

HAINESPORT TOWNSHIP COMMITTEE MINUTES

**December 13, 2016
7:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of December 13, 2016 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 11, 2016 and January 14, 2016 and advertised in said newspapers on January 13, 2016 and January 19, 2016, respectively posted on the bulletin board in the municipal building on January 19, 2016 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER** - by Mayor Dickinson at 7:30 P.M.

2. **FLAG SALUTE**

Mayor Dickinson asked the audience to stand and bow their heads for a moment of silence in honor of the passing of former Mayor Ray Storck. Mr. Storck passed away earlier in the week.

3. **ROLL CALL** - present were Committeeman Krollfeifer, Committeeman Clauss, Committeeman Fitzpatrick, Deputy Mayor Porto and Mayor Dickinson. Also present was Administrator/Clerk Leo F. Selb, Jr. and Solicitor Theodore Costa.

4. **CALENDAR SELECTIONS AND AWARDS**

Mayor Dickinson handed out the awards for the contest of the artwork for the calendar for 2017. The recipients were given a monetary award along with a certificate. Most of the children were here with their parents. The artwork will be on display in the hallway of the Township Building. Olivia Fields was the winner of the artwork and her picture will be put on a poster and distributed amongst the businesses. Pictures were taken of the individual winners and a group photo was also taken. Funds for the program were provided by the Clean Community Committee and a re-cycling grant which was coordinated by Donna Kilburn, one of our staff members. The minimum prize was \$25.00, 3 children received \$50.00 and the top prize was \$100.00.

Mayor Dickinson told the audience that the newly purchased ambulance is on display outside and welcomed them to check it out. Several members of the emergency squad were here to receive any comments. One of the members told everyone there was going to be an open house to display the ambulance sometime in

January. He also thanked the committee for their assistance in obtaining the ambulance.

5. MINUTES

A. APPROVAL OF REGULAR COMMITTEE MINUTES OF NOVEMBER 14, 2016

B. APPROVAL OF EXECUTIVE SESSION MINUTES OF NOVEMBER 14, 2016

Motion: Committeeman Clauss. Second: Committeeman Krollfeifer. All yes.

6. REPORTS

A. Tax Collector – November, 2016

B. Code Enforcement – November, 2016

C. Fire Official – November, 2016

D. Construction – November, 2016

Motion to approve the reports and spread the Tax Collector's report across the minutes.

Motion: Deputy Mayor Porto. Second: Committeeman Krollfeifer. All yes.

7. ORDINANCES

A. ORDINANCE 2016-14-11 – Ordinance Amending Section 104-89.1 (Right to Farm) of the Hainesport Township Code **(Public Hearing and Final Adoption)**

There were no questions or comments from the public but Mr. Krollfeifer asked if this had anything to do with a farm stand and was answered in the negative.

Motion: Committeeman Clauss. Second: Deputy Mayor Porto. All yes.

B. ORDINANCE 2016-15-11 – Vacating Portion of Greenwood Avenue **(Public Hearing and Final Adoption)**

There were no questions of comments from the public.

Motion: Committeeman Clauss. Second: Committeeman Krollfeifer. All yes.

8. RESOLUTIONS

- A. **RESOLUTION 2016-169-12** – Resolution of the Township of Hainesport Authorizing Transfers of Funds During the Last Two Months of the Current Fiscal Year and the First Three Months of the Subsequent Year

Motion: Committeeman Fitzpatrick. Second: Deputy Mayor Porto. All yes.

- B. **RESOLUTION 2016-170-12** – Resolution for Expenditure of Funds for Stormwater/Roadway Repair

Motion: Committeeman Krollfeifer. Second: Committeeman Clauss. All yes.

- C. **RESOLUTION 2016-171-12** – Resolution Authorizing Contract for Updating and Revisions of the Township Code of Hainesport Township

Deputy Mayor Porto asked Mr. Selb what was going on with the Township Code and Mr. Selb said it has not been updated since 1993. There will be a review to make sure there are no conflicts, they will update it to the current law, and they will incorporate all the ones that have been added on over the years. New code books will be generated. This will be an ongoing 2 year process. Once approved they will begin the process. Deputy Mayor Porto asked if this is budgeted in our 2016 budget and Mr. Selb said it was. There was a discussion between Deputy Mayor Porto and Mr. Selb and it was decided to go forward with the project.

Motion: Deputy Mayor Porto. Second: Committeeman Clauss. All yes.

- D. **RESOLUTION 2016-172-12** – Resolution Appointing Chief Financial Officer and Affordable Housing Finance Officer

The name of the CFO will be Joanna Mustafa.

Motion: Committeeman Krollfeifer. Second: Committeeman Clauss. All yes.

- E. **RESOLUTION 2016-173-12-** Resolution Authorizing Drainage Easement and Acceptance of Release from Affected Property Owners

Mr. Krollfeifer asked if the easement has been signed yet and Mr. Costa said it had not. It will not be signed until we get the attended release.

