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HAINESPORT TOWNSHIP COMMITTEE MINUTES

**November 7, 2018
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 7, 2018 was included in a meeting notice sent to the Burlington County Times on October 10, 2018 and Courier Post on October 18, 2018 and respectively posted on the bulletin board in the municipal building on October 10, 2018 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** by Mayor Masciocchi at 7:00 P.M.
2. **FLAG SALUTE**
3. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman Fitzpatrick, Committeeman Costa and Mayor Masciocchi. Also present were Township Administrator/Clerk Paula Kosko and Attorney John Gillespie. Committeewoman Schneider was absent.
4. **MINUTES**
 - A. **APPROVAL OF REGULAR COMMITTEE MINUTES OF OCTOBER 9, 2018**

Motion: Committeewoman Gilmore. Second: Committeeman Costa. Committeeman Fitzpatrick abstained. All others yes.
5. **REPORTS**
 - A. **Tax Collector** – October 2018
 - B. **Code Enforcement** – October 2018
 - C. **Fire Official** – October 2018
 - D. **Construction** – October 2018
 - E. **Emergency Services Reports** – October 2018

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

6. **COMMENTS FROM THE PUBLIC – Agenda items only**
(Comments are limited to 5 minutes)

There were no comments.

7. **DISCUSSION/PRESENTATION**

A. Good Samaritan Award

Mayor Masciocchi presented a Good Samaritan Award to Zachary Lawrence for walking the younger children in his neighborhood to and from school because the complimentary bus rides were discontinued in that area. Zachary took it upon himself to do this and it made the parents and children feel much safer because of his actions. Also present to honor Zachary were School Board President Mike Morrelli, Middle School Principal Tom Simonet and Administrator of School Mike Blake. Middle School Principal Simonet also said a few comments about Zachary and the award.

B. 2018 Best Practices Questionnaire

(Inventory results and the certification by the Chief Administrative and Chief Financial Officers, respectively, must be stated in the minutes of said public meeting.)

Ms. Kosko said that the township will receive 100% of the ETR aid because we scored high on our Best Practices and have already submitted it to the state.

C. 2019 CDBG Grant Project

Ms. Kosko said that the Community Development Block Grant is available to communities every two years and we received notice from the county that applications are due December 21st. She said that originally the township wanted to make an application for demolition of the buildings at the Creek Turn/Kleiner property but found out that it is just outside the block tract to be eligible for the grant. Therefore, she would like the committee consider an application for installation of sidewalks, curbing and traffic calming for various roads within Hainesport Proper. She gave examples of areas that would be eligible for the grant. The funding range should be between \$65,000 and \$80,000 so the maximum award we will receive is \$80,000.

8. **RESOLUTIONS**

A. **RESOLUTION 2018-151-11 - Authorizing Lien for Property Maintenance Expenses for Property Located at 10 Pennsylvania Avenue**

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- B. **RESOLUTION 2018-152-11**– Opposing the Application of Elcon Recycling Services, LLC Resubmitted to the Pennsylvania Department of Environmental Protection Agency for a Proposed Hazardous Waste Facility to be Located in Falls Township, PA

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

- C. **RESOLUTION 2018-153-11** – Authorizing Contract for Computer Services with Edmunds & Associates

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- D. **RESOLUTION 2018-154-11** – Awarding a Contract for Amusement Rentals for Community Day

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- E. **RESOLUTION 2018-155-11** - Updating Personnel Policies and Procedures

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

- F. **RESOLUTION 2018-156-11** – Accepting Recommendation of Township Planning Board Regarding Boundaries of Proposed Area in Need of Rehabilitation Pursuant to the New Jersey Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq*

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Mr. Gillespie suggested that the committee adopt a resolution to authorize the staff and other pertinent people to get started putting together a Redevelopment Plan for that property. Mayor Masciocchi asked if they need a resolution for that or just a motion and Mr. Gillespie said a motion would be fine.

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

- G. **RESOLUTION 2018-157- 11** – Authorizing Advertisement Request for Qualifications for Professional Services

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- H. **RESOLUTION 2018-158-11** – Authorizing a Donation to Stephen Hruby for Municipal Complex Eagle Scout Project

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- I. **RESOLUTION 2018-159-11** – Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

- J. **RESOLUTION 2018-160-11** – Authorizing Purchase of Radar Recorder Kit, Traxpro Software and Laptop

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

- K. **RESOLUTION 2018-161-11** – Complete the Professional Services Contract for Engineering Services for the Phillips Road Resurfacing Project

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

9. BUSINESS

- A. **Approval of Business Licenses (See Attached)**

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

10. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Jim Horowitz, 47 Hastings Lane – congratulated Gerry Clauss for winning the election yesterday. He stated that Gerry had run a clean campaign and was proud of the way both candidates had run their campaigns. He also said that he hopes the way their campaigns were run will set a precedent for the future. Mr. Horowitz said when he first decided to run for committee he set two goals for himself; one was to win and the other was to run a clean campaign that he could be proud of and bring some civility back to the democratic process. He thanked everyone for their consideration.

