



**HAINESPORT TOWNSHIP COMMITTEE  
REORGANIZATION MINUTES  
JANUARY 3, 2023  
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2023 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 6, 2022 and advertised in said newspapers on January 9, 2022, and January 12, 2022 respectively posted on the website and the bulletin board in the municipal building on January 6, 2022 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **INVOCATION** – William Lynch
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
  1. Leila Gilmore (Oath administered by Senator Jean Stanfield)
  2. Anna Evans (Oath administered by County Commissioner Balvir Singh)
6. **ROLL CALL** - present were Committeeman Clauss, Committeeman Montgomery, Committeeman Levinson, Committeewoman Gilmore and Committeewoman Evans. Also present were Township Clerk/Administrator Paula Kosko and Attorney John Gillespie
7. **APPOINTMENT RESOLUTIONS**

**2023-1-1** Appoint Mayor, Chairman of Township Committee  
Gerard Clauss

*Oath of Office* (administered by Senator Jean Stanfield)

**Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.**

**2023-2-1** Appoint Deputy Mayor, Vice Chairman of Township Committee  
Ken Montgomery

*Oath of Office* (administered by Senator Jean Stanfield)

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.**

**2023-3-1** Appoint Liaison & Deputy Committee Persons

**Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.**

**2023-4-1** Authorizing Various Professional Appointments and Contracts

Township Auditor:	Robert Nehila	Bowman & Company, LLP
Township Solicitor:	John C. Gillespie	Parker McCay, P. A.
Township Engineer:	Martin G. Miller	Alaimo Group
Township Special/Conflict Projects Engineers:	Wendell Bibbs	Remington & Vernick
Township Planner:	Scott Taylor	Taylor Design Group
Labor Attorney:	Susan S. Hodges	Parker McCay, P. A.
Conflict Attorney:	Doug Heinold	Raymond, Coleman & Heinold, LLP
Animal Control:	NJ Animal Control Services, LLC	
Affordable Housing Planner	Randy Gottesman	CGP&H
Affordable Housing Administrative Agent		CGP&H

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.**

**2023-5-1** Appoint Risk Management Consultant – T. C. Irons Agency

**Motion: Committeeman Montgomery. Second: Committeeman Levinson. All yes.**

**2023-6-1** Joint Land Use Board Governing Body Class I through IV and Alternate Members

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. No: Committeewoman Evans. All others yes.**

**\* Ms. Evans wanted to note that the only appointment she opposed was the appointment of Class IV, Alternate #4 – Bruce MacLachlan**

**2023-7-1** Environmental Commission and Alternate Member-  
3-year Term Expiring 12/31/2025 – Paula Uhland  
3-year Term Expiring 12/31/2025 – Janice Ludden  
2-year Term Expiring 12/31/2024 – Leila Gilmore Alternate #1

**Motion: Committeeman Montgomery. Second: Committeewoman Gilmore. All yes.**

**2023-8-1** Appoint Joint Insurance Fund Commissioner –Paula L. Kosko  
Alternate Fund Commissioner – Tara Wicker  
Claims Coordinator – Tara Wicker  
Safety Coordinator – Paula L. Kosko

**Motion: Committeewoman Evans. Second: Committeeman Levinson. All yes.**

**2023-9-1** Appoint Deputy Clerk – Tara Wicker

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.**

**2023-10-1** Appointing a Public Agency Compliance Officer – Paula L. Kosko

**Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.**

**2023-11-1** Appointing a Qualified Purchasing Agent – Paula Kosko

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.**

**2023-12-1** Appointing Registrar – Paula Tiver

**Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.**

**2023-13-1** Appointing Deputy Registrar – Tara Wicker

**Motion: Committeeman Montgomery. Second: Committeeman Levinson. All yes.**

**2023-14-1** Appointing Board of Health Secretary – Paula Kosko

**Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.**

**2023-15-1** Appointing Recreation Commission Member – Leila Gilmore

**Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.**

## **8. CONSENT AGENDA RESOLUTIONS**

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

**2023-16-1** Adopting Committee Dates

**2023-17-1** Naming Official Newspapers

**2023-18-1** Establishing Township Holidays

**2023-19-1** Authorization of Committee Before Encumbering Expenses

**2023-20-1** CFO Notification of all Appointments which Obligate Township to Expend Funds  
**2023-21-1** Adopting Cash Management Plan  
**2023-22-1** Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charges  
**2023-23-1** Authorizing Assessor to File Appeals with the Burlington County Board of Taxation  
**2023-24-1** Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf  
of the Township  
**2023-25-1** Depository of Funds  
**2023-26-1** Establishing the \$250 Petty Cash Fund  
**2023-27-1** Authorizing Check Signers  
**2023-28-1** Authorizing State Contract and County Contract for Purchases  
**2023-29-1** Designate Primary Care Physician for Employees  
**2023-30-1** Authorizing Tax Collector to Refund or Apply Credits for Taxes  
**2023-31-1** Authorizing Tax Collector to Mail Notice for Tax Sales  
**2023-32-1** Closing Municipal Complex Fields on Certain Dates

