

HAINESPORT TOWNSHIP COMMITTEE MINUTES

**May 10, 2016
7:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 10, 2016 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 11, 2016 and January 14, 2016 and advertised in said newspapers on January 13, 2016 and January 19, 2016, respectively posted on the bulletin board in the municipal building on January 19, 2016 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** - by Mayor Dickinson at 7:40 P.M.

2. **PROCLAMATION**

A. **Proclaiming May 10, 2016 as Student Government Day** – Nicholas Altieri as Honorary Mayor

Mayor Dickinson introduced Nicholas Altieri to the audience as Honorary Mayor for the evening.

B. **Proclaiming May 9 to May 15, 2016 as National Police Week**

3. **FLAG SALUTE**

Honorary Mayor Altieri led the audience in the flag salute.

4. **ROLL CALL** - present were Deputy Mayor Porto, Committeeman Boettcher, Committeeman Fitzpatrick, Committeeman MacLachlan, Mayor Dickinson and Honorary Mayor Altieri. Also present were Administrator/Clerk Leo F. Selb, Jr. and Solicitor Theodore Costa.

5. **MINUTES**

A. **APPROVAL OF REGULAR COMMITTEE MINUTES OF April 12, 2016**

Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Porto. Committeeman MacLachlan abstained. All others yes.

B. **APPROVAL OF EXECUTIVE SESSION MINUTES OF April 12, 2016**

Motion: Committeeman Fitzpatrick. Second: Committeeman Boettcher. Committeeman MacLachlan abstained. All others yes.

6. REPORTS

- A. **Tax Collector** – April, 2016
- B. **Code Enforcement** – April, 2016
- C. **Fire Official** – April, 2016
- D. **Construction** – April 2016

Motion to approve the reports and spread the Tax Collectors report across the minutes: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

7. DISCUSSION/PRESENTATION

- A. **Presentation to Honorary Mayor – Nicholas Altieri** (Mayor Dickinson)

Mayor Dickinson read the proclamation and presented a miniature gavel to Honorary Mayor Altieri and pictures were taken. Mayor Dickinson thanked the honorary mayor for his participation.

- B. **TV Recycling**

Mayor Dickinson talked about the problem the township is facing with the recycling of old televisions. Mr. Selb said that as a result of Clean Communities Day when we collected many televisions it cost us approximately \$900.00 to pay for them. We did receive \$100.00 for computer towers being turned in. Our recycling budget started out at \$13,500.00 and we are down to \$9863.00. We don't use our recycling budget a lot and some of that money went to our calendar. Unfortunately, the place that used to take the TV's is no longer taking them and we did find another spot and they want \$.28 per pound for them. The resource complex in Mansfield will take 2 TV's per day from residents. Anything after that there is a \$20.00 fee. Mr. Selb showed the committee pictures of the TV's that were collected and explained to them that if they are broken they can be thrown in the dumpster but if they are not they have to be recycled. The problem that is being presented to us is that many towns are not taking them and the only way we can get rid of that is to recycle them. Goodwill will take 1 a day from us most of the time. We are considering sending out cards telling the residents that we will no longer accept televisions. Mr. Selb said we have a stockpile of about 30 right now that we are trying to get rid of.

8. ORDINANCES

- A. **ORDINANCE 2016-5-4** – An Ordinance Repealing and Replacing Article IX, Low and Moderate income Regarding Residential and Non-Residential Development Fee (**Public Hearing and Final Adoption**)

Mr. Porto asked if this was heard before the Joint Land Use Board and was answered in the affirmative.

Mark Murdy, 2614 Creek Road – asked if the entire set of pages was the whole ordinance. He was answered yes. He then read an excerpt from the ordinance and asked questions about residential density. Mr. Costa answered Mr. Murdy. This pertains to new properties. There was a discussion whereas the committee tried to explain to Mr. Murdy about the density.

Jeanne Chonus, 117 Merion Way – got up to talk about traffic lights on Route 38 and was told that it was just for the present ordinance.

