

HAINESPORT TOWNSHIP COMMITTEE MINUTES

**December 12, 2017
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 12, 2017 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 10, 2017 and advertised in said newspapers on January 12, 2017, respectively posted on the bulletin board in the municipal building on January 10, 2017 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** by Mayor Porto at 7:00 P.M.
2. **FLAG SALUTE**
3. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman Masciocchi, Committeeman Fitzpatrick, Committeeman Dickinson and Mayor Porto. Also present were Township Administrator/Acting Clerk Paula Kosko and Solicitor John Gillespie. Mr. Gillespie was represented by Steven Luttrell until he arrived after the recess.
4. **PRESENTATIONS**

A. Fire Company to Governing Body

Fire Chief Nick Macken thanked the committee for the township's financial and moral support this year. He said whenever the fire company had an issue the township was there for their help. They would not have been able to provide the level of service that the residents deserve without the backing of the township. Chief Macken mentioned several things that the fire company was able to acquire and accomplish with the support of the residents and the township. Among those things were: a grant for a new gear washer and dryer in the amount of \$25,000 that they received from FEMA and a used "cascade system" that fills the air packs was acquired with help from the ladies auxiliary in the amount of \$3,000. This year the fire company also developed an "Officer Development Program" which will further the education of the officers coming up in the ranks and assures good leadership for years to come. The last thing he mentioned was that because of the capital funds that the company was issued this year they were able to replace about 60% of their hose inventory. Chief Macken thanked Administrator Kosko and the township committee for their support the past year and he also thanked Mr. Dickinson and Mayor Porto for their continued service to the township for the past several years.

B. Emergency Squad to Governing Body

Donald Platt and Rich Litton thanked the committee for their support this past year and said they have received many great reviews on the new ambulance they received last year. It has worked out very well. Mr. Litton said it is all thanks to the township and the committee. He stated that Mayor Porto and Mr. Dickinson were always there when the squad needed their help and support. Mayor Porto has gone to all the events and it was appreciated.

C. William Lynch – Retiring Joint Land Use Board Member

Mayor Porto presented a plaque to Bill Lynch honoring him for the past service of 42 years. Mr. Lynch thanked the residents and the township committee for the plaque and said that he had enjoyed serving on the board for so many years. It was an honor for him to put back to the township. Mayor Porto told Mr. Lynch that it has been an honor to serve with him on the board.

D. Special Presentation by Administrator

Deputy Mayor Masciocchi presented a plaque to Mayor Porto in honor of his past service of 12 years of dedication to the township as a member of the governing body, Joint Land Use Board and school board. The township recognizes all of the things Mayor Porto has done for the township and wanted to honor him with the plaque. Mayor Porto stated that it has been an honor to serve the township and he wanted to say how much the township has done in the past. Mayor Porto said they were able to preserve the tract along Deacon Road which has become the park around the municipal complex, they were able to preserve the property on Route 38 which will hopefully become a beautiful park with an opportunity to develop the front of the property. The Stanley Farm was also preserved on Mt. Laurel Road with 80 acres being saved. The park system has improved the addition of 4 soccer fields since he first came to the township. There are so many things the township has done in the past 12 years and Mayor Porto said he can't say enough for the volunteers of the Fire Company and Emergency Squad because they are truly heroes in his mind. He said it has been a privilege for him to serve the township and he thanked everyone.

Deputy Mayor Masciocchi also presented a plaque to Committeeman Dickinson for his service to the township. Mr. Dickinson thanked the township residents and the committee for the honor of working with them for the past 10 years.

E. Calendar Awards

Mayor Porto gave out the awards to the following students who won for their pictures for a better environment for recycling. These pictures will be in the yearly calendar for the township residents: Isabella Louie, Brianna Aguilar, Johnny Rothamel, Maggie Thomsen, Lily Linzey, Kate Soltesz, Cienna Tenn, Genavie Torres, Meghan Sharockman, Bea Faigal, Kiersten Ebersole and Hailey Bryner.

Mayor Porto thanked Donna Kilburn for her help in the contest.

Short Recess

Mayor Porto called the meeting back to order and it continued.

5. MINUTES

A. APPROVAL OF SPECIAL COMMITTEE MINUTES OF NOVEMBER 13, 2017

B. APPROVAL OF EXECUTIVE SESSION MINUTES OF NOVEMBER 13, 2017

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. Mayor Porto abstained. All others yes.

