

HAINESPORT TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES

**November 13, 2017
5:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of November 13, 2017 was included in a meeting notice sent to the Burlington County Times and Courier Post On November 7, 2017 and advertised in said newspapers on November 9, 2017, respectively posted on the bulletin board in the municipal building on November 7, 2017 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** by Committeeman Dickinson at 5:30 P.M.
2. **FLAG SALUTE**
3. **ROLL CALL** – present were Committeewoman Gilmore, Committeeman Dickinson and Committeeman Fitzpatrick. Also present were Township Administrator/Acting Clerk Paula Kosko and Solicitor John Gillespie. Mayor Porto and Deputy Mayor Masciocchi were absent.
4. **MINUTES**
 - A. **APPROVAL OF REGULAR COMMITTEE MINUTES OF OCTOBER 10, 2017**
 - B. **APPROVAL OF EXECUTIVE SESSION MINUTES OF OCTOBER 10, 2017**

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore.
All yes.
5. **REPORTS**
 - A. **Tax Collector** – October 2017
 - B. **Code Enforcement** – October 2017
 - C. **Fire Official** – October 2017
 - D. **Construction** – October 2017

Motion to approve the reports and spread the Tax Collector's minutes across the minutes: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

6. DISCUSSION/PRESENTATION

- A. **2017 Best Practices Questionnaire** (Inventory results and the certification by the Chief Administrative and Chief Financial Officers, respectively, must be stated in the minutes of said public meeting.)

Township Administrator Kosko said that the township did well on the 21 questionnaire and we were not penalized, and that statement had to be in the minutes. A copy of the completed Best Practices Questionnaire as submitted to DCA are located in the committee's binders for review and questions.

7. ORDINANCES

- A. **ORDINANCE 2017-13** – To Amend the Flood Damage Prevention Ordinances of the Township of Hainesport in Order to Continue Participation in the National Flood Insurance Program (NFIP) **(Public Hearing and Final Adoption)**

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- B. **ORDINANCE 2017-14** – Adoption of Community Cat Trap, Neuter, Vaccinate and Return Program **(First Reading and Introduction) (Public Hearing December 12, 2017)**

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

8. RESOLUTIONS

- A. **RESOLUTION 2017-146-11-** Authorizing Cancellation of Outstanding Checks

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- B. **RESOLUTION 2017-147-11** - Authorizing Contract for Purchase of Electricity

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- C. **RESOLUTION 2017-148-11** – Authorizing Contract for Computer Services with Edmunds & Associates

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- D. **RESOLUTION 2017-149-11** – Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year and the First Three Months of the Subsequent Year

Mr. Gillespie said because Mr. Fitzpatrick could not vote on the issue it needed to be tabled. There needs to be a two thirds majority

Motion to table the resolution until next month: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- E. **RESOLUTION 2017-150-11** – Authorizing the Execution of a Quit Claim Deed for the Real Property Designated as Block 38.01, Lots 3 and 4 on the Official Tax Map of the Township of Hainesport

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

- F. **RESOLUTION 2017-151-11** – Request for Over \$2,000 – Gramco Business Communications, Ceiling-mount 3000 Lumens Projector, Hardware, Installation, Configuration for Meeting Room

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

- G. **RESOLUTION 2017-152-11** – Request for Over \$2,000 – GJ Construction LLC for storm drain repairs at (1) Paisley Place and (1) Stonehaven and Merion Way

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

9. BUSINESS

- A. Approval of Business Licenses (See Attached)

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

10. CORRESPONDENCE

- A. Mt. Holly MUA Notice of Budget Meeting

The Mt. Holly MUA did give notice of their budget meeting which was held on November 9th.

11. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Anna Evans, 63 Parry Drive – congratulated Ted Costa and Lee Schneider on winning the election. She talked about the Democrats last flyer that caused problems with some wording. Pat Macken took full responsibility for proof reading the article. The Democratic Party did everything they could to give the truth after the situation came to light. She also stated that the Democrats meant no harm. Mrs. Evans brought up the fact that Alaimo Engineering had given the Costa & Schneider party \$7000 for their campaign and wondered if there would be any other engineers considered for next year for the township. She asked the committee if they were interested in a Pay to Play ordinance and mentioned that she had a copy of one from another town and she would be willing to share it with them. Mr. Fitzpatrick said if the township decided to do something like that they would have their own attorney draft one.

Deborah Plaia, 50 Bancroft Lane – talked about the Hainesport Industrial Railroad Agreement from March of 2006. The agreement limits the amount the township can receive from them to fifty cents per ton. Ms. Plaia said there is a statute that says that amount is actually the legal minimum that they can receive. She went on to say that the DEP has exclusive jurisdiction and should have been involved in the negotiations. Mr. Fitzpatrick asked if she thought there were any irregularities and she stated that is not what she thought at all, she just thinks the township should contact the DEP to see if this agreement of .50/ton is reasonable.

