

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD  
REORGANIZATION MEETING  
AGENDA**

**Time: 6:30 PM**

**January 4, 2023**

**1. Call to order**

The meeting was called to order at 6:30 pm by Mrs. Tiver

**2. Flag Salute**

All participated in the Flag Salute

**3. Sunshine Law**

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

**4. Township Committee Resolutions**

A. Hainesport Township Resolution 2023-6-1: Appoint Class I through Class IV Members and Alternate Members to the Joint Land Use Board.

**HAINESPORT TOWNSHIP  
RESOLUTION 2023-6-1**

**RESOLUTION TO APPOINT CLASS I THROUGH CLASS IV  
MEMBERS AND ALTERNATE MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the following appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers; and

BE IT FURTHER RESOLVED that the mayor or the mayor's designee in the absence of the mayor shall serve as a member of the Joint Land Use Board during the mayor's official tenure:

Class I, Mayor or Mayor's Designee, 1-year term to December 31, 2023 –  
Gerard Clauss

BE IT FURTHER RESOLVED that the Mayor appoints an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for one year unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1-year term to December 31, 2023 –  
Paula L. Kosko

BE IT FURTHER RESOLVED that the governing body must appoint a member of the governing body to serve as a member of the Joint Land Use Board for one year or terminate at the completion of their respective terms of office, whichever occurs first:

Class III, Governing Body Member, 1-year term to December 31, 2023 –  
Leila Gilmore

BE IT FURTHER RESOLVED that the mayor appoints other citizens of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for a four-year term or to fill an unexpired four-year term as stated below:

Class IV, Citizen of the Municipality, 4-year term to December 31, 2026 –  
Thomas McKay

BE IT FURTHER RESOLVED that the Mayor's appoints other citizens of the municipality, other than a member of the governing body, to serve as alternate members of the Joint Land Use Board for a two year term as stated below:

Class IV Alternate #3, Citizen of the Municipality, 2-year term to December 31, 2024  
Steve Noworyta

Class IV Alternate #4, Citizen of the Municipality, 2-year term to December 31, 2024  
Bruce MacLachlan

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Paula L. Kosko do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 3, 2023.

## **5. Swearing in of New Appointees**

Mr. Kingsbury administered the oath of office to the following: Mayor Clauss  
Mrs. Gilmore, Ms. Kosko, Mr. McKay, Mr. Noworita, Mr. MacLachlan

## **6. Roll Call**

Present: Mayor Clauss, Mr. McKay, Mrs. Kelley, Mrs. Gilmore,  
Mr. Tricocci, Mrs. Baggio, Ms. Kosko, Mr. Noworyta,  
Mr. Bradley, Mr. Murphy, Mr. MacLachlan, Mr. Krollfeifer

Absent: Mrs. Tyndale

Also Present: Robert Kingsbury, Esq., Board Attorney  
Scott Taylor, Planner  
Martin Miller, Engineer  
Kathy Newcomb, Zoning Officer  
Paula Tiver, Board Secretary

## **7. Nomination of Chairperson for 2023**

Mrs. Tiver asked for a nomination for the position of Chairperson.

Mrs. Gilmore nominated Mr. Krollfeifer

Second: Mayor Clauss

**Roll call:** Mrs. Gilmore, yes; Mayor Clauss, yes; Mr. McKay, yes; Mrs. Kelley, yes;  
Mr. Tricocci, yes; Mrs. Baggio, yes; Mr. Bradley, yes; Ms. Kosko, yes;  
Mr. Krollfeifer, yes

Motion carries.

Mrs. Tiver congratulated Mr. Krollfeifer and turned the meeting over to him.

## 8. Nomination of Vice-Chairperson for 2023

Mr. Krollfeifer asked for a nomination for Vice-Chairman.

Mr. Bradley nominated Mr. McKay

Second: Mrs. Gilmore

**Roll call:** Mr. Bradley, yes; Mrs. Gilmore, yes; Mayor Clauss, yes; Mr. McKay, abstain;  
Mrs. Kelley, yes; Mr. Tricocci, yes; Mrs. Baggio, yes; Ms. Kosko, yes;  
Mr. Krollfeifer, yes;

Motion carries.

## 9. Appointment of Secretary for 2023

Mr. Krollfeifer asked for an appointment for secretary.

Mrs. Kelley motion to appoint Mrs. Tiver

Second: Ms. Kosko

**Roll call:** Mrs. Kelley, yes; Ms. Kosko, yes; Mayor Clauss, yes; Mr. McKay, yes;  
Mrs. Gilmore, yes; Mr. Tricocci, yes; Mrs. Baggio, yes; Mr. Bradley, yes;  
Mr. Krollfeifer, yes

Motion carries.

## 10. Appointment of Professional Staff for 2023

Mrs. Kelley motioned to appoint the following professional staff.

A. **Solicitor** – Robert Kingsbury

B. **Engineer** – Martin Miller, Alaimo Associates

C. **Planner**- Scott Taylor, Taylor Design Group

Second: Mrs. Baggio

**Roll call:** Mrs. Kelley, yes; Mrs. Baggio, yes; Mayor Clauss, yes; Mr. McKay, yes;  
Mrs. Gilmore, yes; Mr. Tricocci, yes; Ms. Kosko, yes; Mr. Bradley, yes;  
Mr. Krollfeifer, yes

Motion carries.

## 11. Time, Dates, and Meeting Place for Meetings

Mr. Krollfeifer stated that based on a suggestion to change the start time of our meetings to 6:30pm. The board and staff members, with the exception on one, have agreed to the change. The reorganization meeting for 2024 will also be scheduled at 6:30pm. Due to the change, we will also be changing the time of No New Business after 10:30pm.

Mr. Krollfeifer motioned to approve with the meeting starting at 6:30pm and no new business after 10:30.

Second: Ms. Kosko

**Roll call:** Mr. Krollfeifer, yes; Ms. Kosko, yes; Mayor Clauss, yes; Mr. McKay, yes; Mrs. Kelley, yes; Mrs. Gilmore, yes; Mr. Tricocci, yes; Mr. Bradley, yes; Mrs. Baggio, yes

Motion carries.

### NOTICE

#### HAINESPORT TOWNSHIP JOINT LAND USE BOARD

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (\*except as noted) at 6:30 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

There will be no new business heard after 10:30 PM

Applications must be filed 30 days prior to the meeting and plans submitted to the Professional Staff 30 days prior to the meeting.

Special meetings held at the call of the Board.

#### Meeting Dates:

February 1, 2023

March 1, 2023

April 5, 2023

May 3, 2023

\*June 8, 2023 Thursday

\*July 13, 2023 Thursday

August 2, 2023

September 6, 2023

October 4, 2023

November 1, 2023

December 6, 2023

Reorganization Meeting: January 3, 2024, 6:30 PM

Regular Meeting: January 3, 2024, immediately following.

Meetings will also be available for live viewing on Hainesport Township's YouTube Live channel: Search on YouTube -Township of Hainesport Live Stream. This will be view mode only.

Any person wishing to participate in an application/meeting must physically attend the meeting.

## 12. Official Newspaper

Mrs. Gilmore motioned to name Burlington County Times as our Official Newspaper.

Second: Mrs. Baggio

**Roll call:** Mrs. Gilmore, yes; Mrs. Baggio, yes; Mayor Clauss, yes; Mr. McKay, yes;  
Mrs. Kelley, yes; Mr. Tricocci, yes; Mr. Bradley, yes; Ms. Kosko, yes;  
Mr. Krollfeifer, yes

Motion carries.

## 13. Motion “That all new business requiring the Board’s Professional Staff must be in their hands at least 30 days prior to the meeting”.

Mrs. Gilmore motioned to approve.

Second: Mayor Clauss

**Roll call:** Mrs. Gilmore, yes; Mayor Clauss, yes; Mr. McKay, yes; Mrs. Kelley, yes;  
Mr. Tricocci, yes; Mrs. Baggio, yes; Mr. Bradley, yes; Ms. Kosko, yes;  
Mr. Krollfeifer, yes

Motion carries.

## 14. Motion of “No new business after 10:30 PM

Mrs. Baggio motioned to approve no new business after 10:30pm

Second: Mrs. Gilmore

**Roll call:** Mrs. Baggio, yes; Mrs. Gilmore, yes; Mayor Clauss, yes; Mr. McKay, yes;  
Mrs. Kelley, yes; Mr. Tricocci, yes; Mr. Bradley, yes; Ms. Kosko, yes;  
Mr. Krollfeifer, yes

Motion carries.

## 15. Resolution 2023-01: Establishing policy regarding postponements of applications.

Mr. McKay motioned to approve.

Second: Mr. Krollfeifer

**Roll call:** Mr. McKay, yes; Mr. Krollfeifer, yes; Mayor Clauss, yes; Mrs. Kelley, yes;  
Mrs. Gilmore, yes; Mr. Tricocci, yes; Mrs. Baggio, yes; Mr. Bradley, yes;  
Ms. Kosko, yes

Motion carries.

## 16. Professional Comments

Mrs. Newcomb thanked the Board for changing the start time of the meetings.

Mr. Kingsbury, Mr. Taylor, and Mr. Miller thanked the Board for their appointments.

## 17. Board Comments

Mr. MacLachlan thanked the Board for his appointment.

## 18. Public Comments

Mr. Krollfeifer opened public comment. None. Closed public comment.

**19. Adjournment**

Ms. Kosko motioned to adjourn at 6:50pm

Second: Mrs. Gilmore

**Roll call:** All in favor

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Paula L. Tiver, Secretary