

# **HAINESPORT TOWNSHIP COMMITTEE SPECIAL MEETING MINUTES**

**March 28, 2017  
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of March 28, 2017 was included in a meeting notice sent to the Burlington County Times and Courier Post On March 22, 2017 and advertised in said newspapers on March 24, 2017, respectively posted on the bulletin board in the municipal building on March 22, 2017 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** by Mayor Porto at 7 P.M.
2. **FLAG SALUTE**
3. **ROLL CALL** - present were Committeewoman Gilmore, Committeeman Dickinson, Deputy Mayor Masciocchi and Mayor Porto. Also present were Clerk Amy Cosnoski and Solicitor John Gillespie. Committeeman Fitzpatrick was absent.
4. **MINUTES**

A. **APPROVAL OF REGULAR COMMITTEE MINUTES OF FEBRUARY 14, 2017**

B. **APPROVAL OF EXECUTIVE SESSION MINUTES OF FEBRUARY 14, 2017**

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

## **5. REPORTS**

A. **Tax Collector** – February 2017

B. **Code Enforcement** – February 2017

C. **Fire Official** – February 2017

D. **Construction** – February 2017

**Motion to approve the reports and spread the Tax Collector's report across the minutes: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.**

## 6. DISCUSSION/PRESENTATION

### A. Presentation Honoring Ty Budden for Years of Service with the Hainesport Township Fire Company

Mayor Porto read and presented proclamations honoring former Fire Chief Bill Wiley and former Deputy Chief Ty Budden for their services to our community.

### B. Hainesport School 8<sup>th</sup> Grade Students

Danny Schiliro, the president of the eighth grade from the Hainesport School got up and spoke to the committee requesting a donation from the township for the Eighth Grade Social at Liberty Lake. Mayor Porto asked how much they wanted and was told whatever has been donated in the past. Mr. Dickinson stated that in the past the township has given \$1,000.00 and there was a motion to approve the donation.

**Motion: Committeeman Masciocchi. Second: Committeeman Dickinson. All yes.**

Mr. Dickinson thanked Superintendent Corn for coming out tonight with his support.

Mayor Porto also brought up another order of business for the committee to decide. He wants to get the decision over to the engineer's office in a timely manner. He had asked Coach Golenda about a color scheme for the Pickle Ball Court and was given some choices. Coach Golenda suggested a green color and also a light blue color. The committee chose a light green and light blue.

### C. Discussion of Traffic Study for Route 38 and Fostertown Road Traffic Light

Mayor Porto said they were successful in getting a left turn signal at the traffic light at Route 38 and Mt. Laurel Road. In talking with Joe Pettata at the DOT, Mayor Porto noted their policy 346 is that the requestor agree to 25% of the electrical construction cost. Mayor Porto advised this is something they would discuss and if we agree to go forward, a resolution can be drafted and set a cap on the amount they want to appropriate. The committee discussed the various issues of the traffic light. Mayor Porto said he had talked to Dawn Emmons and she said the township would be able to take the money out of the engineering line item. The committee decided to come back to the next meeting with a resolution to take possible action.

Mr. Dickinson said he wanted to thank PSE&G for putting up a light on Creek Road and Route 38. It had been requested about 6 months ago and it has now been done.

D. Discussion of Mount Holly Municipal Utility Authority Rates

Mayor Porto brought up the fact that there has been much discussion about the Mount Holly Municipal Utility Authority rates that have been rising steadily. He drafted a letter of response to the MUA. There were several issues that he brought up to them and the committee decided to move forward with the letter.

E. Discussion of Authorization to go out to RFP for Affordable Housing Contract Administration

Mr. Gillespie said he needed the permission of the committee to go out to RFP, noting the contract with TRIAD has expired and there are a couple more alternatives to take. The committee asked him to please move forward with an RFP.

7. **ORDINANCES**

A. **ORDINANCE 2017-1** – An Ordinance Amending the Code of the Township of Hainesport, County of Burlington, State of New Jersey, Eliminating Healthcare Benefits for Members of the Governing Body. **(Public Hearing and Final Adoption)**

There were no public comments.

**Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore. All yes.**

B. **ORDINANCE 2017-2** – An Ordinance to provide for Compensation for the Position of Fire Official for the Township of Hainesport. **(Public Hearing and Final Adoption)**

There were no public comments.

**Motion: Committeewoman Gilmore. Second: Committeeman Dickinson. All yes.**

C. **ORDINANCE 2017-3** – Calendar Year 2017 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank **(First Reading and Introduction) ( Public Hearing and Final Adoption April 11, 2017)**

**Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore. All yes.**

## 8. RESOLUTIONS

- A. **RESOLUTION 2017-60-2** – Resolution Authorizing Contract for Computer Services for Year 2017

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

- B. **RESOLUTION 2017-62-2**- Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant – Cycle July 2014-June 2019

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

- C. **RESOLUTION 2017-71-3** – Resolution Amending Resolution 2016-142-9 Which Appointed a Clerk Typist for Hainesport Township

**Motion: Committeeman Masciocchi. Second: Committeeman Dickinson. All yes.**

- D. **RESOLUTION 2017-72-3** – Resolution Authorizing Amendment to “Hainesport Township Employee Handbook” to Provide for Educational Benefits/Reimbursement

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

- E. **RESOLUTION 2017-73-3** - Resolution Appointing Administrator, Municipal Housing Liaison, and Acting Clerk (Prospectively)

**Motion: Committeeman Masciocchi. Second: Committeewoman Gilmore. All yes.**

**Paula Kosko**

- F. **RESOLUTION 2017-74-3** – Resolution Appointing Chief Municipal Financial Officer

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

- G. **RESOLUTION 2017-75-3** – Resolution Authorizing Change Order No. 1 in Contract for Construction of Municipal Park Pickleball Courts

**Motion: Committeeman Dickinson. Second: Committeewoman Gilmore. All yes.**

- H. **RESOLUTION 2017-76-3** – Resolution for Introduction of the 2017 Budget

Mayor Porto said the 2017 highlights include a property tax decrease of 3% in the tax rate in the municipal taxes which totals a reduction in the average home of \$25.00. Noted it also continued the township's commitment of replacing aging fire equipment as requested by Bill Challender and the fire company. It also allocates additional funds for long term appropriations for capital improvements as we see future responsibilities as they come to us.

**Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.**

Clerk Amy Cosnoski reminded the committee that the public hearing and final adoption for the budget resolution will be May 9, 2017.

## **9. BUSINESS**

### **A. Approval of Charitable Clothing Bin License**

**2017-003** – Clothes for Kid's Sake, Corner of Industrial & Lawrence Blvds.

**Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.**

## **10. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)**

**Deborah Earl**, Eastampton Township – on behalf of her church, Christian Faith Assembly. Ms. Earl asked if someone could explain the RFP and Mr. Gillespie explained to her the affordable housing system. Ms. Earl explained her church was looking to build senior housing on their property and had requested a meeting to move forward with this. Mayor Porto advised the Planner, Rick Ragan, was direct to contact her and noted he will put her in touch with him.

**Anna Evans**, 3 Parry Drive – asked who the Chief Financial Officer is and was told by Mayor Porto that it is Dawn Emmons. Ms. Evans noted she was approached by residents regarding the issue of "road kill" along Lumberton side of Creek Road while jogging; and it not being picked up as efficiently as Hainesport Township does it. It was noted that portion of Creek Road is a County roadway and therefore their responsibility. Mr. Dicking advised the residents could call the township building and they would call the county for pickup. Ms. Evan commented on the inefficient communication from the Township regarding the trash pickup, noting many residents still put their trash out. Ms. Evans noted she would be willing to work on a committee to come up with a solution to the problem. Discussion ensued on the current communication method and how it could be improved. Mrs. Gilmore said at least 1 copy of the newsletter should be mailed out per year.

**Jennings Black**, 2505 Elm Avenue – said he has been here a couple time before and he still doesn't have a building permit for the garage he wants to build. Mr. Black

gave the history of his property and the issue he has having getting a permit. Mr. Black is requesting the Committee make an “executive order” to get the permit issued without having to go through the State. Mayor Porto requested Mr. Gillespie to look into the matter to see if some sort of waiver can be done. Mayor Porto advised Mr. Black that the Township is pursuing the issue he brought up at the last meeting of the pollution in the creek and advised a team from the DEP were coming the following day to look at the situation.