11. COMMENTS FROM THE ADMINISTRATOR

Ms. Kosko said that the Street Scan was here today collecting our streets data and will be finishing up tomorrow. The data collected will take about two weeks and the program will be launched in several phases. The images will be uploaded and available not only to us but also to the public. She received approval from the Burlington County Department of Land and Resource Conservation to change the scope of the 2016 Burlington County Municipal Park Development Grant. The application was submitted to the county and approved for a little bit over \$190,000 and that was for the installation for the poured in place surfacing at the Rancocas Park. Ms. Kosko met with Scott Taylor and Greer Reinalda, the town planners, and met with Mary Pat Robie and Matt Johnson with the BC Department of Resource Conservation to discuss that park and the grant funds. The grant also included a pavilion at the park. The county is willing to put a gazebo on their side, next to the boat ramp. This will free up a lot of funds made available to us through the grant. She had two playground vendors come out and both of them recommend that the township does not do the poured in place at that location. The life of the poured in place far exceeds the life of the playground. Ms. Kosko is hoping the committee would consider changing the scope of the

project to include, which the county has approved, installing a new 26 x 45 foot pavilion to replace the current one at the municipal building. Our needs have far exceeded the size of that gazebo. She received a price for the pavilion, labor, and concrete as well as a shelter system, ADA walkways, tables and receptacles at Rancocas Heights Park. The quote, under state contract, is a little bit over \$190,000. She is seeking the committee's authorization to move forward on that project and change the scope of the 2016 Municipal Park Development Grant application. Mr. Costa then asked Ms. Kosko if anything had been said about the boat ramp. She said she had met with Mary Pat and Matt to rebirth that issue. There was some discrepancy as to who owns the ramp and as well as the paper street that ends at the ramp. Ms. Kosko received formal letters from Hainesport Fire Company and Mt. Laurel Fire Department advocating for the ramp to be fixed so that it can be used for emergency response and training. Ms. Kosko thinks the county is going to advocate fixing the ramp via emergency management funds. Mrs. Gilmore asked what needed to be done now to go forward with the pavilion and Ms. Kosko told them that they need a motion.

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Ms. Kosko went on to discuss the solar lights around the building. She stated that of the 25 lights, 18 are not functioning properly. She reached out to the company that they were purchased from and they are willing to help them with trouble shooting. She also contacted a local solar electrician that knows how to trouble shoot and work on this type of light fixture. She and Public Works are meeting with the company to try to get somebody out here to trouble shoot and fix each and every light. Ms. Kosko said they are looking at quite a substantial amount of money to fix the lights. She will have more information, hopefully for the next meeting. Mr. Fitzpatrick asked her to go back to find the research that was previously done on the lights and check to see what the cost of the repairs were then. Ms. Kosko said she had all that information and was aware of the results. Lastly, she announced the Tree Lighting and Party with Santa will be held on December 7th at 7 p.m. at the Municipal Building. The House Decorating Contest deadline is December 17th and judging will be held the week after. The Hainesport Fire Company will be taking Santa around town on December 22nd from 11 a.m. to 4 p.m. Anyone with questions should call Paula Tiver at the township.

12. COMMENTS FROM THE SOLICITOR

Mr. Gillespie had no comments tonight and wished everyone a Happy Thanksgiving.

Mayor Masciocchi said that something had come up that needed to be discussed in closed session and asked for a motion to do so.

Motion: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

Mr. Gillespie said that would be **Resolution 2018-162-11 Attorney Client Privilege, Potential Litigation**

13. COMMENTS FROM THE COMMITTEE

Mr. Costa thanked everyone for coming out and congratulated Gerry Clauss for his win and also Jim Horowitz for both of them running a clean campaign. As a loser of one campaign himself, he told Mr. Horowitz not to not sweat it. His participation in this great democracy is great. He talked about his recent trip to Lithuania and the difference in the democracy there compared to the United States. He wished everyone a Happy Thanksgiving.

Mrs. Gilmore thanked everyone for coming out tonight and congratulated both candidates for running a great race. She told Mr. Clauss she is looking forward to working with him. Mrs. Gilmore thanked all the veterans and reminded everyone that Veterans Day is coming up this Sunday. She thinks it is time that we all reflect and give thanks for all that they have done for us. Mrs. Gilmore complimented Zachary for stepping up to the plate and said he is a fine example of the future generation.

Mr. Fitzpatrick told Zachary that it was great to hear what he has done and said he obviously comes from a great family. He complimented Mr. Horowitz and Mr. Clauss on a good job and said it was a close race.

Mayor Masciocchi thanked everyone for coming and told Zachary that he hopes he keeps up the great work. He also congratulated Gerry and Jim on the race and said he looks forward to working with both of them in the future. He followed the campaign and said the ideas that came out of it were really something to behold. The mayor wished everyone a Happy Thanksgiving and reminded them about Veterans Day.

14. BILL LIST

Committeeman Fitzpatrick abstained from voting on bills 18-00840 and 18-00892.

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Motion to go into closed session: Committeeman Costa. Second: Committeewoman Gilmore. All yes.

At approximately 7:46 P.M., Administrator/Clerk Kosko asked for a motion to re-enter open session

Motion: Committeewoman Gilmore. Second: Committeeman Costa. All yes.

Motion to adjourn: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

15. ADJOURNMENT @ 7:46 P. M.

Respectfully Submitted,

Paula L. Kosko, RMC

Municipal Clerk/Administrator

OFFICIAL ACTION MAY BE TAKEN ON ANY ITEM ON THE AGENDA