6. REPORTS

A. Tax Collector – November 2017

B. Code Enforcement – November 2017

C. Fire Official – November 2017

D. Construction – November 2017

Motion to approve the reports and spread the Tax Collector's report across the minutes: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.

7. ORDINANCES

A. ORDINANCE 2017-14 – Adoption of Community Cat Trap, Neuter, Vaccinate and Return Program (**Public Hearing and Final Adoption**)

Louis Lopez, 98 Levis Drive, Mt. Holly – asked if there were any calls regarding this ordinance. Mayor Porto said this allows the township to establish a legal framework most likely with the Friends of Burlington County Animal Shelter. Mr. Dickinson thanked Mayor Porto for his work on this. Ms. Kosko read language to be added to the violation portion of the proposed ordinance for the governing body to consider. Mayor Porto asked for a motion to add that and to pass the ordinance.

Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore. All yes.

- B. **ORDINANCE 2017-15** – Provide for and Determine the Rate of Compensation of Officials and Employees of the Township of Hainesport (**Public Hearing and Final Adoption**)

There were no public comments.

Motion: Committeeman Dickinson. Second: Committeewoman Gilmore.
All yes.

- C. **ORDINANCE 2017-16** – To Amend the Flood Damage Prevention Ordinance of the Township of Hainesport in Order to Continue Participation in the National Flood Insurance Program (NFIP) (**First Reading and Introduction**) (**Public Hearing and Final Adoption December 21, 2017**)

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi.
All yes.

- D. **ORDINANCE 2017-17** - Appropriating the Sum of \$133,548.00 in Funding from the Capital Improvement Fund for Equipment (**First Reading and Introduction**) (**Public Hearing and Final Adoption December 21, 2017**)

Ms. Kosko described the specifications for the dump truck that the township is acquiring. This will replace the 20 year old truck that we have been using.

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi.
All yes.

8. **RESOLUTIONS**

- A. **RESOLUTION 2017-149-11** - Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year and the First Three Months of the Subsequent Year

Motion: Committeeman Dickinson. Second: Committeewoman Gilmore.
All yes.

- B. **RESOLUTION 2017-156-12** – Rescinding Resolution 2017-147-11 Authorizing Contract for Purchase of Electricity

Motion: Committeeman Dickinson. Second: Committeewoman Gilmore.
All yes.

- C. **RESOLUTION 2017-157-12** - Appointing of Registered Municipal Clerk

This is to appoint Paula Kosko to the position.

Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick.
All yes.

- D. **RESOLUTION 2017-158-12** – Authorizing Contract with Patch Management Inc. under State Contract No. 80361

Motion: Committeeman Dickinson. Second: Committeewoman Gilmore.
All yes.

- E. **RESOLUTION 2017-159-12** - Authorizing the Transfer of Funds Raised by Shoebox Recycling to Burlington County Animal Alliance

Mayor Porto thanked Donna Kilburn for all her help for this.

Motion: Committeeman Dickinson. Second: Committeewoman Gilmore.
All yes.

- F. **RESOLUTION 2017-160-12** - Amending Resolution 2017-5-1 Establishing 2017 Township Committee Meeting Dates

Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore.
All yes.

9. BUSINESS

- A. Approval of Business Licenses (See Attached)

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi.
All yes.

11. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Catherine McNelis, 407 Bischoff Avenue – said she wanted to make a comment about something that was put on Facebook about the former township administrator. It was said that he illegally gave out a tape. This was after it was approved by the solicitor Ted Costa. So not only did he give it out but it was approved by Ted Costa. Mr. Fitzpatrick asked Ms. McNelis who it was that approved it and was told Mr. Costa. She went on to say that it was said that Mr. Fitzpatrick did not bully Anna Evans out in the hallway. She also said that he did bully her in the hallway. There was a heated discussion between Ms. McNelis and Mr. Fitzpatrick about what happened in the hallway. Ms. McNelis said she believes that a squirrel and a turkey could be put up for election in Hainesport and as long as they were Republican they would be elected.

George Baggio, 177 Merion Court – said he already knows about the military deduction but would like to know about the Senior Citizen deduction for residents. Mayor Porto explained to him there is such a deduction but the income guidelines are very strict as to the income level. Senior citizens cannot make more than \$10,000 per year, not counting their Social Security. Mr. Baggio asked if it is available separately for married couples and was answered in the negative.

H Krollfeifer, Jr., 23 Easton Way – wanted to thank Mr. Lynch for his service to the township for the past years. He had the pleasure of serving with him for 12 years on the Joint Land Use Board. Mr. Lynch has done a great job in this town. Mr. Krollfeifer said that the present committee has done an excellent job this year; he is not criticizing any predecessors but he wants to compliment them on the CFO, the Solicitor and the Township Administrator and should all be complimented on their service. He has enjoyed serving on the Joint Land Use Board. Mr. Krollfeifer is hoping that next year the public will stop the nit picking towards whoever is on the committee and things will come together. He thanked everyone for listening to him. Mr. Dickinson complimented Mr. Krollfeifer on all he has done for the township. He said the attention to detail that Mr. Krollfeifer has is great.

Ted Costa, 81 Parry Drive – thanked Mayor Porto and Mr. Dickinson for all the service they have given to the township.

Louis Lopez, 98 Levis Drive, Mt. Holly – wanted to congratulate Ted Costa and Lee Schneider for their wins in the election. He asked what the Deputy Clerk was paid and Ms. Kosko said it is not a salaried position, it is a title. He said there were over 68 views on his recording in the first 10 or 15 minutes. Mr. Lopez asked when the re-organization meeting was going to be and was told it is January 2, 2018 at 7:00 P.M. with the regular meeting following.

D Krollfeifer, 23 Easton Way – thanked Mayor Porto and Mr. Dickinson for their dedicated service in the past years and wished them well.

12. COMMENTS FROM THE ADMINISTRATOR

Ms. Kosko reported that the first report for the Community Development Block Grant was sent up to the county requesting that the field work is complete. The location plan has been plotted and the project design has been assigned. That is for the curb and sidewalk installation on Edwin, Albert and Washington Streets. That should be complete September of 2018. The Burlington County Municipal Park Development Grant was received for \$190,350 for improvements to Rancocas Heights Park. She has scheduled a meeting with the township planner and will start working on that project. Ms. Kosko has been working with the Public Works foreman. He has gone out and actually road rated all of the municipally owned roads. The next step is to package that up for the governing body which will be by geographic area as well as the rating itself so they can make some informed decisions in terms of starting a road maintenance program. The pothole filler will help with some of the superficial issues that we have that are a little bit beyond the Public Works purview. Hopefully, that will address a majority of the road problems, pot holes and some transverse cracking on our roadways. Ms. Kosko said we are waiting for the list of land auction to be vetted and the next step is to package that up for the committee to make a decision in terms of what we want auctioned and then we will work with our solicitor in getting that rolling. Hopefully, in the spring. She met with DEP last month to review our stormwater management plan and so far we have passed the inspection. We are doing a good job with our stormwater plan. She wanted to commend Paula Tiver and Donna Casey for the good job they did on the Christmas Tree Lighting

Ceremony. This was her first year attending and her son had a great time and she wanted to thank Santa for the great job. She also wanted to commend Public Works for installing lights around the township building this year and improving the lights on the tree. Finally, Ms. Kosko wanted to thank the committee, especially Mayor Porto and Mr. Dickinson, for having faith in her for hiring her in April and it has been a pleasure working with them. She does look forward to working with the committee for the residents of Hainesport.

13. COMMENTS FROM THE SOLICITOR

Mr. Gillespie said he didn't have any comments except to congratulate Ms. Kosko for having navigated successfully the clerks program and test.

14. COMMENTS FROM THE COMMITTEE

Mrs. Gilmore thanked everybody who braved the wind and cold to come out tonight. She congratulated all the winners of the contest for the calendar. The artwork that was submitted this year was fabulous. It was very hard to choose. This past month she went with Donna Kilburn to meet with the principals of the school; Mrs. Salls and Mr. Simonet. This was to make arrangements for a recycling play to be seen at the school this spring and to continue to encourage the children the importance of recycling. She attended the comedy show at the firehouse and it was well attended. The food was excellent and everybody seemed to have a good time. The person who won the 50/50 donated the money back to the fire department. Mrs. Gilmore was honored to give out a proclamation to Matthew Fordengraff at his Eagle Scouts Court of Honor. Matthew designed and installed a raised garden for residents at Medford Leas as part of his scout project. She said the ceremony was very uplifting. She also thanked Bill Lynch and Andy Dodulik for their service on the Joint Land Use Board. Mrs. Gilmore thanked all the elves that helped with the Christmas Tree Lighting along with Santa and Mrs. Claus. They did a beautiful job and the pictures came out wonderful. The next Senior Citizen's meeting will be on January 11, 2018 for their movie and game day and their regular meeting will be the 25th. She wished everyone a Happy Hanukkah, Merry Christmas and a Happy New Year. She will see everyone on January 2, 2018. Mrs. Gilmore congratulated Paula Kosko for passing the Clerks test. She also thanked Mayor Porto and Mr. Dickinson for their dedication to Hainesport Township.

Mr. Masciocchi thanked Mayor Porto and Mr. Dickinson for their years of service on the committee and also to the township as a whole. These are 2 very fine public servants who put the community first. We may not all agree on what's best for the community but at least we know they have the community's best interest at heart. To find public servants like that is rare and he thinks Hainesport is lucky in that regard. He congratulated Ms. Kosko on passing the Clerk's test and wish everyone Happy Holidays.

Mr. Dickinson said he wanted to bring up the issue of speeding again. He knows we have the sign out there. The speed bumps are not the most popular thing but maybe stop signs could curtail the speeding. It is tough because it is your neighbor that is speeding. Neighbors are warning each other and maybe that is a way to curb the speeding, but

something more needs to be done. Mr. Dickinson thanked everybody for their good wishes; he is still going to do things with the community. He has had the honor of working with some great people; the last year has been a great team. Bill Boettcher's knowledge of the town was great. He knows every inch of this town and you can ask him any question any time. He has been blessed to work with the present committee. Mayor Porto is the master of numbers and no one can appreciate all that he has done for this town as far as keeping this town moving forward financially. He will be in the background.

Mr. Fitzpatrick said there is a lot of thanking going on and he echoes the sentiments. We are losing two very good individuals. They have worked well together and he thinks what is important to recognize is that were doing it for the right reasons. Mr. Fitzpatrick has been on the committee for quite some time and has worked with some individuals who really did it for the wrong reasons. They did it for themselves and what they could get out of it. He said Mayor Porto and Mr. Dickinson were not like that and did it for the right reasons. Mr. Fitzpatrick said people don't realize that the Municipal Clerk position is very difficult and passing the test is very difficult. Others have failed and were unable to make their way through the program and test. Ms. Kosko did pass with a high score and he wanted to congratulate her and said they are happy to have her here.

Mr. Dickinson said he wanted to thank Mayor Porto and Mr. Fitzpatrick for helping to make it a good year for the committee.

Mayor Porto said he had made some remarks before but wanted to say we are very thankful for the State Police in the township. He mentioned the Veteran's Memorial that has been erected on the municipal grounds. He thanked Ms. Kosko for putting together a great program for the veterans this past Memorial Day. Since he has come on board, the entire committee has been able to reduce the municipal debt over 9 million dollars. He gave many examples of the township's benefits. We have a lot of excellent recreational opportunities for the various residents of the community. Mayor Porto said they have done everything they can to keep the taxes down. Special thanks also go to Bill Boettcher, Bruce Maclachlan, Kenny Street, Jerry Clauss and also H. Krollfeifer for their help on the committee in the past. Mayor Porto thanked Bill Lynch for his service to the community for the past 42 years. He is definitely a pillar of the community. Moving forward, Mayor Porto hopes the committee works together to do even more positive things for the township. Hainesport is a great place to live and he appreciates the privilege of being able to serve the community.

15. BILL LIST

Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore. All yes.

Bills that Committeeman Fitzpatrick recuses himself from: 17-00992, 17-01009, 17-01067 and 17-01076.

16. EXECUTIVE SESSION

A. **RESOLUTION 2017-161-12** – Resolution to Enter into Executive Session

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.

1. Real Estate Acquisition – Kleiner Property
2. Professional Service Contracts
3. Pending Litigation (was added by Solicitor Gillespie)

Motion to re-enter open session:

Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.

Mayor Porto asked if there is a motion to authorize the real estate acquisition of the Kleiner Property.

Motion: Committeeman Masciocchi. Second: Committeeman Dickinson. All yes.

Mayor Porto asked if there is a motion to authorize the Mayor, Administrator and Solicitor to execute all necessary documents needed for the acquisition of the Kleiner Property on or before the amended due diligence period which is set to expire December 15, 2017. (**Resolution 2017-162-12**)

Motion: Committeeman Masciocchi. Second: Committeeman Dickinson. All yes.

Motion to adjourn.

Motion: Committeeman Masciocchi. Second: Committeeman Dickinson. All yes.

17. ADJOURNMENT @ 10:11 P. M.

Respectfully Submitted:

Paula L. Kosko

Paula L. Kosko, RMC
Municipal Clerk