**Catherine McNelis**, 407 Bischoff Avenue – talked about the traffic study for Route 38 and Fostertown Road; if they don’t do anything else, they should mark, with lines and arrows, that people can turn, go straight or make a left. She also brought up the fact that the water rates are rapidly going up like the sewer rates. Since the American Water Company took over it has gone up 300%. Ms. McNelis asked who the new CFO is for the township and was told it is Dawn Emmons. She asked what her hours are, what her wage is and if she would be receiving health benefits and was told the hours are up to 30 hours a month, her wages are \$29,000 a year and there are no health benefits.

**H Krollfeifer, Jr.**, 23 Easton Way – said that he hopes that they don’t do the same on the intersection of Route 38 and Fostertown Road and they did at Route 38 and Mt. Laurel Road because it is a disaster. He said if you watch the intersection at Mt. Laurel Road, you are given 4 seconds to make the left hand turn onto Route 38. That is enough time for maybe 2 cars to go through. And then it’s another 11 seconds for the through traffic to go through there. If there is any way the township committee can get the timing set up at the Fostertown intersection better than the one at the Mt. Laurel intersection it would be a benefit to the residents.

**Irene Baggio**, 177 Merion Court – said Mr. Krollfeifer brought up exactly what she was going to bring up. At the Mt. Laurel Road and Route 38 intersection 1 car gets through on the green arrow and 1 more car gets through on the yellow light. Cross traffic sees the light is changing and the cars speed up to get through and you are left out hanging trying to make a turn. They have to improve the timing of the light to let a few more cars through.

**Mike Golenda**, 1610 Albert Street – asked about the possible date of the opening day for the Pickle Ball Court. He suggested April 15, 2017. He mentioned the various events he has set up for the day. Mayor Porto said he would like the Freeholders to be notified since they helped fund the courts. Mr. Golenda said he liked the colors the committee had selected and looks forward to opening day.

## **11. COMMENTS FROM THE SOLICITOR**

Mr. Gillespie had no comments this evening.

## **12. COMMENTS FROM THE COMMITTEE**

**Mrs. Gilmore** – thinks we should do a little bit more on investigating the speeding on the various streets in the township. Hopefully, when the new administrator gets settled in, she will be able to address the issue. Mayor Porto said he wants to sit down with her and go over the results of the speed results from last year focusing on a proactive effort with the State Police so they don't waste their time on when the speeding occurs on the roads. Mrs. Gilmore said there is a lot of speeding in Hainesport Proper. She said she is looking forward to meeting and working with the new administrator.

**Mr. Masciocchi** – said he is looking forward to working with the new administrator.

**Mr. Dickinson** – said he wanted to thank Bill Wiley and Ty Budden for their past work and they did a fantastic job; it's nice to see what they have actually created over there. He doesn't think people realize what they do and the commitment they have made over the years. Also, he wanted to thank the whole community; his family had a very rough month and the outpouring of kindness was amazing to the family.

**Mayor Porto** – also thanked Chief Wiley and Deputy Chief Budden for their past service. They served many years and he said we are indebted for all their help to the community. We are all thankful for the great group of individuals involved in the community. He reminded everyone about the Easter Egg Hunt on Saturday, April 8 at noon. We can always use volunteers. Mayor Porto also thanked the present committee and prior committees for their commitment budgetarily over the past couple of years to establish us in a strong fiscal position where we can deliver a tax cut for the citizens with a rate cut of 3%.

### **13. BILL LIST**

**Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.**

### **14. EXECUTIVE SESSION**

**A. RESOLUTION 2017-77-3** – Resolution to Enter into Executive Session – Attorney Client Privilege

**Motion: Committeeman Dickinson. Second: Committeeman Masciocchi. All yes.**

### **15. ADJOURNMENT @ 8:25 P. M.**

**Motion: Committeeman. Second: Committeeman. All yes.**