

**HAINESPORT TOWNSHIP COMMITTEE
REORGANIZATION MINUTES
JANUARY 3, 2012
7:00 P.M.**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of January 3, 2012 was included in a meeting notice sent to the Burlington County Times and Courier Post On January 5, 2011 and advertised in said newspapers on January 7, 2011, posted on the bulletin board in the municipal building on January 6, 2011 and has remained continuously posted as required under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1. **CALL TO ORDER** - by Township Administrator Paul Tuliano at 7:00 PM

2. **FLAG SALUTE**

3. **Oath of Office to:**

Committeeman Elect: Michael Dickinson

Committeeman Elect: Anthony Porto

Judge Phillip Haines performed all of the Oaths of Office.

4. **ROLL CALL** - present were Committeeman Boettcher, Committeeman MacLachlan, Committeeman Fitzpatrick, Committeeman Porto and Committeeman Dickinson. Also present were Township Administrator/ Clerk Paul Tuliano, Jr. and Township Solicitor Theodore Costa.

5. **RESOLUTIONS**

1. **2012-1-1 Appoint Mayor, Chairman of Township Committee**
Committeeman Anthony Porto

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

Oath of Office

After being sworn in Mayor Porto thanked his friends and family for their support through the past years. He also thanked Mr. Costa; chairman of the Republican Party, for supporting the leadership which nominated him to the office, Committeeman Boettcher for his guidance over the years that will, hopefully guide him through as mayor, his fellow committeemen for

their trust in him. He appreciates it and will not let them down. He looks to make sure Hainesport remains a great place to live; they continue the tradition of good government by providing low taxes and quality services at a bargain rate with efficient government. Mayor Porto said he wants to keep it that way with his fellow committee members. The township park continues to “Wow” all who come to visit and we aim to make it better. He again thanked his wife and all who have supported him through the past 3 campaigns that got him here as mayor tonight.

2. **2012-2-1 Appoint Deputy Mayor, Vice Chairman of Township**

Committee - Committeeman Michael Fitzpatrick

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

Oath of Office

After being sworn in Deputy Mayor Fitzpatrick stated that Mayor Porto gave a great speech that he couldn't top so he would just thank everyone that came out and said that he would do his best to help in any way he can.

3. **2012-3-1 Appoint Liaison & Deputy Committee Persons**

Public Safety – Liaison – Committeeman Boettcher
Public Safety – Deputy – Committeeman Dickinson

Construction/Code Enforcement – Liaison –
Committeeman MacLachlan
Construction/Code Enforcement – Deputy –
Committeeman Boettcher

Administration – Liaison – Committeeman
Dickinson
Administration – Deputy – Mayor Porto

Finance – Liaison – Committeeman Fitzpatrick
Finance – Deputy – Committeeman Dickinson

Public Works – Liaison – Committeeman Boettcher
Public Works – Deputy – Committeeman Fitzpatrick

Economic Development – Liaison – Committeeman
MacLachlan

**Economic Development – Deputy – Committeeman
Boettcher**

**Hainesport Education Foundation – Liaison –
Committeeman Fitzpatrick**

**Motion: Committeeman MacLachlan. Second: Committeeman
Fitzpatrick. All yes.**

4. **2012-4-1 Appoint Senior Citizens Committee (2) – Committeeman
Dickinson and Committeeman Fitzpatrick**

**Motion: Committeeman MacLachlan. Second: Committeeman
Boettcher. All yes.**

5. **2012-5-1 Adopting Committee Meeting Dates**

**Motion: Committeeman MacLachlan. Second: Committeeman
Boettcher. All yes.**

6. **2012-6-1 Naming Official Newspapers – BCT & Courier
Post**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

7. **2012-7-1 Establish Township Holidays**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

8. **2012-8-1 Establish Temporary Budget**

**Motion: Committeeman MacLachlan. Second: Committeeman
Fitzpatrick. All yes.**

9. **2012-9-1 Appoint Township Planner – Ragan Design**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

10. **2012-10-1 Appointment of Township Solicitor – Theodore Costa**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

11. **2012-11-1 Appoint Township Bond Counsel – Parker McCay**

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

12. **2012-12-1 Appoint Township Auditor** – Bowman Associates

Motion: Committeeman MacLachlan. Second: Committeeman Fitzpatrick. All yes.

13. **2012-13-1 Appoint Township Engineer** – Alaimo Associates

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

14. **2012-14-1 Resolution Authorizing Appointment of Council on Affordable Housing Special Counsel** – Parker McCay

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

15. **2012-15-1 Appoint Risk Management Consultant** – Tim Irons

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

16. **2012-16-1 Appoint Employment Practices Liability Attorney** – Capehardt and Scatchard, PA

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

17. **2012-17-1 Appoint Fire Official** – Ed Ruggiano

Motion: Committeeman Dickinson. Second: Committeeman Fitzpatrick. All yes. Mayor Porto congratulated Mr. Ruggiano on his appointment and for his service over the years.

18. **2012-18-1 Appoint Members of Joint Land Use Board**
Class I – Mayor Porto
Class II - Official of Municipality - Paul Tuliano

Motion: Committeeman MacLachlan. Second: Committeeman Fitzpatrick. All yes.

19. **2012-19-1 Joint Land Use Board Governing Body**

**Class III – Committee Member – Committeeman
Boettcher**

**Motion: Committeeman MacLachlan. Second: Committeeman
Fitzpatrick. All yes.**

20. **2012-20-1 Joint Land Use Board
Class IV – 4 year term expiring 12/31/2015 – Tom Tiver**

**Motion: Committeeman MacLachlan. Second: Committeeman
Boettcher. All yes.**

21. **2012-21-1 Joint Land Use Board
Class IV- Alternate #1 – Richard Bradley
2 year term expiring 12/31/2013**
- Class IV – Alternate #2 – Andrew Dodulik
2 year term expiring 12/31/2013**
- Class IV – Alternate #3 - Vacant
2 year term expiring 12/31/2012**
- Class IV – Alternate #4 - Vacant
2 year term expiring 12/31/2013**

**Motion: Committeeman MacLachlan. Second: Committeeman
Boettcher. All yes.**

22. **2012-22-1 Environmental Commission –
3 year term expiring 12/31/2014 – Merilee Torres**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

23. **2012-23-1 Authorization of Committee Before
Encumbering Expenses**

**Motion: Committeeman Boettcher. Second: Committeeman
MacLachlan. All yes.**

24. **2012-24-1 CFO Notification of all Appointments Which
Obligate Township to Expend Funds**

**Motion: Committeeman MacLachlan. Second: Committeeman
Boettcher. All yes.**

25. **2012-25-1 Cash Management Plan**
- Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.**
26. **2012-26-1 Fixing Rate of Interest Charged on Delinquent Taxes and Miscellaneous Charges**
- Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.**
27. **2012-27-1 Authorizing Assessor to File Appeals with the Burlington County Board of Taxation**
- Motion: Committeeman MacLachlan. Second: Committeeman Fitzpatrick. Mayor Porto abstained. All others: yes.**
28. **2012-28-1 Authorizing Tax Assessor to Handle Rollback Assessment Matters on behalf of the Township**
- Motion: Committeeman MacLachlan. Second: Committeeman Dickinson. All yes.**
29. **2012-29-1 Depository of Funds – Various**
- Motion: Committeeman Dickinson. Second: Committeeman Boettcher. All yes.**
30. **2012-30-1 CFO \$250 Petty Cash Fund**
- Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.**
31. **2012-31-1 Authorized Check Signers Committee**
Members/Paul J. Tuliano, Jr. /Dawn Emmons
- Motion: Committeeman Dickinson. Second: Committeeman Boettcher. All yes.**
32. **2012-32-1 Authorizing State Contract and County Contract for Purchases**
- Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.**
33. **2012-33-1 Designate Primary Care Physicians for**

Employees – Virtua

Motion: Committeeman MacLachlan. Second: Committeeman Dickinson. All yes.

34. **2012-34-1** **Appoint Joint Insurance Fund Commissioner, Alternate Fund Commissioner, Claims Coordinator, Safety Coordinator – Paul Tuliano, Ed Ruggiano, Ed Ruggiano**

Motion: Committeeman Fitzpatrick. Second: Committeeman MacLachlan. All yes.

35. **2012-35-1** **Authorizing Tax Sale in Delinquent Installment Payments for Special Sewerage Assessments**

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

36. **2012-36-1** **Authorizing Tax Collector to Refund or Apply Credits for Taxes**

Motion: Committeeman Boettcher. Second: Committeeman MacLachlan. All yes.

37. **2012-37-1** **Authorizing Tax Collector to Mail Notices for Tax Sales**

Motion: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

6. **COMMENTS FROM THE PUBLIC**

- **H Krollfeiffer, 23 Easton Way** – congratulated Mayor Porto and Deputy Mayor Fitzpatrick on their appointments and former Mayor Dickinson on his work for 2011. He noted that Resolution 2012-21-1 appointing a Joint Land Use Board member either the wrong date of expiration or the wrong number of years for the term. Mr. Tuliano said he would correct it to the expiration date of 12/31/2013.

7. **COMMENTS FROM THE COMMITTEE**

- **Committeeman Boettcher** wished Mayor Porto good luck; said it would be a long road and an interesting year.

- **Committeeman MacLachlan** congratulated Mayor Porto and Deputy Mayor Fitzpatrick on their appointments and also Committeemen Fitzpatrick and Dickinson for their resounding victories in their recent campaign for re-election.
- **Deputy Mayor Fitzpatrick** congratulated Mayor Porto and thanked everybody for giving him the opportunity to serve as Deputy Mayor; he said he will not let them down. He went on to thank Committeeman Dickinson for the awesome job he did as mayor last year. He was always out and about and served the township well.
- **Committeeman Dickinson** congratulated Mayor Porto and Deputy Mayor Fitzpatrick and said he thinks they will do a good job. He also thanked everyone in the town as well as the people that work in the township; the team work, help and support were great. Committeeman Dickinson said the last year was a fantastic learning experience and he hopes Mayor Porto can enjoy the same; he has a great team to work with as well as the committee members.
- **Mayor Porto** said he had already made his remarks earlier and just wanted to thank his fellow committee members for their confidence in him to chair the committee and thanked our strong administration that does a quality job for our residents. He also thanked all the supporters that helped the committee members get to where are today. All the advice and friendship he has received has led him to be here today.

Motion to adjourn: Committeeman MacLachlan. Second: Committeeman Boettcher. All yes.

8. **ADJOURNMENT @ 7:35 PM**