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

- B. **ORDINANCE 2016-6-5** – Ordinance for Partial Vacation of Greenwood Avenues (**First Read and Introduction**) (**Public Hearing and Final Adoption June 14, 2016**)

Motion: Committeeman Boettcher. Second: Committeeman Fitzpatrick. All yes.

- C. **ORDINANCE 2016-7-5** – Ordinance of the Township of Hainesport, County of Burlington, State of New Jersey Amending Township of Hainesport Chapter 26 Officers and Employees (**First Read and Introduction**) (**Public Hearing and Final Adoption June 14, 2016**)

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

- D. **ORDINANCE 2016-8-5** – An Ordinance to Provide and Determine the Rate of Compensation of Officials and Employees of the Township of Hainesport (**First Read and Introduction**) (**Public Hearing and Final Adoption June 14, 2016**)

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

9. RESOLUTIONS

- A. **RESOLUTION 2016-93-5** – A Resolution Authorizing a Donation to Mount Holly Recreation

Mayor Dickinson stated that this is for the fishing tournament June 11, 2016.

Motion: Committeeman Fitzpatrick. Second: Committeeman Boettcher. All yes.

- B. **RESOLUTION 2016-94-5** – A Resolution Awarding a Contract for Bus Transportation for the Summer Recreation Program – **GST Transport**

Motion: Committeeman Boettcher. Second: Committeeman Fitzpatrick. All yes.

- C. **RESOLUTION 2016-95-5** –A Resolution Authorizing the Purchase of a Digital Recording System for Recording Meetings – **Gramco Business Communications**

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. Committeeman Fitzpatrick abstained. All others yes.

- D. **RESOLUTION 2016-96-5** – A Resolution Accepting a Grant from the Burlington County Freeholders for Continued Expansion of the Municipal Park Grant for Pickleball Courts

Motion: Committeeman Boettcher. Second: Committeeman Fitzpatrick. All yes.

- E. **RESOLUTION 2016-97-5** – Resolution Authorizing Purchase and Installation of Computer Equipment – **Networks Plus, LLC**

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. Committeeman Fitzpatrick abstained. All others yes.

- F. **RESOLUTION 2016-98-5** – Resolution Authorizing the Transfer of Funds Raised by Shoebox Recycling to **Burlington County Animal Alliance**

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

- G. **RESOLUTION 2016-99-5** – Resolution Suspending Hainesport Township Ordinance Chapter 144 Regulating Yard Sales

Motion: Deputy Mayor Porto. Second: Committeeman Boettcher. All yes.

- H. **RESOLUTION 2016-100-5** – Resolution Authorizing Sale of 2013 Black Ford Explorer to Westampton Township

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

- I. **RESOLUTION 2016-101-5** – Resolution Confirming Employment for Seasonal Public Works Employees

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

- J. **RESOLUTION 2016-102-5** – Resolution to Amend the Adopted Budget for Additional Items of Revenue and Offsetting Appropriation (Chapter 159) (**HITCO PROPERTY**)

Mr. Selb said this is a grant for \$238,000.00 to continue the remediation of the survey of the HITCO property and we are required to adopt this into our budget for chapter 159 because we didn't have it prior to the budget introduction. This way that money will become available once this is all done Mr. Selb has forms he has to send to the state and they will then send us a check so that Whitman can go forward with the project. This does not remove the tanks, this is just to continue the remediation of the property. Mr. Porto asked if there had been any activity on the property since it was shown in Chicago

and Mr. Selb told him that he had some inquiries and he sent documentation but has had no follow up. Mr. Porto also asked about a sign to be put up and Mr. Selb said he is working on that right now.

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

- K. **RESOLUTION 2016-103-5** - Resolution to Amend the Adopted Budget for Additional Items of Revenue and Offsetting Appropriation (Chapter 159) **(PARK GRANT)**

Mr. Selb said this is to put the \$180,000.00 into the budget for the Park Grant. It needs to be done so when we do go out for specs on the grant the money will be available.