Motion: Deputy Mayor Porto. Second: Committeeman Krollfeifer. All yes.

- F. **RESOLUTION 2016-174-12** – Resolution Authorizing Purchase of 2017 Ford Super Duty F-250 4WD 4Dr Short Bed

Mr. Krollfeifer asked if this is in the budget and Mr. Selb said it was.

Motion: Committeeman Clauss. Second: Committeeman Krollfeifer. All yes.

- G. **RESOLUTION 2016-175-12** – Resolution Appointing Municipal Clerk for the Township of Hainesport

Mayor Dickinson said he had some questions on the resolution and asked for a motion to take it into Executive Session before they voted on it. Deputy Mayor Porto made a motion to postpone the above resolution until it was discussed in Executive Session. Mr. Krollfeifer seconded the motion and it was unanimously passed.

- H. **RESOLUTION 2016-176-12** – Resolution Authorizing Sale of 1995 F800 Dump Truck VIN#1FDXF80E7SVA33912

Mr. Selb said this is a result of our ongoing great relationship with Mount Holly. They are in dire straits for a dump truck and this is one we have taken out of our fleet. Several years they gave us a back hoe and they have come down with their bucket truck to help us with our trees. It is a good relationship with them and they are willing to take the dump truck as it is and if it needs repairs they will take care of them. Our foreman recommends we sell it to Mount Holly for \$1.00.

Motion: Committeeman Clauss. Second: Deputy Mayor Porto. All yes.

- I. **RESOLUTION 2016-177-12** – Resolution Approving a Performance Bond for Wawa Inc. (Store #347)

Motion: Deputy Mayor Porto. Second: Committeeman Krollfeifer. All yes.

9. CORRESPONDENCE

A. Alaimo

This was a letter from Alaimo with their activity file.

Mr. Clauss made a motion to file. Deputy Mayor Porto seconded the motion and all others approved the motion.

10. COMMENTS FROM THE PUBLIC (Comments are limited to 5 minutes)

Peter Canton from Delanco got up to speak to the committee about land he is in the process of purchasing in Hainesport. The property is located at 603 Breezy Ridge Lane and it does not have frontage on a public road. Mr. Selb said this is an issue that he referred to the solicitor and we were going to talk about it during Executive Session. The committee has not had an opportunity to review it but the information has been referred to us by Mr. Canton's attorney. Mr. Canton said he wasn't sure how to proceed with this so he decided to come to and let the committee know what he is intending to do there. His current issue is with the access to 603 Breezy Ridge Lane. Historically it has been accessed by an informal easement which crosses a corner of township owned property. There is a gravel lane there and the home has been there since about 1950. What Mr. Canton is trying to do is formalize that informal easement and ultimately try to get building approval to re-build a new small cabin on that lot. It is about 380 square feet. On the adjacent lot he wants to build a slightly larger home-about 1200 square feet. This would be on 603 Breezy Ridge Lane. He said that is his intent and he would like to see where it goes. Mr. Selb said they would take it under consideration and will contact him when something is decided. It will be coordinated. Mr. Krollfeifer asked if we would know which lots this was going on. He wants to know which lots were going to be built on. It was said that Mr. Canton had determined that.

Anna Evans, 63 Parry Drive – thanked the committee for the moment of silence for Ray Storck. She said she had some questions on the resolution concerning the Municipal Clerk and asked if it would be appropriate to raise them at this time or if she should wait until after Executive Session. Mayor Dickinson told her she can make her comments now. Mrs. Evans said that Amy Kosinosky, who is the person mentioned in the resolution is currently on Pemberton Township's website as the Pemberton Township's clerk. Is she resigning her position in Pemberton? Will she be working part-time in both places? If so, she is not sure how this is possible that it

is going to be more efficient than having Mr. Selb as the full time administrator and part-time clerk here. Mayor Dickinson said they would have to discuss it during the closed session. Mrs. Evans asked if the clerk would be part-time in both towns or not and Mayor Dickinson again said they won't know until they go into closed session. They will decide on the matter when they come back.

Ginny Cliver, 118 Mt. Laurel Road – said her mother-in-law used to call it Skunk's Misery. Mrs. Cliver asked about the resolution concerning the CFO and Affordable Housing position. She wanted to know if that is a new position and the mayor answered that it is not. Mrs. Cliver asked who is being replaced and was told it is Dawn Emmons and Joanna Mustafa is the new CFO and Affordable Housing Officer.

Leila Gilmore, 101 Devon Lane – had a question about Resolution 2016-174-12. She said in 2 places it says \$40,487 twice and in the third place it says \$40,457. She asked which amount is correct. The correct amount is \$40,487. That is on the spec sheet. Mrs. Gilmore wanted to thank everyone involved in the Christmas party; they did a wonderful job. It went off very well, it was very well attended and Mr. and Mrs. Claus wonderful. The fire department, the Boy Scouts, the Senior Citizens all did a great job. She said it was a great affair and it was nice to see everybody. Paula Tiver has a lot to do with it and she did a fantastic job.

Catherine McNelis, 407 Bischoff Avenue – asked the committee about the resolution for the clerk's position; she said there is no mention about the wages, how much money they are offering or how many hours this person is working. She said she noticed that on the resolution for the CFO all that information is there. Mayor Dickinson said there is already in the ordinance for what the payment will be. Ms. McNelis said she thinks it should be written out like the other resolution is.

Pat Macken, 116 Masons Woods Lane – asked about the resolution for the clerk; the last part of the resolution says "to serve until her successor is duly appointed and qualified". Does that mean that she is only temporary? Mayor Dickinson said they will be discussing that back in Executive Session. Ms. Macken asked why there are so many questions on this resolution and wondered why it wasn't settled before. She thought 2 weeks ago there was 1 application which was Mr. Selb's. Now we have this person. She said it seems like they were a little bit busy. Ms. Macken asked why all this information wasn't put in there so everyone knows. Mayor Dickinson said they would all know once everything is straightened out. She said that wasn't her question. She again asked why it wasn't discussed before this since they already knew what they were going to do. Mayor Dickinson asked her what her direct question is. She said why this wasn't discussed before so when they bring out this resolution they know all the information. She went on to say that she thinks that this was sped up after Deputy Mayor Porto was walked off the property during the election. She asked if this is a retaliation to Mr. Selb for that and there was no answer.

11. COMMENTS FROM THE ADMINISTRATOR

Mr. Selb gave kudos to Paula Tiver and Donna Casey for the work they did on the Christmas Party. They were the ones that put it all together. There were cookies from a special person and he is sure they all disappeared but a couple. Mr. Selb thanked the public for all their support for the staff throughout the year. We could not do the things we did here without the public's understanding and support. So on behalf of the staff, Mr. Selb thanked them and wished them a Happy Holiday.

12. COMMENTS FROM THE SOLICITOR

Mr. Costa wished everyone a Happy Holiday as well.

13. COMMENTS FROM THE COMMITTEE

Mr. Krollfeifer echoed Mr. Costa's comment and also commented that he was appointed to the committee to fill out the vacated term of Bruce MacLachlan and he just wanted to say that he has enjoyed serving the township and also offered a special thanks to his wife for supporting him; she has been a big help. He also thanked the committee for their support and advice and guidance. He has enjoyed it and is now going back to the Joint Land Use Board.

Mr. Clauss said he wanted to thank everybody for giving him an opportunity to serve the township. It was truly an educational experience and he enjoyed it very much. He also wanted to say that we would all miss Ray Storck. Him being out there in the audience was actually the true meaning of "township" and he will be missed. Mr. Clauss again thank everyone for giving him an opportunity.

Mr. Fitzpatrick wished everyone a Merry Christmas.

Deputy Mayor Porto thanked Mr. Clauss and Mr. Krollfeifer for their service on the committee and giving it their all. He appreciates their service to the town. He also thanked the mayor for his service this year and putting in the time and effort into making sure that we continue to work to improve our town and to remember that is what we are all here for. We may disagree from time to time but we all need to do what we can to do what is best for our town.

Mayor Dickinson said he wanted to wish everyone a Happy Holiday and thanked Mr. Clauss and Mr. Krollfeifer for stepping up to help; he has known them both for years and they are an instrumental part of the town. From the school, Joint Land Use Board and even a bit of soccer knowledge from Mr. Krollfeifer. He is also looking forward to next year; he thinks they all agree that we have a great town. As Mr. Clauss mentioned, although we did battle with Ray Storck from time to time, he had a lot of good points, he was a great guy. Best wishes to his family.

14. BILL LIST

Mr. Fitzpatrick abstained from voting on 1600978.

Motion: Committeeman Clauss. Second: Committeeman Krollfeifer. All yes.

15. EXECUTIVE SESSION

A. RESOLUTION 2016-178-12 – Resolution to Enter into Executive Session

a. **Legal – Easements
- Sale of Property**

b. **Personnel – Fire Official**

**Mr. Selb said there will be 3 other additional items for consideration:
Tax Appeal, Clerk and Alaimo.**

Motion: Committeeman Clauss. Second: Committeeman Krollfeifer. All yes.

Made at 8:12pm to enter into closed session.

Motion to come out of executive at 9:09 pm

G. RESOLUTION 2016-175-12 – Resolution Appointing Municipal Clerk for the Township of Hainesport

**Motion: Deputy Mayor Porto. Second: Committeeman Fitzpatrick. Abstain:
Committeeman Krollfeifer. All others yes.**

16. ADJOURNMENT @ 9:11 P. M.

Motion: Committeeman Clauss. Second: Committeeman Fitzpatrick. All yes.