Luis Lopez, 98 Levis Drive, Mt. Holly – thanked all the candidates for running. He asked about two resolutions and talked about a certain one. Mr. Lopez asked if the township has ever thought about solar power and was told that at the time the municipal building was built, it was not the way to go. He told the committee that he was one of two people that went to the Mt. Holly MUA budget meeting on November 9th. He did record the meeting so people can view it.

Catherine McNelis, 407 Bischoff Avenue – also talked about the Hainesport Industrial Railroad (HIRR). She said the noise and smell is unbelievable and that people who live close by cannot sell their houses and have stopped using their pools because of HIRR. Ms. McNelis said that a previous committee had voted the HIRR into the township and it was only supposed to accept construction debris. She said the township should get more money than the fifty cents per ton and give those affected by the problem a tax break. Not only are they putting up with all the problems of the HIRR but they also have the problem with cats from the Industrial Park. Mr. Dickinson said he thought that the DEP is allowed to go in and make inspections. Ms. McNelis said she has been around when the HIRR noise is horrible and when there is an investigation there is no noise at all. Ms. Kosko stated that there has been a resident calling in about issues and she had reached out to the Burlington County Health Department. They have done their due diligence with every complaint fielded.

Deborah Plaia, 50 Bancroft Lane – was allowed to come up again to and told the committee that she has a copy of the Settlement Agreement and it states that Hainesport Township is the designated authority to inspect the site with prior notice. Mr. Dickinson mentioned to Administrator Kosko that she should take a tour of the area.

12. COMMENTS FROM THE ADMINISTRATOR

Ms. Kosko said that the Request for Proposals for 2018 professionals and services are on the website and have also been posted in the BCT and Courier Post. Due date for submission is December 4th. She said that Hainesport Township follows the Fair and Open Bidding process for professional services.

13. COMMENTS FROM THE SOLICITOR

Mr. Gillespie said that he thought the HIRR activity was covered by federal guidelines and he would be happy to take a look at Hainesport's agreement with HIRR.

14. COMMENTS FROM THE COMMITTEE

Committeewoman Gilmore said the November meeting for the Senior Citizen Club had been changed and the December meeting was cancelled. She mentioned that the Environmental Committee is looking for places to put the plants that will support the bees. They are also looking at areas for farmland preservation and pocket parks. Mrs. Gilmore said she had missed the Mt. Holly MUA budget but had taken a tour of the Lumberton facility. She said that she is happy that the ordinance for feral cats had been passed.

Committeeman Fitzpatrick said he has had people approach him about the speeding on Washington Street and Broad Street and stated that speeding is an issue that has to be looked at and we need to come up with a solution on how to curtail it. Mr. Dickinson said the speeding on various streets, such as Bancroft and Easton, are also causing a problem. He told the audience to call Administrator Kosko if they see a neighbor speeding constantly.

Committeeman Dickinson commented that the Citizens' Media TV was videotaping the meeting and thought that the committee should look into doing this officially, perhaps there is grant money for recording technology. He recalls a grant program with Comcast but the town deferred the opportunity to the school. Mr. Dickinson said it was a shame the way the campaign turned out. Mr. Fitzpatrick stated that Facebook doesn't win elections, in fact, it hurts them. Mr. Dickinson suggested that we have some sort of Town Hall meeting in order to get people together to talk. We want to keep the younger generation here.

15. BILL LIST

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

Bills that Committeeman Fitzpatrick abstained from: 17-00901 and 17-00954.

It was discussed with Mr. Gillespie that the bill numbers 17-00901 and 17-00954 should actually be tabled because the committee does not have a majority. Also, when he cannot vote on a resolution he should say he recuses himself not that he abstains. Both of these bills were removed from the bill List and will be placed on the December 12, 2017 Bill List for approval.

16. EXECUTIVE SESSION

A. RESOLUTION 2017-153-11 – Resolution to Enter into Executive Session

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

1. Personnel
2. Real Estate
3. Potential Pending Litigation

Motion to re-enter into Open Session: **Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.**

Motion to authorize T & M to conduct additional site investigation of the Kleiner property not to exceed \$16,000.

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

Motion to amend the Agreement of Sale of the Kleiner Property to include an addendum to extend the Due Diligence period to December 15, 2017.

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

Motion to add to the agenda Ordinance 2017-15, amending Ordinance 2017-4, to establish the part time position of Deputy Clerk and provide compensation for the part time, salaried position of Clerk Typist at the rate of \$20,280 per year.

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

Motion to introduce Ordinance 2017-15.

Motion: Committeewoman Gilmore. Second: Committeeman Fitzpatrick. All yes.

Motion to adjourn.

Motion: Committeeman Fitzpatrick. Second: Committeewoman Gilmore. All yes.

17. ADJOURNMENT @ 7:39 P. M.

Respectfully Submitted,

Paula L. Kosko

Municipal Clerk