**Motion: Committeewoman Gilmore. Second: Committeeman Montgomery. All yes.**

## **9. COMMENTS FROM THE PUBLIC**

**Scott Cooper**, 44 Patriot Way – congratulated Anna. He started attending meetings 8 years ago to see how local government works and that is how he met Anna. Anna is passionate about her beliefs. She never gave up or backed down. He has known her since their kids were in grade school. He believes she has nothing but the best interest of the town at heart.

**Marco Agostini**, 112 Spruce Lane – congratulated Mrs. Evans. He said it was the first time he had voted for a Democrat since John F. Kennedy. He said he had some things to hand out to Mr. Levinson later. He wished the Committee good luck.

**Bruce MacLachlan**, 33 Easton Way – congratulated Gerry, Ken and Leila. He said he was proud of them. He added that he was proud of Anna for bringing in a large audience.

**Kathy Parker**, 1819 Creek Road – congratulated Anna. She said Anna is the only female Democrat since Ms. Parker herself was on the Township Committee back in 1990.

**Debra Harris**, 7 Elsinore Drive – congratulated Anna.

## **10. COMMENTS FROM THE COMMITTEE**

**Committeewoman Evans** – summarized her journey into local politics from starting out being involved with the Hainesport School to meeting with Pat Macken and joining the Hainesport Democrats. Although she lost many elections, she consoled herself by believing she was making a difference just by showing up. She thanked everyone who supported her. She congratulated Mayor Clauss and Deputy Mayor Montgomery. She is

also looking forward to serving with Leila Gilmore and Bruce Levinson. She believes everyone on the Committee wants the best for the town and will work tirelessly in your service.

**Committeeman Levinson** – welcomed everyone to the meeting. He wished everyone a Happy New Year. He congratulated Mayor Clauss, Leila and Anna. He was happy to see a big crowd and thanked all for attending.

**Committeewoman Gilmore** – thanked everyone for attending, especially Senator Stanfield for giving her the oath of office. She also recognized Bruce MacLachlan and Mr. Singh. She acknowledged Bill Lynch for leading the prayers at so many of our community events. She thanked her beloved family and friends for their support and thanked the community for re-electing her. She promised to do her best to be worthy of your trust. She will continue to dedicate her time, effort and open mindedness. She loves this community and looks forward to working with the Committee members again this year. She welcomed Anna to the Committee.

**Committeeman Montgomery** – congratulated Leila and Anna. He thanked Commissioner Singh attending and Senator Stanfield for administering his oath of office. He is honored to be Deputy Mayor alongside Gerry Clauss as Mayor. Mayor Clauss will be a fine Mayor. He has always served this town and been very involved with the school. He thanked his 4 daughters & wife for being there to support him. He wished everyone a Happy New Year and said God Bless Hainesport.

**Mayor Clauss** – thanked Senator Stanfield and Commissioner Singh for attending. He thanked the Governing Body, the town, the staff and his family for supporting him. He said he is honored to be Mayor of Hainesport. He is confident that he will do a great job serving. He is always available to hear concerns.

11. **BENEDICTION** – William Lynch

12. **ADJOURNMENT OF REORGANIZATION MEETING @ 7:12 P.M.**

**Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.**

Respectfully Submitted,

*Paula L. Kosko*

Administrator/Municipal Clerk

**OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA**

**Township Committee Reorganization Meeting**  
**January 3, 2023**  
**6:30 pm**

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public that is using the GoToMeeting platform become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

# **Remote Access Instructions**

## **1. GoToMeeting**

**Please join my meeting from your computer, tablet or smartphone.**

<https://www.gotomeet.me/Hainesport/january-3-2023-township-committee-reorganization-m>

**You can also dial in using your phone.**

United States: [+1 \(669\) 224-3412](tel:+16692243412)

**Access Code:** 576-985-517

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/576985517>

## **2. YouTube Live**

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

\*Public questions or comments may not be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.