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HAINESPORT TOWNSHIP COMMITTEE MINUTES

April 12, 2022

7:00 P.M.

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of April 12, 2022 with instructions for internet access was included in a meeting notice sent to the Burlington County Times and Courier Post On January 6, 2022 and advertised in said newspapers on January 9, 2022, and January 12, 2022 respectively posted on the website and the bulletin board in the municipal building on January 6, 2022 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **FLAG SALUTE**

2. **ROLL CALL** - present were Mayor MacLachlan, Committeeman Clauss, Committeeman Levinson, Committeewoman Gilmore and Committeeman Montgomery. Also present were Township Clerk/Administrator Paula Kosko and Attorney Scott Miccio.

3. **MINUTES**

A. **APPROVAL OF REGULAR MEETING MINUTES OF MARCH 8, 2022**

Motion: Committeeman Clauss. Second: Committeeman Montgomery. Mayor MacLachlan abstained. All others yes.

4. **REPORTS**

- A. **Tax Collector** – March 2022, 1st Quarter Ending March 2022
- B. **Code Enforcement** – March 2022
- C. **Fire Official** – March 2022
- D. **Construction** – March 2022
- E. **Emergency Services Reports** – March 2022

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

Mayor MacLachlan invited Mrs. Kelley, Chairwoman of the Environmental Commission to speak before Public Comment.

Mrs. Kelley shared that there will be many changes with the members of the Commission. Roger Hessel is resigning. She herself will be stepping down as Chairwoman as of July 1st this year, but will remain on the Commission. The Commission has always taken part in Community Day, which they will continue. They will be shifting their focus to education and promoting gardens to attract birds and bees. They will also participate in the Earth Day activities with the school and Donna Casey. Mr. Montgomery and Mr. Levinson led the

Committee's sentiments to thank Mrs. Kelley for her dedication to the Environmental Commission throughout the years.

**5. COMMENTS FROM THE PUBLIC – Agenda items only
(Comments are limited to 5 minutes)**

No comments.

6. ORDINANCES

- A. **ORDINANCE 2022-3** - To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14) **(Public Hearing and Final Adoption)**

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

- B. **ORDINANCE 2022-4** – To Provide for and Determine the Rate of Compensation of Officials and Employees of the Township of Hainesport **(Public Hearing and Final Adoption)**

Ms. Kosko announced a slight change on two minimum salaries. Line item 25 is \$5,044 and line item 27 is \$23,261. She checked with the Solicitor and these changes do not require us to reintroduce the ordinance. Both changes have been made on the current copies.

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

- C. **ORDINANCE 2022-5** - Amending Ordinance 2021-6, Adopting a Redevelopment Plan for Certain Property Known as Block 103.1, Lots 1 and 8 and Block 113, Lot 4.05 and Specifically Amending the “Longbridge Redevelopment Plan” **(First Reading and Introduction) (Public Hearing and Final Adoption May 10, 2022)**

Mayor MacLachlan explained that this is the property at Rt. 38 and Hainesport – Mt. Laurel Rd. **Mr. Montgomery** added it is across from WaWa. It is a gateway in to Hainesport.

Motion: Committeeman Montgomery. Second: Committeeman Levinson. All yes.

7. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

- A. **RESOLUTION 2022-56-4** – Introduction of the 2022 Budget
- B. **RESOLUTION 2022-57-4** – Establishing Rate of Compensation for Certain Positions for 2022
- C. **RESOLUTION 2022-58-4** – Authorizing Position of Clerk Typist from Part-Time to Full-Time and Establishing Rate of Pay
- D. **RESOLUTION 2022-59-4** – Authorizing Position of Administrative Assistant #3 from Part-Time to Full-Time and Establishing Rate of Pay

- E. **RESOLUTION 2022-60-4** – Approval to Submit a Grant Application and Execute a Grant Agreement with the Association of New Jersey Environmental Commissions for a Pollinator Garden at the Hainesport Municipal Complex Park
- F. **RESOLUTION 2022-61-4** – Authorizing Flag Display Policy

Motion: Committeeman Levinson. Second: Committeewoman Gilmore. All yes.

8. RESOLUTIONS

- A. **RESOLUTION 2022-62-4** – Appoint Commercial Appraiser as Expert Witness for Certain Tax Appeals

Motion: Committeeman Clauss. Second: Committeeman Levinson. All yes.

- B. **RESOLUTION 2022-63-4** – Designating a Master Redeveloper for Certain Property Known as “Marne Highway Redevelopment Area”, Block 24, Lots 4.01, 11, 12.01, 12.02, 12.03, 12.04 and 12.05

Mr. Montgomery clarified with Mayor MacLachlan that this is the property at Marne Highway and the Bypass.

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

- C. **RESOLUTION 2022-64-4** – Authorizing Execution of a Redevelopment Agreement for the Construction of Certain Facilities and Improvements in the “Marne Highway-Mount Holly Bypass Redevelopment Area”

Mayor MacLachlan asked Ms. Kosko to expand on this resolution. **Ms. Kosko** explained that this is a standard redevelopment agreement and the warehouse will be taxed ad valorem, and is not a PILOT. It is for the Marne Highway/Bypass property.

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

9. BUSINESS

- A. **Approval of Business Licenses** (See Attached)

Motion: Committeewoman Gilmore. Second: Committeeman Levinson. All yes.

10. CORRESPONDENCE

- A. Resignation letter of Roger “Guy” Hessel to the Environmental Commission

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

11. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Anna Evans, 63 Parry Drive – asked when Community Day would be. **Mayor MacLachlan** and **Mrs. Gilmore** answered June 4th. She asked that Ordinance 2022-5 be put on the website. She commented that the redevelopment resolutions are confusing as to where areas are located. The names are not the same on items “B” and

“C”, but they are the same property. She asked if a map could be put on the website to show the locations. **Ms. Kosko** said the maps are on the website with the plans, but we can pull them together. She agreed that resolutions “B” and “C” should be called the same thing – “Marne Highway-Mt. Holly Bypass Redevelopment Area”. **Mayor MacLachlan** added that we need to name these properties by block and lot on the resolutions for legal records. Ms. Evans mentioned that she is running for Township Committee again with Debra Harris. She looks forward to a positive campaign.

Michelle & Jim Prescavage, 51 Easton Way – commented on the fire that occurred at their home. Mrs. Prescavage said the fire company could not come to her home, water hydrants did not work and the ambulance squad did not ask to assess her. She asked how we are providing public safety to the town. **Mayor MacLachlan** said he was so sorry for the loss of their home to fire and so thankful that no one was hurt. Although 16 entities went to the fire, it still resulted in a tragic loss. We understand it was difficult to get water on the fire. Our firefighters are all volunteer and we struggle to get more members. Mount Laurel responded to provide mutual aid. We are reaching out to experts to find ways to improve our response time and get more volunteers. Mrs. Prescavage asked when the hydrants would be inspected for the town and when there will be a game plan. **Ms. Kosko** answered that New Jersey American Water will be called to get the inspection reports. She met with a consultant Monday and there have been many meetings with fire officials before that. Mr. Prescavage said that fundamentally the system is broken. She stated it took 20 minutes to get water on the fire. Someone could have died. We need to address it every month until it is figured out. He wants to see progress. Mayor MacLachlan said water should be on a fire within 12 – 15 minutes. We, as a committee, are learning a lot and we will act to make the best decision we can for the town. **Mr. Clauss** added that he started going to the firehouse to learn what they do and see how the Committee can help. Wednesday night they checked all the equipment to make sure it is in working order. **Mr. Levinson** asked the Prescavages if they feel the problem is with the number of volunteers or the hydrants. They responded both.

Catherine McNelis, 407 Bischoff Avenue – said she was disappointed that the big table that Mayor MacLachlan had provided to the Senior Center years ago was taken out before the new tables arrived. **Mrs. Gilmore** responded that one new table is there now and a temporary table is there until the other one arrives. Ms. McNelis asked for kindness in consideration of what is being thrown away.

Debra Harris, 7 Elsinore Drive - (online) said she attended the Easter event and it was wonderful! She thanked the Township for the event.

Bill Challender, 106 Pine Lane – speaking as a resident and a member of the Fire Company, we are hurting for volunteers. He read a list of our volunteers, which total 23 people. Then he read the list of the volunteers that live in town and it was only 10 names.

Mayor MacLachlan asked George Myers, Hainesport Fire Official, if he had anything to add. **Mr. Myers** said everything has been covered. We need to work with the consultant, improve response times and move forward.

12. COMMENTS FROM THE ADMINISTRATOR

Ms. Kosko reported that the playground should be done the week of May 2nd if the weather cooperates. The sidewalk project on Laurel Ridge, Craig and Sandra should be done this month by Deckers.

She presented the results of the Brand Audit. About sixty-five residents, along with the Committee and township employees responded to the survey. The town is most notably identified with the municipal park, the pavilion and being a small, safe community with good schools and low taxes. We were also looking for input about our logo. It was originally created in 1976 by two students in a contest. We currently do not have a high resolution version. Ms. Kosko recommends the “Brand Revolution” option, where we keep some elements of it, but modernize the look and make it easier to read. The next step will be to develop the new look with Gruskin Creative. She will have a recommendation and proposal for the next meeting.

13. COMMENTS FROM THE SOLICITOR

Mr. Miccio had no comments.

14. COMMENTS FROM THE COMMITTEE

Committeeman Levinson - thanked Janice Ludden for working on the NJEC pollinator garden Grant. He also commented about the freedom and prosperity of America and that freedom is not free. He supports Ukraine and hopes the evil is stopped there.

Committeewoman Gilmore – thanked everyone for coming and expressed her deep sorrow for the fire that took the Prescavage home.

The Easter bunny arrived at the Township building to over 300 children and had a great time. Hopefully next month we can announce the launch of the new app. She announced the following events:

Senior Citizens Club meetings the 2nd and 4th Thursday at 12 pm each month at the Street Center.

April 20th – Historical bus trip of Burlington County.

April 22nd – Earth Day Celebration including children’s Storytime, walks and presentations by the Environmental Commission at the Municipal Park.

April 26th - Burlington County Library Mobile Lab for a lesson on using smart phones at the Street Center.

April 26th – Information session for eligibility of Veterans awards, 7 pm at the Street Center.

May 14th – 100th anniversary of the Hainesport Fire Company.

June 4th – Community/Wellness Day at the Municipal Park.

She also read a poem in celebration of poetry month.

Committeeman Clauss – announced that on May 13th the Public Works building will be dedicated to Jay Jones Jr. at 5pm. He is spending some time at the firehouse on Mondays and Wednesdays to learn more about what they do.

Committeeman Montgomery – welcomed back Mayor MacLachlan. He expressed his condolences to the Prescavage family. They are in his prayers, as well as the Fire Department. He is happy to see the sidewalks being fixed and the new playground being installed. He wished everyone a Happy Passover and Happy Easter.

Mayor MacLachlan - said he was sorry about the Prescavage fire, but also touched by the outpouring of support of their neighbors. We do not want to make the Fire Company feel bad, but we will work to improve future responses and outcomes so as not to suffer a loss of this magnitude again.

15. BILL LIST

Motion: Committeewoman Gilmore. Second: Committeeman Clauss. All yes.

16. EXECUTIVE SESSION

A. RESOLUTION 2022-65-4 – Resolution to Enter into Executive Session

1. Strategies to Protect Public Security / Attorney-Client Privilege

Motion: Committeeman Levinson. Second: Committeeman Clauss. All yes.

Motion to re-enter regular meeting

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

17. ADJOURNMENT @ 9:53 P. M.

Motion: Committeeman Levinson. Second: Committeeman Montgomery. All yes.

Click below to view Ordinances

[Approved Ordinances | Township of Hainesport NJ \(hainestownship.com\)](https://www.hainestownship.com/ordinances)

Respectfully Submitted,

Paula L. Kosko

Administrator/Municipal Clerk

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA

Township Committee Meeting

April 12, 2021

7 pm

The public may electronically submit questions or comments to pkosko@hainesporttownship.com or in written letter form to the Clerk's Office at the Municipal Building (can drop in Tax Payment Drop Box as well) no later than 4pm the Monday prior to the Committee Meeting. Name, address and phone or email must be included. Previously submitted questions or public comment shall be read aloud and addressed during the public meeting. Duplicated written questions or comments may be summarized and shall be done consistently.

To eliminate background noise so that all meeting participants can hear, please mute your microphone and remain in listening mode only. The Clerk will place all remote attendees on this platform on mute as well. During public comment period(s), the Clerk will unmute all remote participants. If you do not have a question or comment, please manually re-mute your microphone. The Clerk will manage the remote users for public comments. All remote users must state their name and address at the beginning of his/her public comment.

Should a member of the public that is using the GoToMeeting platform become disruptive, that person will be kept on mute and warned that continued disruption may result in being prevented from speaking or removed from the remote meeting. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to speak.

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United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 413-731-381

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2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

***Public questions or comments *will not* be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.**

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.