Motion: Deputy Mayor Porto. Second: Committeeman Boettcher. All yes.

- L. **RESOLUTION 2016-104-5** – Resolution to Hire Summer Recreation Help

Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Porto. All yes.

- M. **RESOLUTION 2016-105-5** – Resolution of the Township of Hainesport Authorizing Cancellation of Outstanding Checks

Motion: Committeeman Boettcher. Second: Committeeman Fitzpatrick. All yes.

- N. **RESOLUTION 2016-106-7** – A Resolution awarding a Contract for maintenance/Reconstruction of Softball/Baseball Fields at Municipal Complex – **Timothy's Landscaping**

There was a discussion on this resolution and it was decided that there were some questions on the competitive bidding for this. Mr. Selb said there was a bidder that was higher and based on his criteria Mr. Selb decided to go with Timothy's Landscaping because of their experience. After discussing the matter, it was decided to put off awarding the contract until it was discussed in executive session. There was also a discussion about bringing in a company that offered to oversee the project at no cost to the township. Mr. Fitzpatrick questioned the offer and wondered if it would be a good idea to have someone do this at no cost. This company is already working for the township doing turf consulting and turf maintenance. Again, it was decided not to make any decision until the committee discussed everything in executive session.

Motion to put off deciding until after executive session: Deputy Mayor Porto. Second: Committeeman Fitzpatrick. Committeeman MacLachlan: No. All others yes.

- O. **RESOLUTION 2016-108-5** – Resolution Approving Substitution of a Letter of Credit for **Hainesport Enterprises**

Motion: Committeeman MacLachlan. Second: Deputy Mayor Porto. All yes.

- P. **RESOLUTION 2016-109-5** – Resolution Awarding a Grant from the Hazardous Discharge Site Remediation Fund Public Entity Program Through the New Jersey Economic Development Authority and the Department of Environmental Protection

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

10. CORRESPONDENCE

- A. **Letter from Department of Transportation** – No Grant Aid for the Washington Street Reconstruction
- B. **Letter from State of New Jersey Department of Education** – 2016-2017 Municipal Percentage Shares for Tax Levies from Regional School Districts and Districts Merged Pursuant to P.L.2009, c.78
- C. **Burlington County Municipal Joint Insurance Fund** – Quarterly EPL/POL Loss Ration Snapshot

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. All yes.

11. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Jeanne Chonus, 117 Merion Way – said she had spoken to the administrator concerning an arrow light at the intersection of Route 38 and Mt. Laurel Road. Mayor Dickinson said there was also a question for an arrow light at the intersection of Route 38 and Fostertown Road. Mr. Porto interjected that he had contacted the eighth district legislative office which represents our district and he heard from them late Friday afternoon. He said the traffic survey study has not officially been filed to present it to the committee but he can tell us that they were able to verbally tell the eighth district legislative office that there will be a left turn signal installed at Mt. Laurel Road and Route 38. They couldn't answer as to Fostertown Road and Route 38 because there was an issue with DOT getting back to our township administrator. So Mr. Porto sent copies to the DOT so that the eighth district legislative office could see where we had not received a response yet. And so, they were working on it through out April and finally just got back to Mr. Porto. Mrs. Chonus said she had called Governor Christie's office and they had given her several numbers to call. She made those calls and was told they are diligently working on the situation. She thanked everyone for their help. Mr. Selb said to thank Mr. Porto for his intervention.

Catherine McNelis, 407 Bischoff Avenue – asked who the Affordable Housing Officer is and was told that it is Dawn Emmons. She then asked how she could take care of the affordable housing from Florida. She was also told that she does the work on the computer. Ms. McNelis asked where in the handbook it says that employees can work from home. Mr. Fitzpatrick said nowhere does it say that they can't work from home. There was a discussion between the two and it was asked if there was a problem with her work. Mr. Costa interjected that there is a Rice Notice that should be given to an employee if there is going to be a discussion about the employee. That is why the committee is reluctant to talk about this.

