

**TOWNSHIP OF HAINESPORT  
COUNTY OF BURLINGTON**

**REPORT OF AUDIT  
FOR THE YEAR ENDED  
DECEMBER 31, 2019**

**TOWNSHIP OF HAINESPORT**  
**TABLE OF CONTENTS**

<b><u>Exhibit No.</u></b>		<b><u>Page No.</u></b>
<b><u>PART 1</u></b>		
	Independent Auditor's Report	2
	Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	5
 <b><u>CURRENT FUND</u></b>		
A	Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis	7
A-1	Statements of Operations and Changes in Fund Balance - Regulatory Basis	9
A-2	Statement of Revenues - Regulatory Basis	10
A-3	Statement of Expenditures - Regulatory Basis	12
 <b><u>TRUST FUND</u></b>		
B	Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis	17
B-1	Trust Assessment Fund - Statement of Revenues - Regulatory Basis	19
B-2	Trust Assessment Fund - Statement of Expenditures - Regulatory Basis	20
B-3	Municipal Open Space Trust Fund - Statements of Operations and Changes In Reserve for Future Use - Regulatory Basis	21
B-4	Trust - Municipal Open Space Fund - Statement of Revenues Regulatory Basis	22
B-5	Trust - Municipal Open Space Fund - Statement of Expenditures Regulatory Basis	23
 <b><u>GENERAL CAPITAL FUND</u></b>		
C	Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis	24
C-1	Statement of Fund Balance - Regulatory Basis	25
 <b><u>PUBLIC ASSISTANCE TRUST FUND</u></b>		
F	Statements of Assets, Liabilities and Reserves-- Regulatory Basis	26
 <b><u>GENERAL FIXED ASSET ACCOUNT GROUP</u></b>		
G	Statement of General Fixed Assets Group of Accounts – Regulatory Basis	27
	Notes to Financial Statements	28

**TOWNSHIP OF HAINESPORT**  
**TABLE OF CONTENTS (CONT'D)**

<b><u>Exhibit No.</u></b>		<b><u>Page No.</u></b>
 <b><u>SUPPLEMENTAL EXHIBITS</u></b>		
<b><u>CURRENT FUND</u></b>		
SA-1	Statement of Current Cash - Treasurer	61
SA-2	Schedule of Change Funds	63
SA-3	Statement of Due to State of New Jersey - Senior Citizens' and Veterans' Deductions (C. 129, L. 1976)	64
SA-4	Statement of Taxes Receivable and Analysis of Property Tax Levy	65
SA-5	Statement of Tax Title Liens	66
SA-6	Statement of Revenue Accounts Receivable	67
SA-7	Statement of 2018 Appropriation Reserves	68
SA-8	Statement of Prepaid Taxes	70
SA-9	Statement of Tax Overpayments	70
SA-10	Statement of Due to State of New Jersey - State Training Fees	71
SA-11	Statement of County Taxes Payable	72
SA-12	Statement of Due County for Added and Omitted Taxes	73
SA-13	Statement of Local District School Tax	74
SA-14	Statement of Regional High School Taxes	75
SA-15	Statement of Due to State of New Jersey Marriage License Fees	76
SA-16	Statement of Mortgage Accounts Receivable	76
SA-17	Federal and State Grant Fund - Statement of Due from Current Fund	77
SA-18	Federal and State Grant Fund - Statement of Federal and State Grants Receivable	78
SA-19	Federal and State Grant Fund - Statement of Reserve for Federal and State Grants - Unappropriated	78
SA-20	Federal and State Grant Fund - Statement of Reserve for Federal and State Grants - Appropriated	79
 <b><u>TRUST FUND</u></b>		
SB-1	Statement of Trust Cash - Treasurer	81
SB-2	Trust Other Funds - Statement of Current Cash - Collector	82
SB-3	Trust Assessment Fund - Analysis of Assessment Cash	83
SB-4	Animal Control Trust Fund - Statement of Reserve for Animal Control Fund Expenditures	84
SB-5	Animal Control Trust Fund - Statement of Due Current Fund	84
SB-6	Animal Control Trust Fund - Statement of Due to State of New Jersey	85
SB-7	Trust Other Funds - Statement of Due From/(To) Current Fund	86
SB-8	Trust Other Funds - Statement of Changes in Miscellaneous Trust Other Reserves	87
SB-9	Trust - Municipal Open Space Fund - Statement of Due (To)/From Current Fund	88
SB-10	Trust - Municipal Open Space Fund - Statement of Reserve for Future Use	88
SB-11	Trust Assessment Fund - Statement of Assessments Receivable	89
SB-12	Trust Assessment Fund - Statement of State of N.J. Wastewater Treatment Loans Payable	90
SB-13	Trust Assessment Fund - Statement of Due to Current Fund	91

**TOWNSHIP OF HAINESPORT**  
**TABLE OF CONTENTS (CONT'D)**

<b><u>Exhibit No.</u></b>		<b><u>Page No.</u></b>
	<b><u>GENERAL CAPITAL FUND</u></b>	
SC-1	Statement of General Capital Cash	93
SC-2	Analysis of General Capital Cash	94
SC-3	Statement of Capital Improvement Fund	95
SC-4	Statement of Deferred Charges to Future Taxation - Funded	96
SC-5	Statement of Deferred Charges to Future Taxation - Unfunded	97
SC-6	Statement of Reserve for Encumbrances	98
SC-7	Statement of Improvement Authorizations	99
SC-8	Statement of Due To Current Fund	100
SC-9	Statement of Bond Anticipation Notes	101
SC-10	Statement of State of N.J. Wastewater Treatment Loans Payable	102
SC-11	Statement of State of Green Acres Assistance Loan Payable	103
SC-12	Statement of Bonds and Notes Authorized but Not Issued	104
	 <b><u>PART 2</u></b>	
	<b><u>SCHEDULE OF FINDINGS AND RECOMMENDATIONS</u></b>	
	Schedule of Financial Statement Findings	106
	Summary Schedule of Prior Year Audit Findings and Recommendations as Prepared by Management	107
	 <b>OFFICIALS IN OFFICE AND SURETY BONDS</b>	108
	 <b>APPRECIATION</b>	109

**TOWNSHIP OF HAINESPORT**

**PART I**

**REPORT OF AUDIT OF FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Hainesport  
Hainesport, New Jersey 08036

### **Report on the Financial Statements**

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Hainesport, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis, statement of expenditures - regulatory basis, and statement of general fixed asset group of accounts - regulatory basis for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

### *Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

As described in note 1 to the financial statements, the financial statements are prepared by the Township on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### *Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*

In our opinion, because of the significance of the matter discussed in the “*Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America*” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Hainesport, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, or the results of its operations and changes in fund balance for the years then ended.

### *Opinion on Regulatory Basis of Accounting*

In our opinion, the financial statements referred to previously present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Hainesport, in the County of Burlington, State of New Jersey, as of December 31, 2019 and 2018, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the revenues - regulatory basis and expenditures - regulatory basis of the various funds, and general fixed asset group of accounts - regulatory basis, for the year ended December 31, 2019, in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, as described in note 1.

## **Other Matters**

### *Other Information*

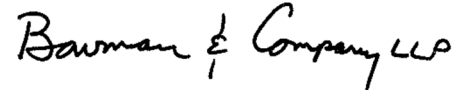
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township’s basic financial statements. The supplemental statements and schedules presented for the various funds, as listed in the table of contents, are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, and are not a required part of the basic financial statements.

The supplemental statements and schedules presented for the various funds are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental statements and schedules described in the previous paragraph are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated July 27, 2020 on our consideration of the Township of Hainesport, in the County of Burlington, State of New Jersey, internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township of Hainesport's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Hainesport's internal control over financial reporting and compliance.

Respectfully submitted,

A handwritten signature in black ink that reads "Bowman & Company LLP". The signature is written in a cursive, flowing style.

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink that appears to be "R.P. Z". The signature is written in a cursive, flowing style.

Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
July 27, 2020

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE  
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Members of the Township Committee  
Township of Hainesport  
Hainesport, New Jersey 08036

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, of the Township of Hainesport, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements, and have issued our report thereon dated July 27, 2020. That report indicated that the Township of Hainesport's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America, but were prepared on a regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township of Hainesport's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Hainesport's internal control. Accordingly, we do not express an opinion on the effectiveness of the Township of Hainesport's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

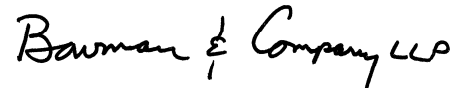
**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township of Hainesport's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants



Certified Public Accountant  
Registered Municipal Accountant

Voorhees, New Jersey  
July 27, 2020

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
As of December 31, 2019 and 2018

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Regular Fund:			
Cash - Treasurer	SA-1	\$ 6,368,615.32	\$ 6,041,690.56
Change Funds	SA-2	300.00	300.00
Investment in Bond Anticipation Note - General Capital Fund	SA-1;SC-9	528,500.00	
		<u>6,897,415.32</u>	<u>6,041,990.56</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	SA-4	226,416.17	220,359.92
Tax Title Liens Receivable	SA-5	83,473.22	70,737.24
Property Acquired for Taxes (Assessed Valuation)	A	445,600.00	445,600.00
Accounts Receivable	A	66.93	66.93
Mortgage Accounts Receivable	SA-16	9,500.00	18,500.00
Due from Animal Control Fund	SB-5	150.18	
Due from Trust Assessment Fund	SB-13	270.11	270.11
Due from Trust Other Fund	SB-7		96,678.22
Due from Municipal Open Space Fund	SB-9		182,299.39
Due from General Capital Fund	SC-8	47,875.00	47,875.00
		<u>813,351.61</u>	<u>1,082,386.81</u>
		<u>7,710,766.93</u>	<u>7,124,377.37</u>
Federal and State Grant Fund:			
Federal and State Grants Receivable	SA-19	409,892.76	526,492.76
Due from Current Fund	SA-17	58,610.30	113,120.79
Due from General Capital Fund	C	17,924.79	17,924.79
		<u>486,427.85</u>	<u>657,538.34</u>
		<u>\$ 8,197,194.78</u>	<u>\$ 7,781,915.71</u>

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**

Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
As of December 31, 2019 and 2018

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3;SA-7	\$ 616,102.67	\$ 846,047.23
Reserve for Encumbrances	A-3;SA-7	388,931.40	108,128.13
Prepaid Taxes	SA-8	123,437.05	115,424.76
Tax Overpayments	SA-9	273.13	
Due to State of New Jersey			
Senior Citizens and Veterans' Deductions	SA-3	22,576.45	23,114.81
Training Fees- Surcharge	SA-10	1,575.00	720.00
Marriage Licenses	SA-15	100.00	250.00
Due County for Added and Omitted Taxes	SA-12	4,696.60	8,127.05
Due Mount Holly MUA	A	3,712.00	3,712.00
Local District School Taxes Payable	SA-13	675,028.67	536,669.67
Regional High School Taxes Payable	SA-14	598,228.70	472,112.18
Due to Federal and State Grant Fund	SA-17	58,610.30	113,120.79
Due from Trust Other Fund	SB-7	3,244.35	
Due to Trust - Municipal Open Space Fund	SB-9	320.99	
Accounts Payable	A;SA-7	30,714.51	22,550.49
		<u>2,527,551.82</u>	<u>2,249,977.11</u>
Reserve for Receivables and Other Assets	A	813,351.61	1,082,386.81
Fund Balance	A-1	<u>4,369,863.50</u>	<u>3,792,013.45</u>
		<u>7,710,766.93</u>	<u>7,124,377.37</u>
Federal and State Grant Fund:			
Reserve for Encumbrances	SA-20	14,591.05	85,056.39
Reserve for Federal and State Grants:			
Unappropriated	SA-19	9,316.87	6,636.03
Appropriated	SA-20	<u>462,519.93</u>	<u>565,845.92</u>
		<u>486,427.85</u>	<u>657,538.34</u>
		<u>\$ 8,197,194.78</u>	<u>\$ 7,781,915.71</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
 Statements of Operations and Changes in Fund Balance - Regulatory Basis  
 For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
<u>Revenue and Other Income Realized</u>		
Fund Balance Utilized	\$ 910,000.00	\$ 850,000.00
Miscellaneous Revenue Anticipated	1,134,870.08	1,257,267.19
Receipts from Delinquent Taxes	185,136.04	127,215.57
Receipts from Current Taxes	18,602,042.29	18,071,657.50
Non-Budget Revenue	307,377.58	267,178.68
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	686,076.02	623,051.54
Canceled Tax Overpayments		5,447.54
Mortgage Accounts Receivable	9,000.00	1,500.00
Other	1,014.05	
Liquidation of Interfunds:		
Trust Other Fund	96,678.22	21,316.23
Trust Assessment Fund		177,412.94
Municipal Open Space Trust Fund	182,299.39	
Total Income	<u>22,114,493.67</u>	<u>21,402,047.19</u>
<u>Expenditures</u>		
Budget Appropriations:		
Operations - Within "CAPS":		
Salaries and Wages	738,174.00	734,352.00
Other Expenses	1,857,430.00	1,945,125.00
Deferred Charges and Statutory Expenditures		
Within "CAPS"	127,503.00	134,230.00
Operations - Excluded from "CAPS":		
Other Expenses	466,824.37	650,028.33
Capital Improvements - Excluded from "CAPS"	443,500.00	439,100.00
Deferred Charges - Excluded from "CAPS"	72,438.00	72,438.00
Municipal Debt Service - Excluded from "CAPS"	541,193.17	597,933.55
County Taxes	3,365,809.30	3,288,950.24
Due County for Added and Omitted Taxes	4,696.60	8,127.05
Local District School Taxes	9,101,609.00	8,824,891.00
Regional High School Taxes	3,657,114.00	3,405,041.00
Municipal Open Space Tax	230,715.42	230,367.58
Municipal Open Space Tax - Added Taxes	320.99	568.19
Refund of Prior Year Revenue	19,165.59	614.22
Interfunds Created:		
General Capital Fund		47,875.00
Municipal Open Space Fund		182,299.39
Animal Control Fund	150.18	
Total Expenditures	<u>20,626,643.62</u>	<u>20,561,940.55</u>
Statutory Excess to Fund Balance	1,487,850.05	840,106.64
<u>Fund Balance</u>		
Balance January 1	<u>3,792,013.45</u>	<u>3,801,906.81</u>
	5,279,863.50	4,642,013.45
Decreased by:		
Utilization as Anticipated Revenue	<u>910,000.00</u>	<u>850,000.00</u>
Balance December 31	<u>\$ 4,369,863.50</u>	<u>\$ 3,792,013.45</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Revenues - Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Budget</u>	<u>Anticipated</u> <u>Special</u> <u>N.J.S.40A:4-87</u>	<u>Realized</u>	<u>Excess or</u> <u>(Deficit)</u>
Surplus Anticipated	\$ 910,000.00		\$ 910,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	15,000.00		15,000.00	\$ -
Other	13,000.00		9,815.00	(3,185.00)
Fees and Permits	25,000.00		33,236.60	8,236.60
Interest on Costs and Taxes	35,000.00		38,051.50	3,051.50
Interest and Costs on Assessments	5,000.00		7,569.90	2,569.90
Interest on Investments and Deposits	33,500.00		89,068.13	55,568.13
Recreation Fees	23,000.00		26,689.00	3,689.00
Energy Receipts Tax	379,764.00		379,764.00	
Uniform Construction Code Fees	100,000.00		117,220.00	17,220.00
Public and Private Revenues Off-Set with Appropriations:				
Recycling Tonnage Grant	6,636.03		6,636.03	
Hazardous Discharges Site Remediation Fund		\$ 77,872.00	77,872.00	
New Jersey Department of Transportation Grant: 2019 Municipal				
Aid Program - Bancroft Drive Resurfacing Project		250,000.00	250,000.00	
Clean Communities Program		15,416.34	15,416.34	
Special Items of General Revenue Anticipated with Prior Written				
Consent of Director of Local Gov't Services - Other Special Items:				
Railroad User Fees	52,000.00		68,531.58	16,531.58
	<u>687,900.03</u>	<u>343,288.34</u>	<u>1,134,870.08</u>	<u>103,681.71</u>
Receipts from Delinquent Taxes	<u>153,000.00</u>		<u>185,136.04</u>	<u>32,136.04</u>
Amounts to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes including				
Reserve for Uncollected Taxes	<u>2,455,769.74</u>		<u>2,506,681.72</u>	<u>50,911.98</u>
Budget Totals	<u>4,206,669.77</u>	<u>343,288.34</u>	<u>4,736,687.84</u>	<u>186,729.73</u>
Non-Budget Revenues			<u>307,377.58</u>	<u>307,377.58</u>
	<u>\$ 4,206,669.77</u>	<u>\$ 343,288.34</u>	<u>\$ 5,044,065.42</u>	<u>\$ 494,107.31</u>

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Revenues - Regulatory Basis  
For the Year Ended December 31, 2019

Analysis of Realized Revenue

Allocation of Current Tax Collections:	
Revenues from Collections	\$ 18,602,042.29
Allocated to:	
School, County and Local Open Space Taxes	<u>16,360,265.31</u>
	2,241,776.98
Increased by:	
Appropriation "Reserve for Uncollected Taxes"	<u>264,904.74</u>
Amount for Support of Municipal	
Budget Appropriations	<u><u>\$ 2,506,681.72</u></u>
Receipts from Delinquent Taxes:	
Delinquent Tax Collections	\$ 171,596.14
Tax Title Liens	<u>13,539.90</u>
	<u><u>\$ 185,136.04</u></u>

Analysis of Non-Budget Revenues

Receipts:	
Miscellaneous Revenue not Anticipated:	
Cable Franchise Fees	\$ 18,286.10
Facility Use Fees	390.00
PILOT - Davenport Village	57,855.00
LEA Rebates	26,007.53
NJEIT Savings Credits	58,800.56
Senior Citizen and Vet Admin Fee	1,389.10
Canceled Trust Escrows	47,080.68
FEMA Reimbursements - Winter Storm	33,716.51
Fios Video Payment	20,245.53
Cancellation of Prior Year Outstanding Checks	2,376.67
Vacant Property Fees	12,750.09
Homestead Rebate Administrative Fee	553.80
Shoebox Recycling	177.00
GovDeals Sale of Assets	4,201.10
Miscellaneous	<u>23,547.91</u>
	<u><u>\$ 307,377.58</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b>OPERATIONS - WITHIN "CAPS"</b>						
<u>General Government</u>						
Administrative and Executive:						
Salaries and Wages	\$ 88,765.00	\$ 88,865.00	\$ 88,767.21		\$ 97.79	
Other Expenses	6,700.00	6,700.00	3,567.89		3,132.11	
Mayor and Committee:						
Salaries and Wages	26,000.00	26,000.00	25,636.98		363.02	
Other Expenses	14,700.00	14,700.00	10,695.31	\$ 20.00	3,984.69	
Municipal Clerk:						
Salaries and Wages	40,500.00	40,500.00	40,255.80		244.20	
Other Expenses	20,750.00	20,750.00	7,368.21	394.68	12,987.11	
Elections	3,500.00	3,600.00	3,510.19		89.81	
Financial Administration:						
Salaries and Wages	55,000.00	55,000.00	48,641.80		6,358.20	
Other Expenses	42,150.00	42,150.00	22,373.28	236.50	19,540.22	
Annual Audit	37,230.00	37,230.00	37,230.00			
Computerized Data Processing:						
Salaries and Wages	3,630.00	3,630.00	3,230.90		399.10	
Other Expenses	13,300.00	13,300.00	10,639.89		2,660.11	
Assessment of Taxes:						
Salaries and Wages	27,289.00	27,289.00	27,288.82		0.18	
Other Expenses	3,550.00	3,550.00	734.10		2,815.90	
Collection of Taxes:						
Salaries and Wages	99,000.00	99,000.00	98,490.00		510.00	
Other Expenses	12,300.00	12,300.00	9,952.16	264.50	2,083.34	
Legal Services and Costs:						
Other Expenses	91,000.00	91,000.00	30,977.72	3,001.60	57,020.68	
Engineering Services and Costs:						
Other Expenses	66,000.00	66,000.00	10,657.75	36,883.40	18,458.85	
Economic Development:						
Other Expenses	2,000.00	2,000.00	384.00	1,500.00	116.00	
<u>Land Use Administration</u>						
Planning Board:						
Salaries and Wages	7,110.00	7,110.00	7,101.15		8.85	
Other Expenses	87,650.00	87,650.00	24,183.55	7,218.26	56,248.19	
Zoning Officer:						
Salaries and Wages	10,615.00	10,615.00	10,610.34		4.66	
Other Expenses	1,200.00	1,200.00	618.64		581.36	
Code Enforcement Officer:						
Salaries and Wages	7,910.00	7,910.00	7,908.94		1.06	
Other Expenses	450.00	450.00			450.00	

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
**Statement of Expenditures - Regulatory Basis**  
**For the Year Ended December 31, 2019**

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Canceled
OPERATIONS - WITHIN "CAPS" (CONT'D)						
<u>Insurance</u>						
Liability Insurance	\$ 115,000.00	\$ 115,000.00	\$ 101,204.29	\$ 53.42	\$ 13,742.29	
Group Insurance Plan for Employees	250,000.00	225,000.00	195,698.72	577.91	28,723.37	
<u>Public Safety</u>						
Police:						
Salaries and Wages	6,000.00	6,000.00	4,829.43		1,170.57	
Other Expenses	250.00	250.00			250.00	
Office of Emergency Management Services:						
Other Expenses	3,000.00	3,000.00	2,552.06		447.94	
Aid to Volunteer Fire Company	90,000.00	90,000.00	90,000.00			
First Aid Organization-Contribution	30,000.00	30,000.00	30,000.00			
Fire Marshall:						
Salaries and Wages	23,075.00	23,075.00	23,063.04		11.96	
Other Expenses	117,400.00	117,400.00	87,045.04	8,580.62	21,774.34	
<u>Public Works</u>						
Road Repair and Maintenance:						
Salaries and Wages	265,000.00	265,000.00	244,165.23		20,834.77	
Other Expenses	50,400.00	80,400.00	27,556.47	40,227.72	12,615.81	
Solid Waste Collection - Contractual	166,000.00	166,000.00	136,155.58	12,110.50	17,733.92	
Recycling Program:						
Other Expenses	17,000.00	17,000.00		6,633.00	10,367.00	
Public Buildings and Grounds:						
Other Expenses	42,000.00	42,000.00	30,379.20	290.25	11,330.55	
Vehicle Maintenance:						
Other Expenses	23,500.00	23,500.00	13,974.87	693.55	8,831.58	
<u>Health and Welfare</u>						
Board of Health:						
Salaries and Wages	1,280.00	1,280.00	1,279.07		0.93	
Other Expenses	250.00	250.00	155.00		95.00	
Employee Immunization:						
Other Expenses	1,000.00	1,000.00			1,000.00	
Environmental Commission:						
Other Expenses	1,200.00	1,200.00	806.22		393.78	
Parks and Recreation:						
Salaries and Wages	20,000.00	20,000.00	12,305.76		7,694.24	
Other Expenses	40,000.00	40,000.00	32,947.84	379.50	6,672.66	
Celebration of Public Events:						
Other Expenses	1,000.00	1,000.00			1,000.00	
Animal Control Regulation:						
Salaries and Wages	1,000.00	1,000.00			1,000.00	
Other Expenses	1,000.00	1,000.00			1,000.00	

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	Appropriations		Expended			Unexpended
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Balance Canceled
<u>OPERATIONS - WITHIN "CAPS" (CONT'D)</u>						
<u>Utility Expenses and Bulk Purchases</u>						
Postage	\$ 18,500.00	\$ 18,500.00	\$ 15,405.04	\$ 2,042.72	\$ 1,052.24	
Electricity	40,000.00	40,000.00	25,034.15		14,965.85	
Street Lighting	115,000.00	115,000.00	90,063.19		24,936.81	
Telephone	20,000.00	20,000.00	12,563.83		7,436.17	
Water	5,000.00	6,000.00	4,352.03	380.24	1,267.73	
Gas	20,000.00	20,000.00	7,452.76		12,547.24	
Gasoline	33,000.00	33,000.00	17,971.48	2,294.83	12,733.69	
Landfill/Solid Waste Disposal Costs	220,000.00	220,000.00	188,338.05		31,661.95	
COAH Administration:						
Salaries and Wages	20,000.00	20,000.00			20,000.00	
Other Expenses	20,000.00	13,700.00			13,700.00	
<u>Uniform Construction Code -</u>						
<u>Appropriations Offset by Dedicated Revenues (N.J.A.C. 5:23-4-17)</u>						
State Uniform Construction Code:						
Salaries and Wages	35,800.00	35,900.00	35,837.36		62.64	
Other Expenses	14,650.00	14,650.00	9,564.31	148.20	4,937.49	
Total Operations - Within "CAPS"	2,595,604.00	2,595,604.00	1,971,524.65	123,931.40	500,147.95	-
Detail:						
Salaries and Wages	737,974.00	738,174.00	679,411.83		58,762.17	
Other Expenses	1,857,630.00	1,857,430.00	1,292,112.82	123,931.40	441,385.78	
<u>Statutory Expenditures</u>						
Contribution to:						
Public Employees' Retirement System	55,003.00	55,003.00	55,003.00			
Social Security System (O.A.S.I.)	65,000.00	65,000.00	50,093.53		14,906.47	
Defined Contribution Retirement Program	5,000.00	5,000.00	635.55		4,364.45	
Unemployment Insurance	2,500.00	2,500.00	2,345.29		154.71	
Total Deferred Charges and Statutory Expenditures						
Municipal - Within "CAPS"	127,503.00	127,503.00	108,077.37	-	19,425.63	-
Total General Appropriations for Municipal Purposes						
Within "CAPS"	2,723,107.00	2,723,107.00	2,079,602.02	123,931.40	519,573.58	-

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<b><u>OPERATIONS - EXCLUDED FROM "CAPS"</u></b>						
Recycling Tax (N.J.S.A. 13:1E-96.5)	\$ 9,700.00	\$ 9,700.00			\$ 9,700.00	
NJPDES Stormwater Permit (N.J.S.A. 40A:4-45.3(cc)):						
Other Expenses	20,000.00	20,000.00	\$ 7,599.90		12,400.10	
Construction Office - Interlocal Service Agreement:						
Other Expenses	85,000.00	85,000.00	82,315.06		2,684.94	
<b><u>Public and Private Programs Off-Set by Revenues:</u></b>						
Municipal Alliance on Alcoholism and Drug Abuse - Local Share	2,200.00	2,200.00	2,200.00			
Recycling Tonnage Grant	6,636.03	6,636.03	6,636.03			
New Jersey Department of Transportation: 2019 Municipal Aid Program						
- Bancroft Drive Resurfacing Project (N.J.S.40A-4-87 \$250,000.00)		250,000.00	250,000.00			
NJ DEP - Clean Communities						
Program (N.J.S.40A:4-87 \$15,416.34)		15,416.34	15,416.34			
Hazardous Discharges Site Remediation Fund (N.J.S.40A:4-87 \$77,872.00)		77,872.00	77,872.00			
<b>Total Operations - Excluded from "CAPS"</b>	<b>123,536.03</b>	<b>466,824.37</b>	<b>442,039.33</b>	<b>-</b>	<b>24,785.04</b>	<b>-</b>
<b>Detail:</b>						
Other Expenses	123,536.03	466,824.37	442,039.33	-	24,785.04	-
<b><u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u></b>						
Capital Improvement Fund	100,000.00	100,000.00	100,000.00			
Acquisition of Computers and Equipment	7,500.00	7,500.00	6,755.95		744.05	
Acquisition of Equipment and Vehicles	265,000.00	265,000.00		265,000.00		
Acquisition of Traffic Calming Devices	12,000.00	12,000.00			12,000.00	
Acquisition of Fire Safety Equipment	9,000.00	9,000.00			9,000.00	
Stormwater Pipe Lining - Bancroft Lane	50,000.00	50,000.00			50,000.00	
<b>Total Capital Improvements Excluded from "CAPS"</b>	<b>443,500.00</b>	<b>443,500.00</b>	<b>106,755.95</b>	<b>265,000.00</b>	<b>71,744.05</b>	<b>-</b>
<b><u>MUNICIPAL DEBT SERVICE - EXCLUDED FROM "CAPS"</u></b>						
Payment of Bond Principal	313,969.00	313,969.00	313,968.81			\$ 0.19
Payment of Bond Anticipation Notes and Capital Notes	138,750.00	138,750.00	138,375.00			375.00
Interest on Bonds	75,100.00	75,100.00	37,550.00			37,550.00
Interest on Notes	20,265.00	20,265.00	20,207.77			57.23
Green Trust Loan Program:						
Loan Repayments for Principal and Interest	31,100.00	31,100.00	31,091.59			8.41
<b>Total Municipal Debt Service Excluded from "CAPS"</b>	<b>579,184.00</b>	<b>579,184.00</b>	<b>541,193.17</b>	<b>-</b>	<b>-</b>	<b>37,990.83</b>

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

	<u>Appropriations</u>		<u>Expended</u>			<u>Unexpended Balance Canceled</u>
	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Reserved</u>	
<u>DEFERRED CHARGES - EXCLUDED FROM "CAPS"</u>						
Ord 2000 13-8 (Construction of Sewerage Conveyance System)	\$ 72,438.00	\$ 72,438.00	\$ 72,438.00			
 Total General Appropriations for Municipal Purposes Excluded from "CAPS"	 1,218,658.03	 1,561,946.37	 1,162,426.45	 \$ 265,000.00	 \$ 96,529.09	 \$ 37,990.83
Subtotal General Appropriations	3,941,765.03	4,285,053.37	3,242,028.47	388,931.40	616,102.67	37,990.83
Reserve for Uncollected Taxes	264,904.74	264,904.74	264,904.74			
 Total General Appropriations	 <u>\$ 4,206,669.77</u>	 <u>\$ 4,549,958.11</u>	 <u>\$ 3,506,933.21</u>	 <u>\$ 388,931.40</u>	 <u>\$ 616,102.67</u>	 <u>\$ 37,990.83</u>
 Budget		\$ 4,206,669.77				
Appropriation by 40A:4-87		343,288.34				
		<u>\$ 4,549,958.11</u>				
 Reserve for Federal and State Grants Appropriated			\$ 349,924.37			
Reserve for Uncollected Taxes			264,904.74			
Refunds of Current Year Appropriations			(29,612.78)			
Disbursed			<u>2,921,716.88</u>			
			<u>\$ 3,506,933.21</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**TRUST FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
 As of December 31, 2019 and 2018

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Assessment Fund:			
Cash	SB-1; SB-3	\$ 657,880.44	\$ 958,616.73
Due Bank	B	0.50	0.50
Assessments Receivable	SB-11	126,562.89	280,165.18
		<u>784,443.83</u>	<u>1,238,782.41</u>
Animal Control Trust Fund:			
Cash	SB-1	10,380.73	9,693.78
Other Funds:			
Cash - Treasurer	SB-1	753,074.78	813,064.47
Cash - Collector	SB-2	67,217.27	15,267.99
Due from Current Fund	SB-7	3,244.35	
		<u>823,536.40</u>	<u>828,332.46</u>
Municipal Open Space Fund:			
Cash	SB-1	691,309.34	794,202.66
Due from General Capital Fund	C	65,000.00	65,000.00
Due from Current Fund	SB-9	320.99	
		<u>756,630.33</u>	<u>859,202.66</u>
		<u>\$ 2,374,991.29</u>	<u>\$ 2,936,011.31</u>

(Continued)

**TOWNSHIP OF HAINESPORT**  
**TRUST FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
 As of December 31, 2019 and 2018

<u>LIABILITIES AND RESERVES</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Assessment Fund:			
Due Current Fund	SB-13	\$ 270.11	\$ 270.11
Waste Water Treatment Loans Payable	SB-12	626,829.80	1,081,168.38
Fund Balance	B	157,343.92	157,343.92
		<u>784,443.83</u>	<u>1,238,782.41</u>
Animal Control Trust Fund			
Due to State of New Jersey	SB-6	11.40	12.60
Due to Current Fund	SB-5	150.18	
Reserve for Animal Control Fund Expenditures	SB-4	10,219.15	9,681.18
		<u>10,380.73</u>	<u>9,693.78</u>
Other Funds:			
Due to Current Fund	SB-7		96,678.22
Due to Public Assistance Fund - Recreation Account	F	3,271.82	3,271.82
Reserve for Planning and Zoning Board Escrow	SB-8	177,224.25	115,634.07
Reserve for Recreation Commission	SB-8	86,061.21	91,285.19
Reserve for Affordable Housing	SB-8	480,716.46	447,362.75
Premiums Received at Tax Sale	SB-8	64,300.00	54,100.00
Reserve for Fire Safety Fund	SB-8	3,972.88	3,972.88
Reserve for Tax Title Lien Redemption	SB-8	6,965.90	9,309.50
Reserve for Payroll Deductions	SB-8	1,023.88	6,718.03
		<u>823,536.40</u>	<u>828,332.46</u>
Municipal Open Space Fund:			
Due to Current Fund	SB-9		182,299.39
Reserve for Future Use	SB-10	756,630.33	676,903.27
		<u>756,630.33</u>	<u>859,202.66</u>
		<u>\$ 2,374,991.29</u>	<u>\$ 2,936,011.31</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
Statement of Revenues - Regulatory Basis  
For the Year Ended December 31, 2019

---

	Anticipated <u>Budget</u>	<u>Realized</u>	Excess or <u>(Deficit)</u>
Assessment Cash	<u>\$ 454,339.00</u>	<u>\$ 454,338.58</u>	<u>\$ 0.42</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
Statement of Expenditures - Regulatory Basis  
For the Year Ended December 31, 2019

---

	<u>Appropriations</u>				Unexpended
	<u>Original</u>	<u>Budget After</u>	<u>Paid or</u>	<u>Reserved</u>	<u>Balance</u>
	<u>Budget</u>	<u>Modification</u>	<u>Charged</u>		<u>Canceled</u>
Payment of Bond Principal	<u>\$ 454,339.00</u>	<u>\$ 454,339.00</u>	<u>\$ 454,338.58</u>	<u>\$ -</u>	<u>\$ 0.42</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**MUNICIPAL OPEN SPACE TRUST FUND**  
 Statements of Operations and Changes in Reserve for Future Use - Regulatory Basis  
 For the Years Ended December 31, 2019 and 2018

	<u>2019</u>	<u>2018</u>
REVENUE REALIZED:		
Amount to be Raised by Taxation	\$ 231,036.41	\$ 230,935.77
Reserve for Future Use	90,000.00	99,632.42
Interest Income	<u>6,181.16</u>	
Total Revenue	<u>327,217.57</u>	<u>330,568.19</u>
EXPENDITURES:		
Budget Appropriations:		
Maintenance of Lands for Recreation and Conservation	67,313.30	58,239.13
Acquisition of Lands for Recreation and Conservation	20,177.21	1,370.50
Payment of Bond Anticipation Notes and Capital Notes	70,000.00	70,000.00
Other Charges to Municipal Open Space Trust Reserve:		
Payment of Bond Anticipation Notes and Capital Notes		<u>22,500.00</u>
Total Expenditures	<u>157,490.51</u>	<u>152,109.63</u>
Excess to Reserve	169,727.06	178,458.56
RESERVE FOR FUTURE USE:		
Balance January 1,	<u>676,903.27</u>	<u>598,077.13</u>
	846,630.33	776,535.69
Decreased by:		
Reserve for Future Use Anticipated	<u>90,000.00</u>	<u>99,632.42</u>
Balance December 31,	<u>\$ 756,630.33</u>	<u>\$ 676,903.27</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**TRUST- MUNICIPAL OPEN SPACE FUND**  
**Statement of Revenues - Regulatory Basis**  
**For the Year Ended December 31, 2019**

---

	Anticipated <u>Budget</u>	<u>Realized</u>	Excess or <u>(Deficit)</u>
Amount to be Raised by Taxation	\$ 240,000.00	\$ 231,036.41	\$ (8,963.59)
Reserve for Future Use	90,000.00	90,000.00	
Interest Earnings	<u>                    </u>	<u>6,181.16</u>	<u>6,181.16</u>
	<u><u>\$ 330,000.00</u></u>	<u><u>\$ 327,217.57</u></u>	<u><u>\$ (2,782.43)</u></u>

Analysis of Amount to be Raised by Taxation

Current Year Levy	\$ 230,715.42
Added/Omitted Tax Levy	<u>320.99</u>
	<u><u>\$ 231,036.41</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**TRUST - MUNICIPAL OPEN SPACE FUND**  
**Statement of Expenditures - Regulatory Basis**  
**For the Year Ended December 31, 2019**

---

	<u>Appropriations</u>			<u>Unexpended</u>
	<u>Original</u>	<u>Budget After</u>	<u>Paid or</u>	<u>Balance</u>
	<u>Budget</u>	<u>Modification</u>	<u>Charged</u>	<u>Canceled</u>
Maintenance of Lands for Recreation and Conservation:				
Other Expenses	\$ 170,000.00	\$ 170,000.00	\$ 67,313.30	\$ 102,686.70
Acquisition of Lands for Recreation and Conservation	90,000.00	90,000.00	20,177.21	69,822.79
Payment of Bond Anticipation Notes and Capital Notes	<u>70,000.00</u>	<u>70,000.00</u>	<u>70,000.00</u>	
	<u>\$ 330,000.00</u>	<u>\$ 330,000.00</u>	<u>\$ 157,490.51</u>	<u>\$ 172,509.49</u>
		Disbursements	<u>\$ 157,490.51</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
 Statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis  
 As of December 31, 2019 and 2018

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Cash	SC-1	\$ 436,601.11	\$ 397,495.11
Due from Bank	C	183.63	183.63
Deferred Charges to Future Taxation - Funded	SC-4	508,620.65	851,734.15
Deferred Charges to Future Taxation - Unfunded	SC-5	1,105,277.51	1,811,627.89
		<u>\$ 2,050,682.90</u>	<u>\$ 3,061,040.78</u>
 <u>LIABILITIES, RESERVES</u> <u>AND FUND BALANCE</u>			
Due to Grant Fund	A	\$ 17,924.79	\$ 17,924.79
Due to Current Fund	SC-8	47,875.00	47,875.00
Due to Trust - Municipal Open Space Fund	B	65,000.00	65,000.00
Bond Anticipation Notes	SC-9	528,500.00	736,875.00
Waste Water Treatment Loans Payable	SC-10	433,170.20	747,139.01
Green Acres Assistance Loan Payable	SC-11	75,450.45	104,595.14
Reserve for Encumbrances	SC-6		133,233.00
Improvement Authorizations:			
Funded	SC-7		146,550.42
Unfunded	SC-7		438,855.70
Reserve for Interest	C	24,786.67	24,786.67
Reserve for Preliminary Expenses:			
Purchase of Land for Open Space	C	9,995.26	9,995.26
Capital Improvement Fund	SC-3	672,952.00	491,687.86
Fund Balance	C-1	175,028.53	96,522.93
		<u>\$ 2,050,682.90</u>	<u>\$ 3,061,040.78</u>

The accompanying Notes to Financial Statements are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Fund Balance - Regulatory Basis  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 96,522.93
Increased by:	
Funded Improvement Authorizations Canceled	<u>78,505.60</u>
Balance December 31, 2019	<u><u>\$ 175,028.53</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
**PUBLIC ASSISTANCE TRUST FUND**  
 Statements of Assets, Liabilities and Reserves - Regulatory Basis  
 As of December 31, 2019 and 2018

---

<u>ASSETS</u>	<u>Ref.</u>	<u>2019</u>	<u>2018</u>
Due from Trust Other (Recreation)	B	\$ 3,271.82	\$ 3,271.82
		<u>\$ 3,271.82</u>	<u>\$ 3,271.82</u>
 <u>RESERVES</u>			
Reserve for Public Assistance	F	\$ 3,271.82	\$ 3,271.82
		<u>\$ 3,271.82</u>	<u>\$ 3,271.82</u>

The accompanying Notes to Financial Statement are an integral part of these statements.

**TOWNSHIP OF HAINESPORT**  
**GENERAL FIXED ASSET ACCOUNT GROUP**  
Statement of General Fixed Assets Group of Accounts - Regulatory Basis  
For the Year Ended December 31, 2019

	Balance <u>Dec. 31, 2018</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2019</u>
General Fixed Assets:				
Land and Improvements	\$ 3,322,089.66			\$ 3,322,089.66
Buildings and Improvements	3,489,661.90	\$ 179,564.91	\$ 10,485.00	3,658,741.81
Vehicles	2,380,681.14		33,500.00	2,347,181.14
Machinery and Equipment	<u>318,240.98</u>	<u>6,289.00</u>	<u></u>	<u>324,529.98</u>
Total General Fixed Assets	<u>\$ 9,510,673.68</u>	<u>\$ 185,853.91</u>	<u>\$ 43,985.00</u>	<u>\$ 9,652,542.59</u>
Total Investments in General Fixed Assets	<u>\$ 9,510,673.68</u>	<u>\$ 185,853.91</u>	<u>\$ 43,985.00</u>	<u>\$ 9,652,542.59</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF HAINESPORT**  
Notes to Financial Statements  
For the Year Ended December 31, 2019

---

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of Financial Reporting Entity** - The Township of Hainesport (hereafter referred to as the "Township") was incorporated in 1924 and is located in southwest New Jersey approximately thirty miles northeast of the City of Philadelphia. The population according to the 2010 census is 6,110.

The form of Government is known as Township pursuant to N.J.S.A. 40A:63-1et seq. The government consists of five Committee Members who are elected at large to three year staggered terms. The Mayor is elected from and by the Members of the Committee and serves a one year term. Under the statutes the Mayor is the head of the government and acts as the executive branch. The Committee acts as the legislative branch of government and has executive powers not assigned to the Mayor.

**Component Units** - The Township had no component units as defined by Governmental Accounting Standards Board Statement No. 14, as amended by GASB Statements No. 39, No. 61 and No. 80.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation** - The financial statements of the Township contain all funds and account groups in accordance with the *Requirements of Audit* (the "*Requirements*") as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the *Requirements* are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these *Requirements*. In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this note.

In accordance with the *Requirements*, the Township accounts for its financial transactions through the use of separate funds and an account group which are described as follows:

**Current Fund** - The current fund accounts for resources and expenditures for governmental operations of a general nature, including federal and state grant funds.

**Trust Funds** - The various trust funds account for receipts, custodianship, and disbursement of funds in accordance with the purpose for which each reserve was created.

**General Capital Fund** - The general capital fund accounts for receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund.

**Public Assistance Fund** - The public assistance fund accounts for receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes.

**General Fixed Asset Group of Accounts** - The general fixed asset group of accounts is utilized to account for property, land, buildings, and equipment that have been acquired by other governmental funds.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Budgets and Budgetary Accounting** - The Township must adopt an annual budget for its current, trust assessment and municipal open space funds in accordance with N.J.S.A. 40A:4 et seq. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

**Cash, Cash Equivalents and Investments** - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost; therefore, unrealized gains or losses on investments have not been recorded.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Township requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**Interfunds** - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

**Inventories of Supplies** - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**General Fixed Assets** - Accounting for governmental fixed assets, as required by N.J.A.C. 5:30-5.6, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and *Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Part 200, §200.12), except that the useful life of such property is at least five years. The Township has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at acquisition value as of the date of the transaction. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Township is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed asset group of accounts, reflecting the activity for the year, must be included in the Township's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that include accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of Federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

**Foreclosed Property** - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the municipality to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed asset group of accounts. If such property is converted to a municipal use, it will be recorded in the general fixed asset group of accounts.

**Deferred Charges** - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

**Liens Sold for Other Governmental Units** - Liens sold on behalf of other governmental units are not recorded on the records of the tax collector until such liens are collected. Upon their collection, such liens are recorded as a liability due to the governmental unit net of the costs of the initial sale. The related costs of sale are recognized as revenue when received.

**Fund Balance** - Fund balance included in the current fund represents amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

**Revenues** - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Township's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due to the Township which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

**Property Tax Revenues** - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Township's annual budget, but also the amounts required in support of the budgets of the County of Burlington, the Township of Hainesport School District and the Rancocas Valley Regional High School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

**School Taxes** - The Township is responsible for levying, collecting, and remitting school taxes for the Township of Hainesport School District and the Rancocas Valley Regional High School District. For both school districts, operations is charged for the Township's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2018 and decreased by the amount deferred at December 31, 2019.

**County Taxes** - The municipality is responsible for levying, collecting, and remitting county taxes for the County of Burlington. County taxes are determined on a calendar year by the County Board of Taxation based upon the ratables required to be certified to them on January 10 of each year. Operations is charged for the amount due to the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of added and omitted taxes certified to the County Board of Taxation by October 10 of the current year, and due to be paid to the County by February 15 of the following year.

**Reserve for Uncollected Taxes** - The inclusion of the "reserve for uncollected taxes" appropriation in the Township's annual budget protects the Township from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**Expenditures** - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid. However, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with N.J.A.C. 5:30-5.2. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves.

Appropriations for principal and interest payments on outstanding general capital and trust assessment bonds and notes are provided on the cash basis.

**Appropriation Reserves** - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as income.

**Long-Term Debt** - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital fund. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

**Compensated Absences and Postemployment Benefits** - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis.

**Note 2: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Township's deposits might not be recovered. Although the Township does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled agency funds such as salary withholdings, bail funds, or funds that may pass to the municipality relative to the happening of a future condition. Such funds are classified as uninsured and uncollateralized.

As of December 31, 2019, the Township's bank balances of \$9,004,034.91 were exposed to custodial credit risk as follows:

Insured by FDIC and GUDPA	\$ 8,951,946.51
Uninsured and Uncollateralized	<u>52,088.40</u>
Total	<u>\$ 9,004,034.91</u>

**Note 3: PROPERTY TAXES**

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years:

**Comparative Schedule of Tax Rates**

	<u>Year Ended</u>				
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Tax Rate	<u>\$ 2.447</u>	<u>\$ 2.377</u>	<u>\$ 2.351</u>	<u>\$ 2.300</u>	<u>\$ 2.250</u>
Apportionment of Tax Rate:					
Municipal	\$ .319	\$ .325	\$ .318	\$ .328	\$ .316
County	0.439	0.429	0.431	0.430	0.425
Local School	1.184	1.150	1.127	1.082	1.067
Regional School	.475	.443	.445	.430	.412
Municipal Open Space	.030	.030	.030	.030	.030

**Note 3: PROPERTY TAXES (CONT'D)**

Five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four calendar years (cont'd):

**Assessed Valuation**

<u>Year</u>	<u>Amount</u>
2019	\$ 769,051,395.00
2018	767,891,921.00
2017	767,255,206.00
2016	761,468,346.00
2015	761,053,271.00

**Comparison of Tax Levies and Collections**

<u>Year</u>	<u>Tax Levy</u>	<u>Collections</u>	<u>Percentage of Collections</u>
2019	\$ 18,853,105.53	\$ 18,602,042.29	98.67%
2018	18,297,904.54	18,071,657.50	98.76%
2017	18,107,136.80	17,916,631.25	98.95%
2016	17,703,301.14	17,502,413.89	98.87%
2015	17,161,101.14	16,994,143.44	99.03%

**Delinquent Taxes and Tax Title Liens**

<u>Year</u>	<u>Tax Title Liens</u>	<u>Delinquent Taxes</u>	<u>Total Delinquent</u>	<u>Percentage of Tax Levy</u>
2019	\$ 83,473.22	\$ 226,416.17	\$ 309,889.39	1.64%
2018	70,737.24	220,359.92	291,097.16	1.59%
2017	22,581.18	193,328.93	215,910.11	1.19%
2016	35,418.79	195,022.38	230,441.17	1.30%
2015	29,850.49	163,865.16	193,715.65	1.13%

The following comparison is made of the number of tax title liens receivable on December 31 for the current and previous four calendar years:

<u>Year</u>	<u>Number</u>
2019	6
2018	8
2017	5
2016	5
2015	5

**Note 4: PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION**

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, for the current and previous four years was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$ 445,600.00
2018	445,600.00
2017	506,200.00
2016	366,200.00
2015	366,200.00

**Note 5: FUND BALANCES APPROPRIATED**

The following schedules detail the amount of current fund balances available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets:

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>	<u>Percentage of Fund Balance Used</u>
2019	\$ 4,369,863.50	\$ 1,150,000.00	26.32%
2018	3,792,013.45	910,000.00	24.00%
2017	3,801,906.81	850,000.00	22.36%
2016	3,846,653.23	867,000.00	22.54%
2015	3,559,074.80	800,000.00	22.48%

**Note 6: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various statements of assets, liabilities, reserves and fund balance as of December 31, 2019:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current	\$ 48,295.29	\$ 62,175.64
Federal and State Grant	76,535.09	
Trust - Assessment		270.11
Trust - Animal Control		150.18
Trust - Municipal Open Space	65,320.99	
Trust - Other	3,244.35	3,271.82
General Capital		130,799.79
Public Assistance	3,271.82	
Totals	<u>\$ 196,667.54</u>	<u>\$ 196,667.54</u>

The interfund receivables and payables above predominately resulted from collections and payments made by certain funds on behalf of other funds. During the year 2020, the Township expects to liquidate such interfunds, depending upon the availability of cash flow.

**Note 7: PENSION PLANS**

A substantial number of the Township's employees participate in the Public Employees Retirement System ("PERS"), a defined benefit pension plan which is administered by the New Jersey Division of Pensions and Benefits. In addition, several Township employees participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This Plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each Plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements, required supplementary information and detailed information about the PERS plan's fiduciary net position which can be obtained by writing to or at the following website:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<https://www.state.nj.us/treasury/pensions/financial-reports.shtml>

**General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS' designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Township, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS' Board of Trustees is primarily responsible for the administration of the PERS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees enrolled in New Jersey State Police Retirement System (SPRS) or the Police and Firemen's Retirement System (PFRS) after May 21, 2010, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for tier 3 enrollment but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for tiers 4 or 5 enrollment, but who earn salary of at least \$5,000.00 annually.

**Note 7: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A. The PERS provides retirement, death and disability benefits. All benefits vest after 10 years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

**Tier Definition**

- 1 Members who were enrolled prior to July 1, 2007
- 2 Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
- 3 Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010
- 4 Members who were eligible to enroll after May 21, 2010 and prior to June 28, 2011
- 5 Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 years or more of service credit before age 62, and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable Federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and non-forfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and non-forfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Pursuant to the provisions of P.L. 2011, C. 78, the member contribution rate was 7.50% in State fiscal year 2019. The rate for members who are eligible for the Prosecutors Part of PERS (P.L. 2001, C. 366) was 10.0% in State fiscal year 2019. Employers' contributions are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

**Note 7: PENSION PLANS (CONT'D)****General Information about the Pension Plans (Cont'd)****Contributions (Cont'd)**

**Public Employees' Retirement System (Cont'd)** - The Township's contractually required contribution rate for the year ended December 31, 2019 was 13.41% of the Township's covered payroll. This amount was actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2019, the Township's contractually required contribution to the pension plan for the year ended December 31, 2019 is \$71,379.00, and was payable by April 1, 2020. Due to the basis of accounting described in note 1, no liability has been recorded in the financial statements for this amount. Based on the PERS measurement date of June 30, 2018, the Township's contractually required contribution to the pension plan for the year ended December 31, 2018 was \$54,701.00, which was paid on April 1, 2019. Employee contributions to the Plan during the year ended December 31, 2019 were \$39,935.81.

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, Plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township contributes 3% of the employees' base salary, for each pay period, to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the year ended December 31, 2019, employee contributions totaled \$1,880.10, and the Township's contributions were \$635.55. There were no forfeitures during the year.

**Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2019, the Township's proportionate share of the PERS net pension liability was \$1,322,231.00. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2019. The Township's proportion of the net pension liability was based on a projection of the Township's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2019 measurement date, the Township's proportion was .0073381928%, which was an increase of .0018388192% from its proportion measured as of June 30, 2018.

At December 31, 2019, the Township's proportionate share of the PERS pension (benefit) expense, calculated by the Plan as of the June 30, 2019 measurement date is \$46,833.00. This (benefit) expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2019, the Township's contribution to PERS was \$54,701.00, and was paid on April 1, 2019.

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2019, the Township had deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between Expected and Actual Experience	\$ 23,732.00	\$ 5,841.00
Changes of Assumptions	132,030.00	458,942.00
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	20,872.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	356,856.00	214,557.00
Township Contributions Subsequent to the Measurement Date	35,690.00	-
	<u>\$ 548,308.00</u>	<u>\$ 700,212.00</u>

\$35,690.00 included in deferred outflows of resources, will be included as a reduction of the net pension liability in the year ending December 31, 2020. This amount was based on an estimated April 1, 2021 contractually required contribution, prorated from the pension plan's measurement date of June 30, 2019 to the Township's year end of December 31, 2019.

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
June 30, 2018	-	5.63
June 30, 2019	5.21	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
June 30, 2018	-	5.63
June 30, 2019	-	5.21
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	5.00	-
June 30, 2016	5.00	-
June 30, 2017	-	5.00
June 30, 2018	-	5.00
June 30, 2019	-	5.00
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	6.44
June 30, 2015	5.72	5.72
June 30, 2016	5.57	5.57
June 30, 2017	5.48	5.48
June 30, 2018	5.63	5.63
June 30, 2019	5.21	5.21

**Note 7: PENSION PLANS (CONT'D)****Pension Liabilities, Pension (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future periods as follows:

<b>Year Ending <u>Dec 31,</u></b>	
2020	\$ (37,133.00)
2021	(84,153.00)
2022	(75,299.00)
2023	(2,464.00)
2024	11,455.00
	<u>\$ (187,594.00)</u>

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2018. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2019. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

Inflation Rate:	
Price	2.75%
Wage	3.25%
Salary Increases:	
Through 2026	2.00% - 6.00% Based on Years of Service
Thereafter	3.00% - 7.00% Based on Years of Service
Investment Rate of Return	7.00%
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2014 - June 30, 2018

**Note 7: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

In accordance with State statute, the long-term expected rate of return on Plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension Plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS' target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%
	<u>100.00%</u>	

**Note 7: PENSION PLANS (CONT'D)****Actuarial Assumptions (Cont'd)**

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2019 was 6.28%. The single blended discount rate as based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.50% as of June 30, 2019, based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of Township's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

**Public Employees' Retirement System (PERS)** - The following presents the Township's proportionate share of the net pension liability at June 30, 2019, the Plan's measurement date, calculated using a discount rate of 6.28%, as well as what the Township's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

	<b>1% Decrease <u>(5.28%)</u></b>	<b>Current Discount Rate <u>(6.28%)</u></b>	<b>1% Increase <u>(7.28%)</u></b>
Township's Proportionate Share of the Net Pension Liability	<u>\$ 1,670,193.00</u>	<u>\$ 1,322,231.00</u>	<u>\$ 1,029,024.00</u>

**Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension (benefit) expense, information about the respective fiduciary net position of the PERS and additions to/deductions from PERS' respective fiduciary net position have been determined on the same basis as they are reported by PERS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Note 7: PENSION PLANS (CONT'D)****Supplementary Pension Information**

In accordance with GASB 68, the following information is also presented for the PERS Pension Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System (PERS) (Last Seven Years)***

	<u>Measurement Date Ended June 30,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Proportion of the Net Pension Liability	0.0073381928%	0.0054993736%	0.0067070872%	0.0065116986%
Township's Proportionate Share of the Net Pension Liability	\$ 1,322,231.00	\$ 1,082,799.00	\$ 1,561,303.00	\$ 1,928,578.00
Township's Covered Payroll (Plan Measurement Period)	\$ 522,624.00	\$ 387,136.00	\$ 465,776.00	\$ 453,604.00
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	253.00%	279.69%	335.20%	425.17%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	56.27%	53.60%	48.10%	40.14%
	<u>Measurement Date Ended June 30,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Township's Proportion of the Net Pension Liability	0.0064937693%	0.0080537557%	0.0081402339%	
Township's Proportionate Share of the Net Pension Liability	\$ 1,457,721.00	\$ 1,507,883.00	\$ 1,555,760.00	
Township's Covered Payroll (Plan Measurement Period)	\$ 453,580.00	\$ 562,312.00	\$ 562,160.00	
Township's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	321.38%	268.16%	276.75%	
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	47.93%	52.08%	48.72%	

**Note 7: PENSION PLANS (CONT'D)****Supplementary Pension Information (Cont'd)*****Schedule of the Township's Contributions - Public Employees' Retirement System (PERS) (Last Seven Years)***

	<u>Year Ended December 31,</u>			
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Township's Contractually Required Contribution	\$ 71,379.00	\$ 54,701.00	\$ 62,134.00	\$ 57,849.00
Township's Contribution in Relation to the Contractually Required Contribution	<u>(71,379.00)</u>	<u>(54,701.00)</u>	<u>(62,134.00)</u>	<u>(57,849.00)</u>
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Township's Covered Payroll (Calendar Year)	\$ 532,476.00	\$ 510,809.00	\$ 436,054.00	\$ 440,279.00
Township's Contributions as a Percentage of Covered Payroll	13.41%	10.71%	14.25%	13.14%
	<u>Year Ended December 31,</u>			
	<u>2015</u>	<u>2014</u>	<u>2013</u>	
Township's Contractually Required Contribution	\$ 55,829.00	\$ 66,394.00	\$ 61,335.00	
Township's Contribution in Relation to the Contractually Required Contribution	<u>(55,829.00)</u>	<u>(66,394.00)</u>	<u>(61,335.00)</u>	
Township's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Township's Covered Payroll (Calendar Year)	\$ 454,888.00	\$ 471,967.00	\$ 574,248.00	
Township's Contributions as a Percentage of Covered Payroll	12.27%	14.07%	10.68%	

**Note 7: PENSION PLANS (CONT'D)****Other Notes to Supplementary Pension Information*****Public Employees' Retirement System (PERS)***Changes in Benefit Terms

None

Changes in Assumptions

The Discount Rate changed at June 30th over the following years, 5.39% 2014, 4.90% 2015, 3.98% 2016, 5.00% 2017, 5.66% 2018, and 6.28% 2019.

The Long-term Expected Rate of Return changed at June 30th over the following years, 7.90% 2014 and 2015, 7.65% 2016, 7.00% 2017, 2018 and 2019.

For 2019, the assumed rates of retirement, mortality, salary increases, and inflation were updated based on the July 1, 2014 - June 30, 2018 Experience Study. For pre-retirement mortality, the Pub-2010 General Below-Median Income Employee mortality table with a 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For healthy retirees and beneficiaries, the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For disabled retiree mortality, the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males, and a 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis was used. For mortality improvement, Scale MP-2019 was used.

For 2016, demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter.

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS****General Information about the OPEB Plan**

**Plan Description and Benefits Provided** - The Township contributes to the State Health Benefits Local Government Retired Employees Plan (the "Plan"), which is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions* (GASB Statement No. 75); therefore, assets are accumulated to pay associated benefits. For additional information about the Plan, please refer to the State of New Jersey (the State), Division of Pensions and Benefits' (the Division) Comprehensive Annual Financial Report (CAFR), which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

The Plan provides medical and prescription drug to retirees and their covered dependents of the participating employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees. Under Chapter 48, the employer may assume the cost of postretirement

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Plan Description and Benefits Provided (Cont'd)** - medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52:14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L. 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

**Contributions** - The funding policy for the OPEB plan is pay-as-you-go; therefore, there is no prefunding of the liability. However, due to premium rates being set prior to each calendar year, there is a minimal amount of net position available to cover benefits in future years. Contributions to pay for the health benefit premiums of participating employees in the OPEB plan are collected from the State of New Jersey, participating local employers, and retired members.

The Township was billed monthly by the Plan and paid \$12,220.08 for the year ended December 31, 2019, representing 2.29% of the Township's covered payroll. During the year ended December 31, 2019, retirees were not required to contribute to the Plan.

*Special Funding Situation Component* - The State of New Jersey makes contributions to cover those employees eligible under Chapter 330, P.L. 1997, as disclosed below. Local employers remit employer contributions on a monthly basis. Retired member contributions are generally received on a monthly basis. Partially funded benefits are also available to local police officers and firefighters who retire with 25 years of service or on disability from an employer who does not provide coverage under the provisions of Chapter 330, P.L. 1997. Upon retirement, these individuals must enroll in the OPEB plan.

Under Chapter 330, P.L. 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80% of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****General Information about the OPEB Plan (Cont'd)**

**Contributions (Cont'd)** - Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement No. 75 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the Plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation. However, the notes to the financial statements of the local participating employers must disclose the portion of the nonemployer contributing entities' total proportionate share of the collective net OPEB liability that is associated with the local participating employer.

The Township does not have a Special Funding Situation within the Plan.

**OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources**

**OPEB Liability** - At December 31, 2019 the Township's proportionate share of the net OPEB liability was \$1,574,731.00.

The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019.

The Township's proportion of the net OPEB liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019. For the June 30, 2019 measurement date, the Township's proportion was .011625% which was a decrease of .000928% from its proportion measured as of the June 30, 2018 measurement date.

**OPEB (Benefit) Expense** - At December 31, 2019, the Township's proportionate share of the OPEB (benefit) expense, calculated by the Plan as of the June 30, 2019 measurement date is (\$129,354.00). This (benefit) expense is not recognized by the Township because of the regulatory basis of accounting as described in note 1; however, as previously mentioned, for the year ended December 31, 2019, the Township made contributions to the Plan totaling \$12,220.08.

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources** - At December 31, 2019, the Township had deferred outflows of resources and deferred inflows of resources related to the OPEB liability from the following sources:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience	\$ -	\$ 460,513.00
Changes of Assumptions	-	558,050.00
Net Difference between Projected and Actual Earnings on OPEB Plan Investments	1,297.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions	-	655,076.00
Township Contributions Subsequent to the Measurement Date	<u>6,110.04</u>	<u>-</u>
	<u>\$ 7,407.04</u>	<u>\$ 1,673,639.00</u>

\$6,110.04 reported as deferred outflows of resources resulting from the Township's contributions subsequent to the measurement date will be included as a reduction of the Township's net OPEB liability during the year ending December 31, 2020.

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - The Township will amortize the above other deferred outflow of resources and deferred inflows of resources related to the OPEB liability over the following number of years:

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		
June 30, 2017	-	-
June 30, 2018	-	8.14
June 30, 2019	-	8.05
Changes of Assumptions		
Year of OPEB Plan Deferral:		
June 30, 2017	-	8.04
June 30, 2018	-	8.14
June 30, 2019	-	8.05
Net Difference between Projected and Actual Earnings on OPEB Plan Investments		
Year of OPEB Plan Deferral:		
June 30, 2017	5.00	-
June 30, 2018	5.00	-
June 30, 2019	5.00	-
Changes in Proportion and Differences between Township Contributions and Proportionate Share of Contributions		
Year of OPEB Plan Deferral:		
June 30, 2017	8.04	8.04
June 30, 2018	8.14	8.14
June 30, 2019	8.05	8.05

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Liability, OPEB (Benefit) Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

**Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)** - Other amounts included as deferred outflows of resources and deferred inflows of resources related to the OPEB liability will be recognized in future periods as follows:

<b>Year Ending <u>Dec. 31,</u></b>	
2020	\$ (280,358.00)
2021	(280,358.00)
2022	(280,459.00)
2023	(280,624.00)
2024	(280,774.00)
Thereafter	(269,769.00)
	<u>\$ (1,672,342.00)</u>

**Actuarial Assumptions**

The actuarial assumptions vary for each plan member depending on the pension plan in which the member is enrolled. The actuarial valuation at June 30, 2019 used the following actuarial assumptions, applied to all periods in the measurement:

Inflation Rate	2.50%
Salary Increases *	
PERS:	
Initial Fiscal Year Applied:	
Rate Through 2026	2.00% to 6.00%
Rate Thereafter	3.00% to 7.00%
PFRS:	
Rate for all Years	3.25% to 15.25%

\* Salary Increases are Based on Years of Service  
Within the Respective Plan

PERS mortality rates were based on Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.

PFRS mortality rates were based on Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using Scale MP-2019.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Actuarial Assumptions (Cont'd)**

All of the Plan's investments are in the State of New Jersey Cash Management Fund ("CMF"). The New Jersey Division of Investments manages the CMF, which is available on a voluntary basis for investment by State and certain non-State participants. The CMF is considered to be an investment trust fund as defined in GASB Statement No. 31, *Certain Investments and External Investment Pools*. The CMF invests in U.S. Government and Agency Obligations, Commercial Paper, Corporate Obligations and Certificates of Deposit. Units of ownership in the CMF may be purchased or redeemed on any given business day (excluding State holidays) at the unit cost of value of \$1.00. Participant shares are valued on a fair value basis. The CMF pays interest to participants on a monthly basis.

**Discount Rate** - The discount rate used to measure the OPEB Liability at June 30, 2019 was 3.50%. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

**Health Care Trend Assumptions** - For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully-insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

**Sensitivity of the net OPEB Liability to Changes in the Discount Rate**

The Township's proportionate share of the net OPEB liability as of June 30, 2019, the Plans measurement date, calculated using a discount rate of 3.50%, as well as using a discount rate that is 1% lower or 1% higher than the current rates used, is as follows:

	<b>1% Decrease <u>(2.50%)</u></b>	<b>Current Discount Rate <u>(3.50%)</u></b>	<b>1% Increase <u>(4.50%)</u></b>
Township's Proportionate Share of the Net OPEB Liability	<u>\$ 1,820,790.00</u>	<u>\$ 1,574,731.00</u>	<u>\$ 1,374,776.00</u>

**Sensitivity of the net OPEB Liability to Changes in the Healthcare Cost Trend Rates**

The Township's proportionate share of the net OPEB Liability as of June 30, 2019, the Plans measurement date, using a healthcare cost trend rates that are 1% lower or 1% higher than the current healthcare cost trend rate used, is as follows:

	<b>1% Decrease</b>	<b>Healthcare Cost Trend Rates</b>	<b>1% Increase</b>
Township's Proportionate Share of the Net OPEB Liability	<u>\$ 1,328,879.00</u>	<u>\$ 1,574,731.00</u>	<u>\$ 1,888,357.00</u>

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****OPEB Plan Fiduciary Net Position**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB (benefit) expense, information about the respective fiduciary net position of the State Health Benefits Local Government Retired Employees Plan and additions to/deductions from the Plan's respective fiduciary net position have been determined on the same basis as they are reported by the Plan. Accordingly, contributions (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about the Plan, please refer to the Plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Supplementary OPEB Information**

In accordance with GASBS No. 75, the following information is also presented for the State Health Benefits Local Government Retired Employees Plan. These schedules are presented to illustrate the requirements to show information for 10 years; however, until a full 10-year trend is compiled, this presentation will only include information for those years for which information is available.

***Schedule of the Township's Proportionate Share of the net OPEB Liability (Last Three Years)***

	Measurement Date Ended June 30,		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Township's Proportion of the Net OPEB Liability	0.011625%	0.012553%	0.013344%
Township's Proportionate Share of the Net OPEB Liability	\$ 1,574,731.00	\$ 1,966,631.00	\$ 2,724,283.00
Township's Covered Payroll (Plan Measurement Period)	\$ 524,652.00	\$ 488,008.00	\$ 411,773.00
Township's Proportionate Share of the Net OPEB Liability as a Percentage of Covered Payroll	300.15%	402.99%	661.60%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	1.98%	1.97%	1.03%

***Schedule of the Township's Contributions (Last Three Years)***

	Year Ended December 31,		
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Township's Required Contributions	\$ 12,220.08	\$ 19,166.16	\$ 22,019.24
Township's Contributions in Relation to the Required Contribution	(12,220.08)	(19,166.16)	(22,019.24)
Township's Contribution Deficiency (Excess)	\$ -	\$ -	\$ -
Township's Covered Payroll (Calendar Year)	\$ 532,476.00	\$ 510,809.00	\$ 436,054.00
Township's Contributions as a Percentage of Covered Payroll	2.29%	3.75%	5.05%

**Note 8: POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (CONT'D)****Other Notes to Supplementary OPEB Information****Changes in Benefit Terms**

In 2019, there were slight changes to the Chapter 48 provisions.

**Changes in Assumptions**

In 2019, the discount rate changed to 3.50% from 3.87%, and there were changes in the assumed health care cost trend, PPO/HMO future retiree elections, and excise tax assumptions. Further, decrements, salary scale, and mortality assumptions were updated based on the July 1, 2013 - June 30, 2018 PFRS and July 1, 2014 - June 30, 2018 PERS experience studies. For mortality related to PFRS members and retirees, the Pub-2010 "Safety" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019 was used. For mortality related to PERS members and retirees, the Pub-2010 "General" classification headcount-weighted mortality table with fully generational mortality improvement projections from the central year using Scale MP-2019 was used.

In 2018, the discount rate changed to 3.87% from 3.58%, there were changes in the census, claims and premiums experience and a decrease in the assumed health care cost trend and excise tax assumptions.

In 2017, the discount rate changed to 3.58% from 2.85%.

**Note 9: DEFERRED COMPENSATION SALARY ACCOUNT**

The Township offers its employees a deferred compensation plan in accordance with Internal Revenue Code Section 457, which has been approved by the Director of the Division of Local Government Services. The Plan, available to all full time employees at their option, permits employees to defer a portion of their salary to future years. The deferred compensation is not available to participants until termination, retirement, death, or unforeseeable emergency.

Amounts deferred under Section 457 plans must be held in trust for the exclusive benefit of participating employees and not be accessible by the Township or its creditors. Since the Township does not have a fiduciary relationship with the Plan, the balances and activities of the Plan are not reported in the Township's financial statements.

**Note 10: CAPITAL DEBT****State of New Jersey Waste Water Treatment Loan**

In 2001, the Township entered into a loan agreement with the State of New Jersey Wastewater Treatment Trust to provide \$6,876,900.00, at no interest, from the fund loan, and \$6,835,000.00 at interest rates ranging from 4.00% to 4.75% from the trust loan. Semiannual debt payments are due February 1st and August 1st through 2021.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Waste Water Treatment Loan:

<u>Year</u>	<u>Principal Trust Loan</u>	<u>Interest</u>	<u>Grand Total</u>
2020	\$ 520,000.00	\$ 50,350.00	\$ 570,350.00
2021	540,000.00	25,650.00	565,650.00
	<u>\$ 1,060,000.00</u>	<u>\$ 76,000.00</u>	<u>\$ 1,136,000.00</u>
	\$ 433,170.20	General Capital Fund	
	<u>626,829.80</u>	Trust Assessment Fund	
	<u>\$ 1,060,000.00</u>		

**General Debt - New Jersey Green Acres Loans**

In 2003, the Township entered into a loan agreement with the New Jersey Department of Environmental Protection to provide \$500,000.00, at an interest rate of 2.0%. Semiannual debt payments are due May 22nd and November 22nd through 2022.

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres loan:

**Note 10: CAPITAL DEBT (CONT'D)****General Debt - New Jersey Green Acres Loans (Cont'd)**

The following schedule represents the remaining debt service, through maturity, for the New Jersey Green Acres loan:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 29,730.50	\$ 1,361.09	\$ 31,091.59
2021	30,328.08	763.51	31,091.59
2022	15,391.87	153.92	15,545.79
Totals	<u>\$ 75,450.45</u>	<u>\$ 2,278.52</u>	<u>\$ 77,728.97</u>

The following schedule represents the Township's summary of debt for the current and two previous years:

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<b><u>Issued</u></b>			
Trust Assessment:			
Loans	\$ 626,829.80	\$ 1,081,168.38	\$ 1,577,005.66
General:			
Bonds, Loans and Notes	<u>1,037,120.65</u>	<u>1,588,609.15</u>	<u>1,592,200.90</u>
Total Issued	<u>1,663,950.45</u>	<u>2,669,777.53</u>	<u>3,169,206.56</u>
<b><u>Authorized but not Issued</u></b>			
General:			
Bonds, Loans and Notes	<u>576,777.51</u>	<u>1,074,752.89</u>	<u>1,745,690.89</u>
Total Issued and Authorized but not Issued	<u>2,240,727.96</u>	<u>3,744,530.42</u>	<u>4,914,897.45</u>
<b><u>Deductions</u></b>			
Trust Assessment:			
Trust Assessment Cash	<u>500,266.91</u>	<u>801,003.20</u>	<u>1,085,441.71</u>
<b>Net Debt</b>	<u>\$ 1,740,461.05</u>	<u>\$ 2,943,527.22</u>	<u>\$ 3,829,455.74</u>

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the annual debt statement and indicated a statutory net debt of .208%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$ 4,238,000.00	\$ 4,238,000.00	
Regional School District	6,027,489.20	6,027,489.20	
General	<u>2,240,727.96</u>	<u>500,266.91</u>	<u>\$ 1,740,461.05</u>
	<u>\$ 12,506,217.16</u>	<u>\$ 10,765,756.11</u>	<u>\$ 1,740,461.05</u>

Net debt \$1,740,461.05 divided by the equalized valuation basis per N.J.S.A.40A:2-2, as amended, \$837,058,234.33 equals .208%.

**Note 10: CAPITAL DEBT (CONT'D)****Summary of Statutory Debt Condition - Annual Debt Statement (Cont'd)****Borrowing Power Under N.J.S.A. 40A:2-6 as Amended**

3 1/2% of Equalized Valuation Basis (Municipal)	\$ 29,297,038.20
Less: Net Debt	<u>1,740,461.05</u>
Remaining Borrowing Power	<u><u>\$ 27,556,577.15</u></u>

**Note 11: SCHOOL TAXES**

Hainesport Township School District and Rancocas Valley Regional High School taxes have been raised and the liability deferred by statutes, resulting in the school taxes payable set forth in the current fund liabilities as follows:

	<b><u>Local School District</u></b>		<b><u>Regional School District</u></b>	
	<b><u>Balance December 31,</u></b>		<b><u>Balance December 31,</u></b>	
	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2018</u></b>
Balance of Tax	\$ 4,550,834.17	\$ 4,412,475.17	\$ 1,828,628.46	\$ 1,702,591.94
Deferred	<u>3,875,805.50</u>	<u>3,875,805.50</u>	<u>1,230,399.76</u>	<u>1,230,399.76</u>
Taxes Payable	<u><u>\$ 675,028.67</u></u>	<u><u>\$ 536,669.67</u></u>	<u><u>\$ 598,228.70</u></u>	<u><u>\$ 472,192.18</u></u>

**Note 12: RISK MANAGEMENT**

**Joint Insurance Pool** - The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. Employee health and accident insurance and public officials bonds in amounts required by New Jersey statutes are provided through commercial insurance. Unemployment compensation benefits are provided by the State of New Jersey, supported by mandatory contributions by the Township. The Township is a member of the Burlington County Municipal Joint Insurance Fund (the "JIF") and the Municipal Excess Liability Joint Fund (the "MEL"), both public entity risk pools. Covered losses not provided by either the JIF or MEL are covered by reinsurance policies in varying amounts. The following coverage is provided by the JIF and MEL:

Public Officials Bonds in excess of amounts statutorily required  
 Public Employees Dishonesty Bonds  
 Automobile Liability  
 Workers' Compensation and Employer's Liability  
 Commercial Property  
 General Liability  
 Public Officials Liability  
 Employment Practices Liability  
 Environmental Liability

Contributions to the JIF and MEL, including a reserve for contingencies, are payable in two installments and are based on actuarial assumptions determined by the each of the fund's actuaries. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations.

**Note 12: RISK MANAGEMENT (CONT'D)**

**Joint Insurance Pool (Cont'd)** - The Funds publish their own financial reports, which can be obtained from:

Burlington County Municipal Joint Insurance Fund  
P.O. Box 325  
Hammonton, New Jersey 08037

Municipal Excess Liability Joint Insurance Fund  
Park 80 West Plaza I  
Saddle Brook, New Jersey 07663

There have been no settlements that exceed the Township's coverage for year ended December 31, 2019.

**Note 13: OPEN SPACE, RECREATION AND FARMLAND PRESERVATION TRUST**

Pursuant to P.L. 1997, c. 24 (N.J.S.A. 40:12-15.1 et seq.), the voters of the Township of Hainesport authorized the establishment of the Township of Hainesport Open Space, Recreation and Farmland Preservation Trust Fund effective January 1, 2001, for the purpose of raising revenue for the acquisition of lands and interests in lands for the conservation of farmland and open space. Overall, as a result of referendums, the Township levies a tax not to exceed three cents per one hundred dollars of equalized valuation. Amounts raised by taxation are assessed, levied and collected in the same manner and at the same time as other taxes. Future increases in the tax rate or to extend the authorization must be authorized by referendum. All revenue received is accounted for in a Trust Fund dedicated by rider (N.J.S.A. 40A:4-39) for the purposed stated. Interest earned on the investment of these funds is credited to the Township of Hainesport Open Space, Recreation and Farmland Preservation Trust Funds.

**Note 14: CONTINGENCIES**

**Grantor Agencies** - Amounts received or receivable from grantor agencies could be subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Township expects such amount, if any, to be immaterial.

**Litigation** - The Township is a defendant in several legal proceedings that are in various stages of litigation. It is believed that the outcome, or exposure to the Township, from such litigation is either unknown or potential losses, if any, would not be material to the financial statements.

**Note 15: CONCENTRATIONS**

The Township depends on financial resources flowing from, or associated with, both the federal government and the State of New Jersey. As a result of this dependency, the Township is subject to changes in specific flows of intergovernmental revenues based on modifications to federal and State laws and federal and State appropriations.

**Note 16: SUBSEQUENT EVENTS**

**COVID-19** - On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Township's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Township is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for calendar year 2020.

## **SUPPLEMENTAL EXHIBITS**

**SUPPLEMENTAL EXHIBITS**

**CURRENT FUND**

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Current Cash - Treasurer  
For the Year Ended December 31, 2019

---

	<u>Regular</u>
Balance December 31, 2018	\$ 6,041,690.56
Increased by Receipts:	
Taxes Receivable	\$ 18,592,097.16
Tax Title Liens	13,539.90
Tax Overpayments	23,188.15
Prepaid Taxes	123,437.05
Due State of New Jersey:	
Senior Citizens' and Veterans' Deductions	64,454.79
State Training Fees	7,449.00
Marriage License Fees	600.00
Revenue Accounts Receivable	782,371.84
Mortgage Accounts Receivable	9,000.00
Miscellaneous Revenue not Anticipated	307,377.58
Petty Cash	250.00
Collected by Current Fund on Behalf of Trust Other Fund:	
Tax Sale Premiums	161,400.00
Interfund Liquidated - Payroll Trust Fund	530,000.00
Interfund Liquidated - Municipal Open Space Trust Fund	182,299.39
Due Mt. Holly Sewer Authority	125,801.69
Refunds of Current Year Appropriations	29,612.78
Contra	70,000.00
Federal and State Grant Funds Receivable	459,888.34
Unappropriated Grants	<u>9,316.87</u>
	<u>21,492,084.54</u>

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Current Cash - Treasurer  
For the Year Ended December 31, 2019

---

	<u>Regular</u>	
		\$ 27,533,775.10
Decreased by Disbursements:		
2019 Budget Appropriations	\$ 2,921,716.88	
2018 Appropriation Reserves	259,935.32	
County Taxes	3,365,809.30	
County Share of Added and Omitted Taxes	8,127.05	
Local District School Tax	8,963,250.00	
Regional High School Taxes	3,531,077.50	
Due State of New Jersey:		
State Training Fees	6,594.00	
Marriage License Fees	750.00	
Petty Cash	250.00	
Refund of Tax Overpayments	21,791.66	
Refund of Prior Year Revenue	19,165.59	
Disbursed to Municipal Open Space Fund - Current Year Levy	230,715.42	
Due Trust Other Fund:		
Disbursed by Current Fund on Behalf of Trust Other Fund:		
Tax Sale Premiums	161,400.00	
Interfunds Liquidated - Tax Title Lien redemption Trust Fund	42,500.00	
Interfund Liquidated - Payroll Trust Fund	384,059.67	
Due Mt. Holly Sewer Authority	125,801.69	
Investment in Bond Anticipation Note of General Capital Fund	528,500.00	
Contra	70,000.00	
Reserve for Federal and State Grant Funds - Appropriated	<u>523,715.70</u>	
		<u>21,165,159.78</u>
Balance December 31, 2019		<u><u>\$ 6,368,615.32</u></u>

TOWNSHIP OF HAINESPORT  
CURRENT FUND  
Schedule of Change Funds  
As of December 31, 2019

Analysis of Balance

<u>Office</u>	
Tax Collector	\$ 200.00
Township Clerk	<u>100.00</u>
	<u>\$ 300.00</u>

**TOWNSHIP OF HAINESPORT****CURRENT FUND****Statement of Due to State of New Jersey - Senior Citizens'  
and Veterans' Deductions (C. 129, L. 1976)  
For the Year Ended December 31, 2019**

---

Balance December 31, 2018		\$	23,114.81
Increased by:			
Collected			<u>64,454.79</u>
			87,569.60
Decreased by:			
Senior Citizens' and Veterans' Deductions per Tax Billings	\$	67,750.00	
Senior Citizens' and Veterans' Deductions:			
Allowed by Tax Collector - 2019 Taxes		3,126.03	
Disallowed by Tax Collector - 2019 Taxes		<u>(5,882.88)</u>	
			<u>64,993.15</u>
Balance December 31, 2019		\$	<u><u>22,576.45</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Taxes Receivable and Analysis of Property Tax Levy  
For the Year Ended December 31, 2019

Year	Balance Dec. 31, 2018	2019 Levy	2018	Collections 2019	Due from State of New Jersey	Overpayments Applied	Canceled	Transfer to Tax Title Liens	Balance Dec. 31, 2019
Arrears	\$ 50,752.64			\$ 9,906.21			\$ 401.52		\$ 40,444.91
2018	169,607.28			161,689.93					7,917.35
	220,359.92			171,596.14			401.52		48,362.26
2019		\$ 18,853,105.53	\$ 115,424.76	18,420,501.02	\$ 64,993.15	\$ 1,123.36	46,733.55	\$ 26,275.78	178,053.91
	<u>\$ 220,359.92</u>	<u>\$ 18,853,105.53</u>	<u>\$ 115,424.76</u>	<u>\$ 18,592,097.16</u>	<u>\$ 64,993.15</u>	<u>\$ 1,123.36</u>	<u>\$ 47,135.07</u>	<u>\$ 26,275.78</u>	<u>\$ 226,416.17</u>

Analysis of 2018 Property Tax Levy Tax Yield

General Purpose	\$ 18,811,017.46
Added Taxes (R.S. 54:4-63.1 et seq.)	26,178.11
Miscellaneous Added	<u>15,909.96</u>

\$ 18,853,105.53

Tax Levy

Regional School Tax	\$ 3,657,114.00
Local District School Tax	9,101,609.00
County Taxes:	
County Tax	\$ 2,846,179.16
County Library Tax	265,984.41
County Open Space	253,645.73
Due County:	
Added and Omitted Taxes	<u>4,696.60</u>
Total County Taxes	3,370,505.90
Local Tax for Municipal Purpose	2,455,769.74
Municipal Open Space	230,715.42
Municipal Open Space - Added Taxes	320.99
Add: Additional Tax Levied	<u>37,070.48</u>
Local Tax for Municipal Purposes Levied	<u>2,723,876.63</u>

\$ 18,853,105.53

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Tax Title Liens  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	70,737.24
Increased by:			
Transfers from Taxes Receivable	\$	26,275.78	
Miscellaneous Added		<u>0.10</u>	
			<u>26,275.88</u>
			97,013.12
Decreased by:			
Receipts			<u>13,539.90</u>
Balance December 31, 2019		\$	<u><u>83,473.22</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Revenue Accounts Receivable  
For the Year Ended December 31, 2019

	<u>Accrued in 2019</u>	<u>Received</u>
Licenses:		
Alcoholic Beverages	\$ 15,000.00	\$ 15,000.00
Other	9,815.00	9,815.00
Fees and Permits	33,236.60	33,236.60
Interest and Costs on Taxes	38,051.50	38,051.50
Interest and Costs on Assessments	7,569.90	7,569.90
Interest on Investments and Deposits	89,068.13	89,068.13
Recreation Fees	26,689.00	26,689.00
Energy Receipts Tax	379,764.00	379,764.00
Uniform Construction Code Fees	117,220.00	117,220.00
Railroad User Fees	<u>68,531.58</u>	<u>68,531.58</u>
	<u>\$ 784,945.71</u>	<u>\$ 784,945.71</u>
Interest Earnings on Investments Due From:		
Animal Control Fund		\$ 150.18
Trust Other Fund - Escrows		830.81
Trust Other Fund - Tax Title Lien		1,592.88
Receipts		<u>782,371.84</u>
		<u>\$ 784,945.71</u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance December 31, 2018		Balances After Modification	Paid or Charged	Balance Lapsed
	Encumbered	Reserved			
<u>OPERATIONS - WITHIN "CAPS"</u>					
<u>General Government</u>					
Administrative and Executive					
Salaries and Wages		\$ 50.07	\$ 50.07		\$ 50.07
Other Expenses		4,543.06	4,543.06		4,543.06
Mayor and Committee					
Salaries and Wages		969.68	969.68		969.68
Other Expenses	\$ 995.73	3,081.01	4,076.74	\$ 1,255.73	2,821.01
Municipal Clerk					
Salaries and Wages		661.30	661.30		661.30
Other Expenses	4,921.96	6,968.42	11,890.38	5,116.00	6,774.38
Elections		607.83	607.83		607.83
Financial Administration					
Salaries and Wages		7,850.94	7,850.94		7,850.94
Other Expenses	238.87	23,595.62	23,834.49	238.87	23,595.62
Computerized Data Processing					
Salaries and Wages		90.59	90.59		90.59
Other Expenses	825.00	1,126.91	1,951.91	825.00	1,126.91
Assessment of Taxes					
Salaries and Wages		2.11	2.11		2.11
Other Expenses		3,752.10	3,752.10		3,752.10
Collection of Taxes					
Salaries and Wages		1,868.52	1,868.52		1,868.52
Other Expenses	303.87	4,568.72	4,872.59	313.99	4,558.60
Legal Services and Costs					
Other Expenses	2,234.18	32,750.28	34,984.46	4,102.18	30,882.28
Engineering Services and Costs					
Other Expenses	10,687.71	27,714.75	38,402.46	37,497.46	905.00
Economic Development					
Other Expenses		5,000.00	5,000.00	5,000.00	
<u>Land Use Administration</u>					
Planning Board					
Salaries and Wages		82.85	82.85		82.85
Other Expenses	81.94	119,173.19	119,255.13	530.19	118,724.94
Zoning Officer					
Salaries and Wages		402.52	402.52		402.52
Other Expenses		557.75	557.75		557.75
Code Enforcement Officer					
Salaries and Wages		184.14	184.14		184.14
Other Expenses		639.43	639.43		639.43
<u>Insurance</u>					
Liability Insurance		918.00	918.00		918.00
Group Insurance Plan for Employees	1,660.23	32,757.85	34,418.08	3,964.76	30,453.32
<u>Public Safety</u>					
Police					
Salaries and Wages		768.50	768.50		768.50
Other Expenses		5.22	5.22		5.22
Office of Emergency Management Services					
Other Expenses		750.00	750.00		750.00
First Aid Organization-Contribution		30,000.00	30,000.00	30,000.00	
Fire Marshall					
Salaries and Wages		575.06	575.06		575.06
Other Expenses		29,796.09	29,796.09	24,565.19	5,230.90
<u>Public Works</u>					
Road Repair and Maintenance					
Salaries and Wages		30,597.65	30,597.65		30,597.65
Other Expenses	2,930.60	2,729.58	5,660.18	3,135.65	2,524.53
Solid Waste Collection - Contractual	11,996.25	20,241.48	32,237.73	12,543.22	19,694.51
Recycling Program					
Other Expenses		17,000.00	17,000.00		17,000.00
Public Buildings and Grounds					
Other Expenses	5,090.62	13,034.52	18,125.14	6,462.57	11,662.57
Vehicle Maintenance					
Other Expenses	1,555.64	11,078.22	12,633.86	6,375.19	6,258.67

(Continued)

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of 2018 Appropriation Reserves  
For the Year Ended December 31, 2019

	Balance December 31, 2018		Balances After	Paid or	Balance
	Encumbered	Reserved	Modification	Charged	Lapsed
<u>OPERATIONS - WITHIN "CAPS" (CONT'D)</u>					
<u>Health and Welfare</u>					
Board of Health					
Salaries and Wages		\$ 1.58	\$ 1.58		\$ 1.58
Other Expenses		300.00	300.00		300.00
Employee Immunization					
Other Expenses		855.00	855.00		855.00
Environmental Commission					
Other Expenses		1,400.00	1,400.00		1,400.00
Contributions to Social Services Agencies		490.00	490.00	\$ 140.00	350.00
Recreation					
Salaries and Wages		3,301.57	3,301.57		3,301.57
Other Expenses	\$ 251.77	12,705.78	12,957.55	251.77	12,705.78
Celebration of Public Events:					
Other Expenses		2,000.00	2,000.00		2,000.00
Animal Control Regulation					
Salaries and Wages		1,000.00	1,000.00		1,000.00
Other Expenses		1,000.00	1,000.00		1,000.00
<u>Utility Expenses and Bulk Purchases</u>					
Postage	3,055.33	1,231.49	4,286.82	3,055.33	1,231.49
Electricity	1,750.66	6,301.85	8,052.51	5,647.40	2,405.11
Street Lighting	8,100.67	41,475.90	49,576.57	16,657.22	32,919.35
Telephone	33.56	12,805.58	12,839.14	385.67	12,453.47
Water	353.79	401.88	755.67	353.79	401.88
Gas	692.91	270.27	963.18	963.18	
Gasoline		17,569.52	17,569.52	3,165.86	14,403.66
Landfill/Solid Waste Disposal Costs		36,532.61	36,532.61	13,792.69	22,739.92
COAH Administration					
Salaries and Wages		20,000.00	20,000.00		20,000.00
Other Expenses		20,000.00	20,000.00		20,000.00
<u>Uniform Construction Code - Appropriations Offset</u>					
<u>by Dedicated Revenues (N.J.A.C. 5:23-4-17)</u>					
State Uniform Construction Code:					
Construction Official					
Salaries and Wages		482.87	482.87		482.87
Other Expenses	254.01	3,152.06	3,406.07	254.01	3,152.06
Statutory Expenditures:					
Contribution to:					
Public Employees' Retirement System		0.06	0.06		0.06
Defined Contribution Retirement Program	235.34	166.88	402.22	235.34	166.88
Social Security System (O.A.S.I.)		16,245.41	16,245.41		16,245.41
Unemployment Compensation		2,686.81	2,686.81	6.94	2,679.87
<u>OPERATIONS - EXCLUDED FROM "CAPS"</u>					
Recycling Tax (N.J.S.A. 13:1E-96.5)		9,700.00	9,700.00		9,700.00
Construction Office					
Other Expenses		3,297.63	3,297.63		3,297.63
<u>Public and Private Programs Off-Set by Revenues:</u>					
Municipal Alliance on Alcoholism and Drug Abuse - Local Share		800.00	800.00		800.00
<u>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</u>					
Acquisition of Computers and Equipment		1,189.01	1,189.01		1,189.01
Acquisition of Equipment and Vehicles		102,000.00	102,000.00	81,264.14	20,735.86
Acquisition of Traffic Calming Devices		35.00	35.00		35.00
Building Security and Improvements		20,000.00	20,000.00		20,000.00
Acquisition of a Generator		60,000.00	60,000.00		60,000.00
Acquisition of Fire Safety Equipment	49,877.49	10,154.51	60,032.00		60,032.00
	<u>\$ 108,128.13</u>	<u>\$ 846,047.23</u>	<u>\$ 954,175.36</u>	<u>\$ 268,099.34</u>	<u>\$ 686,076.02</u>
Disbursed				\$ 259,935.32	
Transferred to Accounts Payable				8,164.02	
				<u>\$ 268,099.34</u>	

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Prepaid Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 115,424.76
Increased by:	
Collections - 2020 Taxes	<u>123,437.05</u>
	238,861.81
Decreased by:	
Application to 2019 Taxes Receivable	<u>115,424.76</u>
Balance December 31, 2019	<u><u>\$ 123,437.05</u></u>

## Exhibit SA-9

**CURRENT FUND**  
Statement of Tax Overpayments  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ -
Increased by:	
Overpayments Collected	<u>23,188.15</u>
	23,188.15
Decreased by:	
Refunds	\$ 21,791.66
Overpayments Applied	<u>1,123.36</u>
	<u>22,915.02</u>
Balance December 31, 2019	<u><u>\$ 273.13</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Due to State of New Jersey - State Training Fees  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 720.00
Increased by:	
Receipts	<u>7,449.00</u>
	8,169.00
Decreased by:	
Disbursements	<u>6,594.00</u>
Balance December 31, 2019	<u><u>\$ 1,575.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of County Taxes Payable  
For the Year Ended December 31, 2019

---

Increased by:		
2019 Tax Levy:		
County Tax	\$ 2,846,179.16	
County Library Tax	265,984.41	
County Open Space	<u>253,645.73</u>	
		\$ 3,365,809.30
Decreased by:		
Disbursements		<u><u>\$ 3,365,809.30</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Due County for Added and Omitted Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	8,127.05
Increase by County Share of 2019 Levy:			
2018 Added Taxes	\$	17.02	
2019 Added Taxes		<u>4,679.58</u>	
			<u>4,696.60</u>
			12,823.65
Decreased by Payments			<u>8,127.05</u>
Balance December 31, 2019		\$	<u><u>4,696.60</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Local District School Tax  
For the Year Ended December 31, 2019

Balance December 31, 2018		
School Tax Payable	\$	536,669.67
School Tax Deferred		<u>3,875,805.50</u>
	\$	4,412,475.17
Increased by:		
Levy - School Year July 1, 2019 to June 30, 2020		<u>9,101,609.00</u>
		13,514,084.17
Decreased by:		
Payments		<u>8,963,250.00</u>
Balance December 31, 2019		
School Tax Payable		675,028.67
School Tax Deferred		<u>3,875,805.50</u>
	\$	<u><u>4,550,834.17</u></u>
2019 Liability for Local School Tax:		
Tax Paid	\$	8,963,250.00
Add: Tax Payable December 31, 2019		<u>675,028.67</u>
		9,638,278.67
Less: Tax Payable December 31, 2018		<u>536,669.67</u>
Amount Charged to 2019 Operations	\$	<u><u>9,101,609.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Regional High School Taxes  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		
School Tax Payable	\$	472,192.20
School Tax Deferred		<u>1,230,399.76</u>
	\$	1,702,591.96
Increased by:		
Levy - School Year July 1, 2019 to June 30, 2020		<u>3,657,114.00</u>
		5,359,705.96
Decreased by:		
Payments		<u>3,531,077.50</u>
Balance December 31, 2019		
School Tax Payable		598,228.70
School Tax Deferred		<u>1,230,399.76</u>
	\$	<u><u>1,828,628.46</u></u>
2019 Liability for Regional High School Tax:		
Tax Paid	\$	3,531,077.50
Add: Tax Payable December 31, 2019		<u>598,228.70</u>
		4,129,306.20
Less: Tax Payable December 31, 2018		<u>472,192.20</u>
Amount Charged to 2019 Operations	\$	<u><u>3,657,114.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**CURRENT FUND**  
Statement of Due to State of New Jersey - Marriage License Fees  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 250.00
Increased by:	
Receipts	<u>600.00</u>
	850.00
Decreased by:	
Disbursements	<u>750.00</u>
Balance December 31, 2019	<u><u>\$ 100.00</u></u>

## Exhibit SA-16

**CURRENT FUND**  
Statement of Mortgage Accounts Receivable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 18,500.00
Decreased by:	
Receipts	<u>9,000.00</u>
Balance December 31, 2019	<u><u>\$ 9,500.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Due from Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 113,120.79
Increased by:	
Funds Collected by Current Fund on Behalf of Federal and State Grant Fund	<u>469,205.21</u>
	582,326.00
Decreased by:	
Funds Disbursed by Current Fund on Behalf of Federal and State Grant Fund	<u>523,715.70</u>
Balance December 31, 2019	<u><u>\$ 58,610.30</u></u>

**TOWNSHIP OF HAINESPORT**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Federal and State Grants Receivable  
For the Year Ended December 31, 2019

<u>Program</u>	<u>Balance Dec. 31, 2018</u>	<u>Realized as Miscellaneous Revenue in 2019 Budget</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2019</u>
Federal Grants:				
Community Development Block Grant	\$ 92,306.68			\$ 92,306.68
State Grants:				
NJ DEP - Clean Communities Program		\$ 15,416.34	\$ 15,416.34	
Hazardous Discharge Site Remediation Grant	8,091.50	77,872.00	77,872.00	8,091.50
New Jersey Department of Transportation Grant	235,000.00	250,000.00	176,250.00	308,750.00
Recycling Tonnage		6,636.03	6,636.03	
Burlington County Park Grant Round 4	744.58			744.58
Burlington County Park Grant Round 7	190,350.00		190,350.00	
Total State Grants	434,186.08	349,924.37	466,524.37	317,586.08
Total Federal and State Grants Receivable	\$ 526,492.76	\$ 349,924.37	\$ 466,524.37	\$ 409,892.76
Original Budget		\$ 6,636.03		
Appropriation by 40A:4-87		343,288.34		
Cash Received			\$ 459,888.34	
Transferred from Unappropriated Grants			6,636.03	
		\$ 349,924.37	\$ 466,524.37	

Exhibit SA-19

**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants - Unappropriated  
For the Year Ended December 31, 2019

<u>Program</u>	<u>Balance Dec. 31, 2018</u>	<u>Realized as Miscellaneous Revenue in 2019 Budget</u>	<u>Received</u>	<u>Balance Dec. 31, 2019</u>
State Grants:				
Recycling Tonnage Grant	\$ 6,636.03	\$ 6,636.03	\$ 9,316.87	\$ 9,316.87

**TOWNSHIP OF HAINESPORT**  
**FEDERAL AND STATE GRANT FUND**  
Statement of Reserve for Federal and State Grants - Appropriated  
For the Year Ended December 31, 2019

<u>Program</u>	<u>Balance Dec. 31, 2018</u>	<u>Transferred from 2019 Budget Appropriation</u>	<u>Prior Year Encumbrances Reclassified</u>	<u>Paid or Charged</u>	<u>Encumbered</u>	<u>Balance Dec. 31, 2019</u>
Federal Grants:						
Municipal Aid Grant:						
Easton Way Improvements			\$ 517.00		\$ 517.00	
Easton Way Improvements Phase II			118.14		118.14	
Community Development Block Grant	\$ 109,001.85		1,166.00		1,166.00	\$ 109,001.85
Total Federal Grants	109,001.85	-	1,801.14	-	1,801.14	109,001.85
State Grants:						
Hazardous Discharge Site Remediation Grant		\$ 77,872.00	71,052.39	\$ 67,380.80	3,671.59	77,872.00
All Hazards Emergency Operations Planning Grant	717.14					717.14
Recycling Tonnage Grant	15,725.18	6,636.03	1,048.97	11,221.30	35.98	12,152.90
NJ DEP - Clean Communities Program	4,621.58	15,416.34		17,965.65		2,072.27
New Jersey Department of Transportation Grant	235,000.00	250,000.00		231,238.26	3,761.74	250,000.00
Burlington County Park Grant Round 2	1,545.21					1,545.21
Burlington County Park Grant Round 3	7,088.98					7,088.98
Burlington County Park Grant Round 4	744.58					744.58
Burlington County Park Grant Round 6	1,051.40		5,320.60		5,320.60	1,051.40
Burlington County Park Grant Round 7	190,350.00			190,076.40		273.60
Comcast Technology Grant			5,833.29	5,833.29		
Total State Grants	456,844.07	349,924.37	83,255.25	523,715.70	12,789.91	353,518.08
Total Federal and State Grants	\$ 565,845.92	\$ 349,924.37	\$ 85,056.39	\$ 523,715.70	\$ 14,591.05	\$ 462,519.93
Original Budget		\$ 6,636.03				
Appropriation by 40A:4-87		343,288.34				
Disbursed				\$ 523,715.70		
		\$ 349,924.37		\$ 523,715.70		

**SUPPLEMENTAL EXHIBITS**

**TRUST FUND**

**TOWNSHIP OF HAINESPORT**  
**TRUST FUNDS**  
Statement of Trust Cash - Treasurer  
For the Year Ended December 31, 2019

	Animal Control Trust Fund	Other Funds	Municipal Open Space Fund	Assessment Fund
Balance December 31, 2018	\$ 9,693.78	\$ 813,064.47	\$ 794,202.66	\$ 958,616.73
Increased by Receipts:				
Assessments Receivable				\$ 153,602.29
Due to State of New Jersey	\$ 993.00			
Reserve for Dog Fund Expenditures	11,697.79			
Due Current Fund:				
Trust Other	150.18	\$ 389,290.42		
Trust Assessment				15,191.44
Municipal Open Space Fund			\$ 230,715.42	
Reserve for Future Use			6,181.16	
Reserve for Trust Other Funds:				
Interest Earnings		4,491.74		
Other		1,001,844.38		
Contra		132,085.28		
	<u>12,840.97</u>	<u>1,527,711.82</u>	<u>236,896.58</u>	<u>168,793.73</u>
	22,534.75	2,340,776.29	1,031,099.24	1,127,410.46
Decreased by Disbursements:				
Trust Assessment Fund - Loans Payable				454,338.58
Reserve for Dog Fund Expenditures	11,159.82			
Due to State of New Jersey-Dog License Fees	994.20			
Due Current Fund:				
Open Space			182,299.39	
Trust Assessment				15,191.44
Trust Other		533,305.87		
Reserve for Trust Other Funds		922,310.36		
Current Year Appropriations			157,490.51	
Contra		132,085.28		
	<u>12,154.02</u>	<u>1,587,701.51</u>	<u>339,789.90</u>	<u>469,530.02</u>
Balance December 31, 2019	<u>\$ 10,380.73</u>	<u>\$ 753,074.78</u>	<u>\$ 691,309.34</u>	<u>\$ 657,880.44</u>

Analysis of Trust Other Fund Cash:

Payroll Trust	\$ 1,042.12
Trust Escrows	178,060.29
Affordable Housing Trust	480,716.46
Recreation Trust	93,255.91
	<u>\$ 753,074.78</u>

**TOWNSHIP OF HAINESPORT**  
**TRUST OTHER FUNDS**  
Statement of Current Cash - Collector  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 15,267.99
Increased by Receipts:		
Due Current Fund:		
Interest Earnings on Deposits	\$ 1,592.88	
Interfund Liquidated	42,500.00	
Premiums Received at Tax Sale	161,400.00	
Reserve for Tax Title Lien Redemption	362,239.73	
Contra	<u>78,993.37</u>	
		<u>646,725.98</u>
		661,993.97
Decreased by Disbursements:		
Premiums Refunded	151,200.00	
Reserve for Tax Title Lien Redemption	364,583.33	
Contra	<u>78,993.37</u>	
		<u>594,776.70</u>
Balance December 31, 2019		<u><u>\$ 67,217.27</u></u>

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
 Analysis of Assessment Cash  
 For the Year Ended December 31, 2019

	Balance <u>Dec. 31, 2018</u>	<u>Receipts</u> <u>Assessments</u>	<u>Disbursements</u> <u>Miscellaneous</u>	Balance <u>Dec. 31, 2019</u>
Fund Balance	\$ 157,343.92			\$ 157,343.92
<u>Ordinance Number</u>				
2003-13-08 Construction of a Sewerage Conveyance System	801,003.20	\$ 153,602.29	\$ 454,338.58	500,266.91
Due Bank	(0.50)			(0.50)
Due Current Fund	<u>270.11</u>	<u>15,191.44</u>	<u>15,191.44</u>	<u>270.11</u>
	<u><u>\$ 958,616.73</u></u>	<u><u>\$ 168,793.73</u></u>	<u><u>\$ 469,530.02</u></u>	<u><u>\$ 657,880.44</u></u>

**TOWNSHIP OF HAINESPORT**  
**ANIMAL CONTROL TRUST FUND**  
Statement of Reserve for Animal Control Fund Expenditures  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 9,681.18
Increased by:	
Dog License Fees Collected	<u>11,697.79</u>
	21,378.97
Decreased by:	
Expenditures Under N.J.S.A. 4:19-15.11 - Cash	<u>11,159.82</u>
Balance December 31, 2019	<u><u>\$ 10,219.15</u></u>

<u>License Fees Collected</u>	
<u>Year</u>	<u>Amount</u>
2017	\$ 13,041.00
2018	<u>12,477.60</u>
	<u><u>\$ 25,518.60</u></u>

## Exhibit SB-5

ANIMAL CONTROL TRUST FUND  
Statement of Due Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ -
Increased by:	
Interest Earnings	<u>150.18</u>
Balance December 31, 2019	<u><u>\$ 150.18</u></u>

**TOWNSHIP OF HAINESPORT**  
**ANIMAL CONTROL TRUST FUND**  
Statement of Due to State of New Jersey  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 12.60
Increased by:	
State Registration Fees Collected	<u>993.00</u>
	1,005.60
Decreased by:	
Payments	<u>994.20</u>
Balance December 31, 2019	<u><u>\$ 11.40</u></u>

**TOWNSHIP OF HAINESPORT**  
**TRUST - OTHER FUNDS**  
Statement of Due From / (To) Current Fund  
For the Year Ended December 31, 2019

Balance December 31, 2018 - (Due To)			\$ (96,678.22)
Increased by:			
Receipts - Tax Collector:			
Interfunds Receipts	\$ (42,500.00)		
Interest Earnings on Deposits	<u>(1,592.88)</u>		
		\$ (44,092.88)	
Other - Tax Collector:			
Premiums Received at Tax Sale - Collected by Current Fund		(161,400.00)	
Receipts - Treasurer:			
Interfunds Receipts	(384,059.67)		
Interest Earnings on Deposits	<u>(5,230.75)</u>		
		<u>(389,290.42)</u>	
			<u>(594,783.30)</u>
			(691,461.52)
Decreased by:			
Tax Collector - Other:			
Premiums Received at Tax Sale - Disbursed by Current Fund		161,400.00	
Disbursements - Treasurer:			
Current Year Interest Turned Over to Current Fund	3,305.87		
Interfunds Disbursed	<u>530,000.00</u>		
		<u>533,305.87</u>	
			<u>694,705.87</u>
Balance December 31, 2019 - Due From			<u><u>\$ 3,244.35</u></u>
Analysis of Balance:			
Planning and Zoning Board Escrow		\$ (836.04)	
Fire Safety Trust Fund		50.00	
Tax Title Lien Redemption Trust Fund		4,048.63	
Payroll Trust Fund		<u>(18.24)</u>	
			<u><u>\$ 3,244.35</u></u>

**TOWNSHIP OF HAINESPORT**  
**TRUST - OTHER FUNDS**  
Statement of Changes in Miscellaneous Trust Other Reserves  
For the Year Ended December 31, 2019

		<u>Increased by</u>		<u>Decreased by</u>	
	<u>Balance Dec. 31, 2018</u>	<u>Interest Earnings</u>	<u>Other Receipts</u>	<u>Disbursements</u>	<u>Balance Dec. 31, 2019</u>
Collector:					
Reserve For:					
Premiums Received at Tax Sale	\$ 54,100.00		\$ 161,400.00	\$ 151,200.00	\$ 64,300.00
Tax Title Lien Redemption	9,309.50		362,239.73	364,583.33	6,965.90
	<u>63,409.50</u>		<u>523,639.73</u>	<u>515,783.33</u>	<u>71,265.90</u>
Treasurer:					
Reserve for:					
Planning and Zoning Board Escrow	115,634.07	\$ 37.02	254,506.42	192,953.26	177,224.25
Recreation Commission	91,285.19		30,580.04	35,804.02	86,061.21
Affordable Housing	447,362.75	4,454.72	40,014.32	11,115.33	480,716.46
Fire Safety Fund	3,972.88				3,972.88
Net Payroll			452,865.74	452,865.74	
Payroll Deductions Payable	6,718.03		223,877.86	229,572.01	1,023.88
	<u>664,972.92</u>	<u>4,491.74</u>	<u>1,001,844.38</u>	<u>922,310.36</u>	<u>748,998.68</u>
	<u>\$ 728,382.42</u>	<u>\$ 4,491.74</u>	<u>\$ 1,525,484.11</u>	<u>\$ 1,438,093.69</u>	<u>\$ 820,264.58</u>

**TOWNSHIP OF HAINESPORT**  
**TRUST - MUNICIPAL OPEN SPACE FUND**  
**Statement of Due (To)/From Current Fund**  
**For the Year Ended December 31, 2019**

---

Balance December 31, 2018 - (Due To)		\$ (182,299.39)
Increased by:		
Prior Year Interfund Liquidated	\$ 182,299.39	
Tax Levy	230,715.42	
Added/Omitted Tax Levy	<u>320.99</u>	
		<u>413,335.80</u>
		231,036.41
Decreased by:		
Receipts - Current Year Levy Turned Over by Current Fund		<u>230,715.42</u>
Balance December 31, 2019 - (Due From)		<u><u>\$ 320.99</u></u>

## Exhibit SB-10

**TRUST - MUNICIPAL OPEN SPACE FUND**  
**Statement of Reserve for Future Use**  
**For the Year Ended December 31, 2019**

---

Balance December 31, 2018		\$ 676,903.27
Increased by:		
Tax Levy	\$ 230,715.42	
Added/Omitted Tax Levy	320.99	
Receipts - Interest on Deposits	<u>6,181.16</u>	
		<u>237,217.57</u>
		914,120.84
Decreased by:		
Budget Appropriations		<u>157,490.51</u>
Balance December 31, 2019		<u><u>\$ 756,630.33</u></u>

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
Statement of Assessments Receivable  
For the Year Ended December 31, 2019

								<u>Balance Pledged to</u>	
<u>Ordinance</u> <u>Number</u>	<u>Improvement Description</u>	<u>Date of</u> <u>Confirmation</u>	<u>Annual</u> <u>Installments</u>	<u>Due</u> <u>Dates</u>	<u>Balance</u> <u>Dec. 31, 2018</u>	<u>Collected</u>	<u>Balance</u> <u>Dec. 31, 2019</u>	<u>Assessment</u> <u>Loans</u>	<u>Reserve</u>
2003-13-8	Construction of a Sewerage Conveyance System	4-1-2002; 11-26-2002	2	7/1/02 & 7/1/03	<u>\$ 280,165.18</u>	<u>\$ 153,602.29</u>	<u>\$ 126,562.89</u>	<u>\$ 126,562.89</u>	<u>\$ -</u>

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
Statement of State of N.J. Wastewater Treatment Loans Payable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 1,081,168.38
Decreased by:	
Payments	<u>454,338.58</u>
Balance December 31, 2019	<u><u>\$ 626,829.80</u></u>

Schedule of Loan Payable December 31, 2019

<u>Due Date</u>	<u>Total</u>	<u>Trust Loan</u>	<u>Amount</u> <u>Fund Loan</u>
8/1/2020	\$ 307,502.00	\$ 307,502.00	
8/1/2021	<u>319,327.80</u>	<u>319,327.80</u>	
	<u><u>\$ 626,829.80</u></u>	<u><u>\$ 626,829.80</u></u>	<u><u>\$ -</u></u>

**TOWNSHIP OF HAINESPORT**  
**TRUST ASSESSMENT FUND**  
Statement of Due to Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	270.11
Increased by Receipts:			
Interest on Deposits	\$	7,621.54	
Interest on Assessments		<u>7,569.90</u>	
			<u>15,191.44</u>
			15,461.55
Decreased by:			
Decreased by Disbursed:			
Interest on Deposits Turned Over - Anticipated Revenue		7,621.54	
Interest on Assessments Turned Over - Anticipated Revenue		<u>7,569.90</u>	
			<u>15,191.44</u>
Balance December 31, 2019		\$	<u><u>270.11</u></u>

**SUPPLEMENTAL EXHIBITS**

**GENERAL CAPITAL FUND**

TOWNSHIP OF HAINESPORT  
GENERAL CAPITAL FUND  
Statement of General Capital Cash  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 397,495.11
Increased by Receipts:	
Due Current Fund	<u>172,438.00</u>
	569,933.11
Decreased by Disbursements:	
Improvement Authorizations	<u>133,332.00</u>
Balance December 31, 2019	<u><u>\$ 436,601.11</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
 Analysis of General Capital Cash  
 For the Year Ended December 31, 2019

	Balance (Deficit) <u>Dec. 31, 2018</u>	<u>Receipts</u>  Miscellaneous	<u>Disbursements</u>  Improvement Authorizations	<u>Transfers</u>		Balance (Deficit) <u>Dec. 31, 2019</u>
				<u>From</u>	<u>To</u>	
Fund Balance	\$ 96,522.93				\$ 78,505.60	\$ 175,028.53
Capital Improvement Fund	491,687.86				181,264.14	672,952.00
Reserve for Interest	24,786.67					24,786.67
Reserve for Preliminary Expenses:						
Purchase of Land for Open Space	9,995.26					9,995.26
Reserve for Encumbrances	133,233.00			\$ 133,233.00		
Due from Bank	(183.63)					(183.63)
Due Trust - Municipal Open Space Fund	65,000.00					65,000.00
Due to Grant Fund	17,924.79					17,924.79
Due Current Fund	47,875.00	\$ 172,438.00		172,438.00		47,875.00
Ordinance <u>Number</u>						
2000-13-8 Construction of a Sewerage Conveyance System	(472,490.48)				72,438.00	(400,052.48)
2000-14-10 Purchase of Public Works Equipment	2,397.05			2,397.05		
2001-06-09 Purchase of Computer Equipment	2,261.12			2,261.12		
2003-01-04 Road Overlay Program	15,913.88			15,913.88		
2007-10-11 Equipment and the Construction and the Completion of Various Capital Improvements	13,318.32			13,318.32		
2009-08-11 Various Capital Projects	(176,725.03)					(176,725.03)
2011-09-07 Purchase of Public Works Equipment and Recreation Project Expenses	6,056.28			6,056.28		
2012-01-01 Recreation Project Expenses and Purchase of a Recreation Vehicle	11,861.95			11,861.95		
2013-02-03 Refurbishment of a Fire Truck	20,047.00			20,047.00		
2017-07 Various Capital Improvements	6,434.00			6,434.00		
2017-17 Purchase of a Dump Truck and Snow Plow	315.00		\$ 133,332.00	216.00	133,233.00	
2018-09 Purchase of Equipment	81,264.14			81,264.14		
	<u>\$ 397,495.11</u>	<u>\$ 172,438.00</u>	<u>\$ 133,332.00</u>	<u>\$ 465,440.74</u>	<u>\$ 465,440.74</u>	<u>\$ 436,601.11</u>

**TOWNSHIP OF HAINESPORT**  
GENERAL CAPITAL FUND  
Statement of Capital Improvement Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	491,687.86
Increased by:			
Funded Improvement Authorizations Canceled	\$	81,264.14	
Due Current Fund - 2019 Budget Appropriation		<u>100,000.00</u>	
			<u>181,264.14</u>
Balance December 31, 2019		\$	<u><u>672,952.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Deferred Charges to Future Taxation - Funded  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	851,734.15
Decreased by:			
2019 Budget Appropriation - Green Acres Loan	\$	29,144.69	
2019 Budget Appropriation - N.J. Wastewater Treatment Loans		258,467.24	
Loans Canceled - NJEIT Savings Credits		<u>55,501.57</u>	
			<u>343,113.50</u>
Balance December 31, 2019		\$	<u><u>508,620.65</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Deferred Charges to Future Taxation - Unfunded  
For the Year Ended December 31, 2019

		Decreased by				Analysis of Balance Dec. 31, 2019		
Ordinance Number		Balance Dec. 31, 2018	Notes Paid by Budget Appropriation or Reserve	Cancellation Unfunded Improvement Authorizations	Raised by Budget Appropriation	Balance Dec. 31, 2019	Bond Anticipation Notes	Unexpended Improvement Authorizations
2000-13-08	Construction of a Sewerage Conveyance System	\$ 898,027.86		\$ 425,537.38	\$ 72,438.00	\$ 400,052.48		\$ 400,052.48
2009-08-11	Various Capital Projects	176,725.03				176,725.03		176,725.03
2013-02-03	Refurbishment of a Fire Truck	138,375.00	\$ 138,375.00			-		
2017-09	Acquisition of Real Property	598,500.00	70,000.00			528,500.00	\$ 528,500.00	
		<u>\$ 1,811,627.89</u>	<u>\$ 208,375.00</u>	<u>\$ 425,537.38</u>	<u>\$ 72,438.00</u>	<u>\$ 1,105,277.51</u>	<u>\$ 528,500.00</u>	<u>\$ 576,777.51</u>
								<u>\$ -</u>

**TOWNSHIP OF HAINESPORT**  
GENERAL CAPITAL FUND  
Statement of Reserve for Encumbrances  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 133,233.00
Decreased by:	
Prior Year Encumbrances Reclassified	<u>133,233.00</u>
Balance December 31, 2019	<u><u>\$ -</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Improvement Authorizations  
For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Ordinance Date	Amount	Balance Dec. 31, 2018		Prior Year Encumbrances Reclassified	Increased by	Decreased by		Balance Dec. 31, 2019	
				Funded	Unfunded			Paid or Charged	Canceled	Funded	Unfunded
General Improvements:											
2000-13-08	Construction of Sewerage Conveyance System	09/26/00	\$ 14,000,000.00		\$ 425,537.38				\$ 425,537.38		
2000-14-10	Purchase of Public Works Equipment	11/28/00	20,000.00	\$ 2,397.05					2,397.05		
2001-06-09	Purchase of Computer Equipment	10/23/01	25,000.00	2,261.12					2,261.12		
2003-01-04	Road Overlay Program	05/13/03	150,000.00	15,913.88					15,913.88		
2007-10-11	Equipment and the Construction and the Completion of Various Capital Improvements	12/15/07	1,500,000.00	13,318.32					13,318.32		
2011-09-07	Purchase of Public Works Equipment and Recreation Project Expenses	09/13/11	242,000.00	6,056.28					6,056.28		
2012-01-01	Recreation Project Expenses and Purchase of a Recreation Vehicle	03/03/12	158,500.00	11,861.95					11,861.95		
2013-02-03	Refurbishment of a Fire Truck	04/09/13	450,000.00	20,047.00					20,047.00		
2017-07	Various Capital Improvements	08/08/17	105,000.00	6,434.00					6,434.00		
2017-09	Acquisition of Real Property	09/12/17	630,000.00								
2017-17	Purchase of a Dump Truck and Snow Plow	12/21/17	133,548.00	315.00		\$ 133,233.00	\$ 133,332.00		216.00		
2018-09	Purchase of Equipment	08/14/18	81,264.14	81,264.14					81,264.14		
				<u>\$ 159,868.74</u>	<u>\$ 425,537.38</u>	<u>\$ 133,233.00</u>	<u>\$ 133,332.00</u>	<u>\$ 585,307.12</u>	<u>\$ -</u>	<u>\$ -</u>	
Improvement Authorizations Canceled to:											
Capital Improvement Fund									\$ 81,264.14		
Deferred Charged to Future Taxation Unfunded									425,537.38		
General Capital Surplus									78,505.60		
Disbursements							<u>\$ 133,332.00</u>				
							<u>\$ 133,332.00</u>	<u>\$ 585,307.12</u>			

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Due To Current Fund  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$	47,875.00
Increased by:			
Budget Appropriations:			
Capital Improvement Fund	\$	100,000.00	
Deferred Charges Unfunded		<u>72,438.00</u>	
			<u>172,438.00</u>
			220,313.00
Decreased by:			
Receipts - Interfund Liquidated			<u>172,438.00</u>
Balance December 31, 2019		\$	<u><u>47,875.00</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Bond Anticipation Notes  
For the Year Ended December 31, 2019

<u>Improvement Description</u>	<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Coupon Rate</u>	<u>Balance Dec. 31, 2018</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance Dec. 31, 2019</u>
Refurbishment of a Fire Truck	2013-02-03	04/17/14	04/10/18	04/09/19	2.75%	\$ 138,375.00		\$ 138,375.00	
Acquisition of Real Property	2017-09	04/10/18	04/10/18	04/09/19	2.75%	598,500.00		598,500.00	
		04/10/18	04/08/19	04/07/20	2.75%		\$ 528,500.00		\$ 528,500.00
						<u>\$ 736,875.00</u>	<u>\$ 528,500.00</u>	<u>\$ 736,875.00</u>	<u>\$ 528,500.00</u>
Paid by Budget Appropriation - Current Fund								\$ 138,375.00	
Paid by Budget Appropriation - Open Space Fund								70,000.00	
Renewed							\$ 528,500.00	528,500.00	
							<u>\$ 528,500.00</u>	<u>\$ 736,875.00</u>	

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of State of N.J. Wastewater Treatment Loans Payable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018		\$ 747,139.01
Decreased by:		
2019 Budget Appropriation to Pay Loans	\$ 258,467.24	
Loans Canceled - NJEIT Savings Credits	<u>55,501.57</u>	
		<u>313,968.81</u>
Balance December 31, 2019		<u><u>\$ 433,170.20</u></u>

Schedule of 2001 Loan Payable December 31, 2019

<u>Due Date</u>	<u>Total</u>	<u>Trust Loan</u>	<u>Amount</u> <u>Fund Loan</u>
August 1, 2020	\$ 212,498.00	\$ 212,498.00	\$ -
August 1, 2021	<u>220,672.20</u>	<u>220,672.20</u>	<u>-</u>
	<u><u>\$ 433,170.20</u></u>	<u><u>\$ 433,170.20</u></u>	<u><u>\$ -</u></u>

See Exhibit SB-12 for Trust Assessment Fund Portion.

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of State of Green Acres Assistance Loan Payable  
For the Year Ended December 31, 2019

---

Balance December 31, 2018	\$ 104,595.14
Decreased by:	
2019 Budget Appropriation to Pay Loans	<u>29,144.69</u>
Balance December 31, 2019	<u><u>\$ 75,450.45</u></u>

Schedule of Loan Payable December 31, 2019

<u>Due Date</u>	<u>Principal Amount</u>
May 22, 2020	\$ 14,791.29
November 22, 2020	14,939.21
May 22, 2021	15,088.60
November 22, 2021	15,239.48
May 22, 2022	<u>15,391.87</u>
	<u><u>\$ 75,450.45</u></u>

**TOWNSHIP OF HAINESPORT**  
**GENERAL CAPITAL FUND**  
Statement of Bonds and Notes Authorized But Not Issued  
For the Year Ended December 31, 2019

Ordinance Number	Improvement Description	Balance Dec. 31, 2018	Decreased by		Balance Dec. 31, 2019
			Raised by Budget Appropriation	Improvement Authorizations Canceled	
2000-13-08	Construction of a Sewerage Conveyance System	\$ 898,027.86	\$ 72,438.00	\$ 425,537.38	\$ 400,052.48
2009-08-11	Various Capital Projects	<u>176,725.03</u>			<u>176,725.03</u>
		<u>\$ 1,074,752.89</u>	<u>\$ 72,438.00</u>	<u>\$ 425,537.38</u>	<u>\$ 576,777.51</u>

**PART II**

**SCHEDULE OF FINDINGS AND RECOMMENDATIONS**

**FOR THE YEAR ENDED DECEMBER 31, 2019**

**TOWNSHIP OF HAINESPORT**  
Schedule of Findings and Recommendations  
For the Year Ended December 31, 2019

---

***Schedule of Financial Statement Findings***

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

There are no current year findings.

**TOWNSHIP OF HAINESPORT**  
Summary Schedule of Prior Year Audit Findings  
and Recommendations as Prepared by Management

---

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

**FINANCIAL STATEMENT FINDINGS**

There were no prior year findings.

**TOWNSHIP OF HAINESPORT**  
 Officials in Office and Surety Bonds

---

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Surety Bond</u>
Frank Masciocchi	Mayor	(B)
Leila Gilmore	Deputy Mayor	(B)
Ted Costa	Committeeman	(B)
Gerard A. Clauss	Committeeman	(B)
Lee Schneider	Committeewoman	(B)
Paula Kosko	Township Administrator; Township Clerk	(B)
Donna Condo	Chief Financial Officer	(B)
Sharon Deviney	Tax Collector, Tax Search Officer, and Deputy Registrar	(A)
Paula Tiver	Recreation Director, Registrar, Tax Office Assistant, and Administrative Assistant	(B)
Kathy Newcomb	Construction Permit Clerk, and Zoning Official	(B)
Gene Blair	Construction Official and Building Sub-code Official	(B)
James Mancini	Tax Assessor	(B)
Richard Alaimo	Engineer	
John C. Gillespie	Solicitor	

(A) Statutory Position Bond - Burlington County Joint Insurance Pool \$50,000.00. Amounts in excess of \$50,000.00 covered by Municipal Excess Liability Joint Insurance Fund to \$950,000.00

(B) Public Officials Bond - Burlington County Joint Insurance Pool \$50,000.00. Amounts in excess of \$50,000.00 covered by Municipal Excess Liability Joint Insurance Fund to \$950,000.00

12300

**APPRECIATION**

---

I express my appreciation for the assistance and courtesies rendered by the Township officials during the course of the audit.

Respectfully submitted,

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

A handwritten signature in black ink, appearing to read "R.P. Z", is positioned above the printed name and titles of the signatory.

Robert P. Nehila, Jr.  
Certified Public Accountant  
Registered Municipal Accountant