fund Commissioner – Donna Kilburn
Claims Coordinator - Donna Kilburn
Safety Coordinator – Paula L. Kosko

2019-9-1 Appoint Deputy Clerk – Tara Wicker

2019-10-1 Appointing a Public Agency Compliance Officer – Paula L. Kosko

2019-11-1 Appointing a Qualified Purchasing Agent – Kathleen Hoffman

7. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

2019-12-1 Adopting Committee Dates

2019-13-1 Naming Official Newspapers

2019-14-1 Establish Township Holidays

2019-15-1 Authorization of Committee Before Encumbering Expenses

2019-16-1 CFO Notification of All Appointments which Obligate Township to Expend
Funds

2019-17-1 Cash Management Plan

2019-18-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charge

2019-19-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2019-20-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2019-21-1 Depository of Funds

2019-22-1 Establish the CFO \$250 Petty Cash Fund

2019-23-1 Authorized Check Signers

2019-24-1 Authorizing State Contract and County Contract for Purchases

2019-25-1 Designate Primary Care Physician for Employees

2019-26-1 Authorizing Tax Sale in Delinquent Installment Payments for Special Sewage
Assessments

2019-27-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2019-28-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2019-29-1 Closing Municipal Complex Fields on Certain Dates

8. COMMENTS FROM THE PUBLIC

9. COMMENTS FROM THE COMMITTEE

10. ADJOURNMENT OF REORGANIZATION MEETING @ _____ P.M.

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA