



Assisted

## **HAINESPORT TOWNSHIP COMMITTEE MINUTES**

**January 22, 2019  
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 22, 2019 was included in a meeting notice sent to the Courier Post and the Burlington County Times on January 4, 2019 and advertised in said newspapers on January 6, 2019, and January 7, 2019 respectively posted on the bulletin board in the municipal building on January 7, 2019 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** by Mayor Masciocchi at 7 P.M.
2. **FLAG SALUTE**
3. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman Costa, Committeeman Clauss and Mayor Masciocchi. Also present were Township Clerk/Administrator Paula Kosko and Attorney John Gillespie. Committeewoman Schneider was absent.
4. **MINUTES**
  - A. **APPROVAL OF REORGANIZATION COMMITTEE MINUTES OF JANUARY 3, 2019**  
**Motion: Committeeman Costa. Second: Committeeman Clauss. All yes.**
  - B. **APPROVAL OF REGULAR COMMITTEE MINUTES OF JANUARY 3, 2019**  
**Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.**
5. **REPORTS**
  - A. **Tax Collector** – December 2018, 4<sup>th</sup> Quarter 2018, Year End 2018
  - B. **Code Enforcement** – December 2018
  - C. **Fire Official** – December 2018
  - D. **Construction** – December 2018, Year End 2018
  - E. **Emergency Services Reports** – December 2018  
**Motion: Committeeman Clauss. Second: Committeeman Costa. All yes.**

6. **COMMENTS FROM THE PUBLIC – Agenda items only**  
(Comments are limited to 5 minutes)

**Hailey Bryner, Alissa Scarpati, Eric Wenz and Andrew Shaffer** were at the meeting to represent the eighth grade requesting a grant from the township for the Eighth Grade Dinner Dance. Mayor Masciocchi said the committee members were aware of the request and there will be a resolution granting the money to them for the dance.

**Mayor Masciocchi** said he knew there was another public comment time but he thought it would be fine to have the eighth graders come up now.

**Louis Lopez**, 98 Levis Drive, Mt. Holly – asked about the Goss Mobile Home Park license renewal. Mayor Masciocchi explained that it is standard practice to renew mobile home park licenses.

7. **DISCUSSION/PRESENTATION**

A. Remington & Vernick – Phillips Road Paving Project

**Wendell Bibbs of R & V, Hainesport Township’s Special Projects Engineer** was at the meeting and gave a general overview of the road project to improve Phillips Road. He shared a 3-minute video and he explained the processes of “Pulverization, Stabilization and Overlay” and “milling and overlay” for road repair projects. He explained that Phillips Road would be 26 feet wide and there would be new driveway aprons for all the homes. There would be a double yellow center line as well as single white lines on the edges of the road.

Committeeman Costa asked about designated bicycle lanes on the road - what is the width designation? Mr. Costa cited safety concerns for residents that may want to walk or ride bikes on the road. He would like to see consideration be made for these activities and safety.

The cost of this PSO project proposal for the entire roadway came to \$620,000. Mr. Bibbs answered several questions from the committee members. Ms. Kosko asked Mr. Bibbs several questions concerning the cost of the project. There was a discussion about the phases of the project and the costs of each. If the project is done in 1 phase, the cost would be the \$620,150. There would be a significant savings if it is done in one phase as opposed to three phases.

8. **RESOLUTIONS**

A. **RESOLUTION 2019-33-1** – Appointing Emergency Management Coordinator – William Challender and Deputy Coordinator - George Myers

**Motion: Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

B. **RESOLUTION 2019-34-1** – Acknowledging Budgetary Commitment for Volunteer Emergency Squad

**Motion: Committeeman Costa. Second: Committeeman Clauss. All yes.**

- C. **RESOLUTION 2019-35-1** – Authorizing a Grant Application to the U.S. Environmental Protection Agency (EPA) for a Brownfields Assessment Grant and Authorizing the Execution of Cooperative Grant Agreements if the Application is Approved

**Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.**

- D. **RESOLUTION 2019-36-1** - Appointing Consultant to Assist with the Transition in the Township Finance Office

**Motion: Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

- E. **RESOLUTION 2019-37-1** – Authorizing an Agreement with Electronic Recyclers International, Inc. for E-Waste Collection and Recycling

**Motion: Committeewoman Gilmore. Second: Committeeman Clauss. All yes.**

- F. **RESOLUTION 2019- 38-1** – Authorizing Cancellation of Outstanding Checks

**Motion: Committeeman Clauss. Second: Committeeman Costa. All yes.**

- G. **RESOLUTION 2019-39-1** – Authorizing a Shared Services Agreement with Lumberton Township for Vehicle Maintenance

**Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.**

- H. **RESOLUTION 2019-40-1**- Authorizing a Shared Services Agreement with Lumberton Township for Vehicle Fueling Services

**Motion: Committeeman Costa. Second: Committeeman Clauss. All yes.**

**Motion to amend the agenda: Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

**Motion to approve the resolution or allocation of a \$1,000 grant to support the Eight Grade Class Dance: Committeeman Costa. Second: Committeeman Clauss. All yes.**

## **9. BUSINESS**

- A. **Approval of Video/Pinball Amusement Machine License**

**2019-01** – Dunleavy's Restaurant

**Motion: Committeeman Clauss. Second: Committeeman Costa. All yes.**

**B. Approval of Mobile Home Park License**

**2019-01 – Goss Mobile Home Park**

**Motion: Committeewoman Gilmore. Second: Committeeman Clauss. All yes.**

**10. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)**

**Louis Lopez**, 98 Levis Drive, Mt. Holly – said he wanted to thank the person who gave him a ride home after the last meeting in December; he got home safely and was very appreciative. Mr. Lopez asked what kind of savings the township gets when they use the shared services with Lumberton Township. Ms. Kosko answered that Lumberton doesn't charge us any additional charges on the various maintenance they perform on public works vehicles and equipment. They only charge \$60 an hour plus parts costs. Mr. Lopez then congratulated Mr. Clauss on being on the committee and asked if Ms. Schneider was ill. Mayor Masciocchi said she was not feeling well.

**11. COMMENTS FROM THE ADMINISTRATOR**

**The Administrator had no comments tonight.**

**12. COMMENTS FROM THE SOLICITOR**

**The Solicitor had no comments tonight.**

**13. COMMENTS FROM THE COMMITTEE**

**Mr. Costa** thanked the students who represented the eighth graders for coming out tonight to request the grant. He also said that people take their life in their hands when they go onto Phillips Road because there are no sidewalks along there and he would like to do whatever he can to see some sort of space between the road and the people's property lines.

**Mrs. Gilmore** thanked everyone for coming out tonight. She said there will be a Senior Citizen meeting this Thursday at noon at the Kenneth E. Street Center and there are a few new members that have joined the group. They meet twice a month at the Center and that all seniors are welcome to attend. She congratulated two of Hainesport residents on becoming Eagle Scouts recently. Matt Lontock and Justin Cane were honored at an event on becoming Eagle Scouts. Unfortunately, she was unable to attend but believes it is fabulous of them to come up from Troop 5 and make it to Eagle Scout honor.

**Mr. Clauss** said he was able to attend the ceremony for Justin Cane and Matt Lontock and it was for four people who received Eagle Scout awards. He went on to say how Troop 5 has a 15% rate of people earning Eagle Scout rank. Nationally, the rate is 2%. So that says a lot for Troop 5.

**Mayor Masciocchi** said he also thanked everyone for coming out tonight and thanked the eighth grade representatives and their parents for attending the meeting. He told them all to have a great time at the dance.

#### 14. **BILL LIST**

**Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.**

#### 15. **EXECUTIVE SESSION**

**A. RESOLUTION 2019-41-1** – Resolution to Enter into Executive Session

**Motion: Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

1. Personnel - CFO Interviews

At approximately 9:05 P.M. Administrator/Clerk asked for a motion to re-open Regular Session.

**Motion: Committeeman Clause. Second: Committeeman Costa. All yes.**

Mayor Masciocchi asked for a motion to amend the agenda to add Resolution 2019-42-1.

**Motion: Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

Mayor Masciocchi asked for a motion to approved Resolution 2019-42-1 Appointing Chief Financial Officer.

**Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.**

Mayor Masciocchi asked for a motion to adjourn.

**Motion Committeeman Clauss. Second: Committeewoman Gilmore. All yes.**

#### 16. **ADJOURNMENT @ 9:08 P. M.**

**Respectfully Submitted,**

*Paula L. Kosko, RMC*

**Municipal Clerk/Administrator**

**OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA**