



**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION MINUTES
JANUARY 2, 2024
6:30 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 2, 2024 with instructions for internet access was included in a meeting notice sent to the Burlington County Times and Courier Post on August 11, 2023 and advertised in said newspapers on August 16, 2023, and August 17, 2023 respectively posted on the website and the bulletin board in the municipal building on August 10, 2023 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the Office of the Municipal Clerk.

1. **CALL TO ORDER**
2. **INVOCATION** – Father Joseph Noche, Our Lady Queen of Peace
3. **FLAG SALUTE**
4. **STATEMENT OF ELECTION FOR MEMBERS OF THE TOWNSHIP COMMITTEE**
5. **OATHS OF OFFICE TO NEWLY ELECTED MEMBERS OF TOWNSHIP COMMITTEE:**
 1. Ken Montgomery
 2. Karen Tordy

Oaths administered by 8th District Assemblyman Michael Torrissi Jr.

6. **ROLL CALL** - present were Committeewoman Gilmore, Committeeman Montgomery, Committeewoman Evans, Committeeman Clauss and Committeewoman Tordy. Also present were Township Clerk/Administrator Paula Kosko and Attorney John Gillespie
7. **APPOINTMENT RESOLUTIONS**

2024-1-1 Appoint Mayor, Chairman of Township Committee
Leila Gilmore

Motion: Committeewoman Evans. Second: Committeeman Montgomery. All yes.

Oath of Office of the Mayor administered by Paula Kosko, Municipal Clerk

2024-2-1 Appoint Deputy Mayor, Vice Chairman of Township Committee
Ken Montgomery

Motion: Committeeman Clauss. Second: Committeewoman Tordy. All yes.

Oath of Office of the Deputy Mayor administered by Paula Kosko, Municipal Clerk

2024-3-1 Appoint Liaison & Deputy Committee Persons

Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.

2024-4-1 Authorizing Various Professional Appointments and Contracts

Township Auditor:	Michael Holt	Holt McNally & Associates
Township Solicitor:	John C. Gillespie	Parker McCay, P. A.
Township Engineer:	Martin G. Miller	Alaimo Group
Township Special/Conflict Projects Engineers:	Wendell Bibbs	Remington & Vernick
	Fred Turek	Turek Engineering
	Gregory Valesi	CME
Township Planner:	Scott Taylor	Taylor Design Group
Labor Attorney:	Susan S. Hodges	Parker McCay, P. A.
Animal Control:	NJ Animal Control Services, LLC	
Affordable Housing Planner	Megan York	CGP&H
Affordable Housing Administrative Agent		CGP&H

Mrs. Evans commented that she wanted to vote “No” on the Alaimo Engineer appointment. They were not the least expensive option.

**Motion: Committeewoman Tordy. Second: Committeeman Montgomery.
No: Committeewoman Evans. All others yes.**

2024-5-1 Appoint Risk Management Consultant – T. C. Irons Agency

Motion: Committeeman Montgomery. Second: Committeewoman Tordy. All yes.

2024-6-1 Joint Land Use Board Governing Body Class I through IV and Alternate Members

Motion: Committeeman Montgomery. Second: Committeewoman Tordy. All yes.

2024-7-1 Appointing Environmental Commission and Alternate Members
3-year Term Expiring 12/31/2026 – Merrilee Torres
2-year Term Expiring 12/31/2025 – John Cane

Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.

2024-8-1 Appoint Burlington County Joint Insurance Fund Members
Fund Commissioner – Paula L. Kosko
Alternate Fund Commissioner – Tara Wicker
Claims Coordinator – Tara Wicker
Safety Coordinator – Paula L. Kosko

Motion: Committeewoman Evans. Second: Committeeman Montgomery. All yes.

2024-9-1 Appoint Deputy Clerk – Tara Wicker

Motion: Committeeman Montgomery. Second: Committeeman Clauss. All yes.

2024-10-1 Appointing a Public Agency Compliance Officer – Paula L. Kosko

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

2024-11-1 Appointing a Qualified Purchasing Agent – Paula Kosko

Motion: Committeewoman Evans. Second: Committeewoman Tordy. All yes.

2024-12-1 Appointing Chief Financial Officer – Dawn McClain

Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.

2024-13-1 Appointing the Tax Collector and Granting Tenure – Paula Tiver

Motion: Committeeman Clauss. Second: Committeewoman Evans. All yes.

2024-14-1 Appointing Sustainable New Jersey Green Team Members
Township Committee Member & Chair (1-year Term Expiring 12/31/24)
– Anna Evans
Township Administrator – (1-year Term Expiring 12/31/24)
- Paula Kosko
Environmental Commission Member #1 (3-year Term Expiring 12/31/26)
– Janice Ludden
Environmental Commission Member #2 (3-year Term Expiring 12/31/26)
– Leila Gilmore
Citizen Member #1 (3-year Term Expiring 12/31/26) – Paula Uhland
Citizen Member #2 (2-year Term Expiring 12/31/25) – Samantha Loveman
Citizen Member #3 (2-year Term Expiring 12/31/25) – Erin Minero

Motion: Committeeman Montgomery. Second: Committeewoman Evans. All yes.

2024-15-1 Appointing Recreation Commission Members
3-year Term Expiring 12/31/2026 - Donna Casey
3-year Term Expiring 12/31/2026 - Shelby Maccar

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

2024-16-1 Appointing Municipal Housing Liaison – Paula L. Kosko

Motion: Committeewoman Tordy. Second: Committeeman Clauss. All yes.

8. CONSENT AGENDA RESOLUTIONS

The items listed below are considered routine by the Township of Hainesport and will be enacted by one motion. There will be no formal discussion of these items. If discussion is requested, this item will be removed from the Consent Agenda and will be considered separately.

2024-17-1 Adopting Committee Dates

2024-18-1 Naming Official Newspapers

2024-19-1 Establishing Township Holidays

2024-20-1 Authorization of Committee Before Encumbering Expenses

2024-21-1 CFO Notification of all Appointments which Obligate Township to Expend Funds

2024-22-1 Adopting Cash Management Plan

2024-23-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charges

2024-24-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation

2024-25-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on Behalf
of the Township

2024-26-1 Depository of Funds

2024-27-1 Establishing the \$250 Petty Cash Fund

2024-28-1 Authorizing Check Signers

2024-29-1 Authorizing State Contract and County Contract for Purchases

2024-30-1 Designate Primary Care Physician for Employees

2024-31-1 Authorizing Tax Collector to Refund or Apply Credits for Taxes

2024-32-1 Authorizing Tax Collector to Mail Notice for Tax Sales

2024-33-1 Closing Municipal Complex Fields on Certain Dates

Motion: Committeeman Montgomery. Second: Committeeman Clauss. All yes.

9. COMMENTS FROM THE PUBLIC

No comments.

10. COMMENTS FROM THE COMMITTEE

Committeewoman Evans – congratulated Ken, Karen, Mayor Gilmore and Deputy Mayor Montgomery. She looks forward to working with all of them and Gerry Clauss to make the 100th anniversary celebration the best it can be. She congratulated the Green Team. We are excited to get started working toward certification in the Sustainable New Jersey program.

Committeeman Clauss - congratulated Ken, Leila and Karen. He commented on the appointment of Township Engineer, Alaimo. Since there was a “no” vote against them, he wanted to explain why he voted for them. He feels they are the best engineering firm

in the county and the state. They have 110 people in all levels of engineering working for them. We want the best qualified, responsive engineering firm and one that is close to our Township in case of an emergency. The State of New Jersey allows us to vote for a professional that serves us best, not necessarily the cheapest.

Committeewoman Tordy – thanked all that put their trust in her by electing her to the Committee. She is honored and humbled by the faith placed in her. Together we will work for the successful future of Hainesport. She thanked God, her family, Ken and his family. Also, Bruce MacLachlan for starting her on this journey, Bruce Levinson, the Republican Club, friends, supporters and staff. She congratulated Leila and Ken. She thanked Father Joe, John, fellow Committee members, Paula, and the Township staff for making tonight possible. To the residents of Hainesport, she looks forward to engaging with them. She will listen to concerns and consider diverse points of view. Together we can move forward. Our town has a great future. She loves Hainesport and is excited to work with everyone. God bless.

Committeeman Montgomery – thanked God for the opportunity to continue to serve on the Committee and as Deputy Mayor. He thanked his aunt and family for their support. While he will miss Bruce Levinson, he welcomes Karen Tordy as she continues to serve Hainesport in a new role as Committeewoman. He thanked Assemblyman Mike Torrissi and Paula Kosko for swearing him in. He thanked Anna, Gerry and Leila for the opportunity to work with them for our great town. He thanked the residents for coming out to vote. It is not taken lightly. He appreciates the opportunity to continue to serve. God bless Hainesport and God bless America.

Mayor Gilmore – thanked everyone for coming tonight. She thanked Father Joe, Bill Lynch, Assemblyman Mike Torrissi, Brandon Umba, former mayors Bruce MacLachlan and Mick Dickinson and Bruce Levinson. She congratulated Karen and Ken. She is looking forward to working with them along with Anna and Gerry to keep check on the finances, protect assets, encourage businesses, work with the Green Team and Creek Turn Park and maintain and improve our relationship with the school, emergency management and churches. She is also looking forward to working with the township employees and professionals. Her love of this community and their knowledge and guidance will help her make the best decisions for our town. She is honored and humbled to represent the citizens of Hainesport as their mayor. She is excited about this coming year and the activities surrounding the 100th anniversary. Please check the app, website and Facebook page for activity updates. She closed by thanking her family and her extended families at the Glen, the Township and the community for continued support. Unfortunately, her biggest champion, supporter and mentor, her husband and life partner of 47 years is not here tonight. She promised to do her best to be worthy of your trust and to make him proud.

11. **BENEDICTION** – William Lynch

12. **ADJOURNMENT OF REORGANIZATION MEETING @ 7:10 P.M.**

Motion: Committeeman Clauss. Second: Committeeman Montgomery. All yes.

Respectfully Submitted,

Paula L. Kosko

Administrator/Municipal Clerk

Remote Access Instructions

1. GoToMeeting

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/Hainesport/january22024reorganizationmeeting>

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 701-672-125

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2. YouTube Live

Tonight's meeting will also be available for live viewing on Hainesport Township's **YouTube Live** channel:

Search on YouTube – Township of Hainesport Live Stream

*Public questions or comments may not be responded to on YouTube Live. Please use the GoToMeeting platform for all remote communication.

The governing body requests that **questions or comments on agenda items be directed to the Administrator/Municipal Clerk by 4pm on the Tuesday of the meeting**. All questions and comments will be considered by the Township Committee and entered into the official minutes of the meeting.

Individuals calling into the phone number or accessing from a computer will be able to fully participate in the meeting. However, all persons calling in will be asked to place their phones on mute unless speaking and being recognized to speak during a Public Hearing or Comments from the Public. A non-public dial in number will be used if executive session is required.