Mark Murdy, 2614 Creek Road – thanked the township for having the employees trim his trees down where they were hanging over the street. He then told the committee that Ms. McNelis was simply asking about the job description for Ms. Emmons. It was said that that is not what she had said and there was talk about what was actually said. He said it was a valid question on her part. He went on to talk about the salary ordinance and remarked that it doesn't say what the employees did make and what they will make. It doesn't compare last year's salary to the year before. If you had a per cent of how much more they were getting paid that would be impressive to see what it is. Mayor Dickinson said that was a great point. Mr. Murdy said a couple meetings ago there was talk about batteries for the lights in the park and he said it was said that the batteries would cost \$37,000.00 and that is more money than he makes in a year. He spoke to Mr. Selb and asked him to look into getting a better deal. Mr. Selb did do that and actually did get better batteries and also a better deal. He wanted to thank Mr. Selb for his efforts. Mr. Murdy said the township has people working here for summer help and working only part time. He was wondering about people working umpteen hours a week and they still don't get health benefits; it seems to him that we are cutting our own throats. Compared to how much time other people are working and receiving health benefits.

Kathleen Paz, 24 Parry Drive – said she is Hainesport School's PTO President and wanted to thank the township for the assembly they had this week. It was sponsored by the Clean Communities. She said the children loved the presentation. She also thanked the committee for their support to the PTO.

12. COMMENTS FROM THE ADMINISTRATOR

Mr. Selb said he had no comments except to mention our highlights coming up.

13. COMMENTS FROM THE SOLICITOR

Mr. Costa had no comments this evening.

14. COMMENTS FROM THE COMMITTEE

Committeeman MacLachlan had no comments this evening.

Committeeman Boettcher thanked Honorary Mayor Altieri for his participation in the meeting.

Committeeman Fitzpatrick also thanked Honorary Mayor Altieri for his participation.

Deputy Mayor Porto thanked Honorary Mayor Altieri for getting involved and said he started getting involved in government at an early age. Mr. Porto mentioned the Community Yard Sale that will be going on this Saturday. If you want to participate there is no charge to have it this weekend and if you would like to get out and drive around and get some bargains there is a list on the website of where the sales will be.

Mayor Dickinson said there will be a wreath presentation at 8 A.M. on May 18, 2016 out front for Patrolman William Wurst. He was tragically killed on March 28, 1975 when he

responded to his fellow officers in Mt. Holly. On May 18, 2016 at 10:30 A.M. there will be a wreath presentation at the Burlington County Public Safety Center. On May 30, 2016 at 8 A.M. there will be a wreath presentation and lowering of the flag to half-mast honoring those in the military who made the ultimate sacrifice protecting our freedom. Hopefully everybody can come out and show your support. One of the big things we launched this week was the new website. It looks fantastic and will be maintained from the inside. Mr. Selb and Paula Tiver have had some training on it and will be making most of the changes. Please go on and sign up for the website. We have a newsletter that goes out as well as information that goes out. The other thing with that is if you have any questions go on there and ask them. The last thing the mayor wanted to mention was the play at the school. The dates are May 19 through the 22, 2016. If you get a chance and want some entertainment please go.

15. BILL LIST

Motion: Committeeman Boettcher. Second: Deputy Mayor Porto. Committeeman Fitzpatrick abstained from P.O.'s 16-00319, 16-00317, 16-00313 and 16-00311 and voted yes. All others yes.

16. EXECUTIVE SESSION - @8:45PM

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

A. RESOLUTION 2016-107-5 – Resolution to Enter into Executive Session.

- **COAH** – Housing/Development
- **Personnel** – Personnel Manual
- **Litigation** – Sewer Connection

Motion to come out of Executive. 9:54PM

Motion: Committeeman Fitzpatrick. Second Committeeman Boettcher. All Yes

17. ADJOURNMENT @9:55P. M.

Motion: Deputy Mayor Porto. Second: Committeeman MacLachlan. All yes.