

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD
REORGANIZATION MEETING
MINUTES**

Time: 6:30 PM

January 5, 2022

1. Call to order

The meeting was called to order at 6:30 pm by Mr. Krollfeifer.

2. Flag Salute

All participated in the Flag Salute

3. Sunshine Law

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

4. Township Committee Resolutions

A. Hainesport Township Resolution 2022-6-1: Appoint Class I through Class IV Members and Alternate Members to the Joint Land Use Board

**HAINESPORT TOWNSHIP
RESOLUTION 2022-6-1**

**RESOLUTION TO APPOINT CLASS I THROUGH CLASS IV
MEMBERS AND ALTERNATE MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the following appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers; and

BE IT FURTHER RESOLVED that the mayor or the mayor's designee in the absence of the mayor shall serve as a member of the Joint Land Use Board during the mayor's official tenure:

Class I, Mayor or Mayor's Designee, 1-year term to December 31, 2022 –
Bruce MacLachlan

BE IT FURTHER RESOLVED that the Mayor appoints an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for one year unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1-year term to December 31, 2022 –
Paula L. Kosko

BE IT FURTHER RESOLVED that the governing body must appoint a member of the

governing body to serve as a member of the Joint Land Use Board for one year or terminate at the completion of their respective terms of office, whichever occurs first:

Class III, Governing Body Member, 1-year term to December 31, 2022 –
Leila Gilmore

BE IT FURTHER RESOLVED that the mayor appoints other citizens of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for a four-year term or to fill an unexpired four-year term as stated below:

Class IV, Citizen of the Municipality, 3-year term to December 31, 2024
Letitia Kelley

Class IV, Citizen of the Municipality, 4-year term to December 31, 2025 –
Irene Baggio

BE IT FURTHER RESOLVED that the Mayor's appoints other citizens of the municipality, other than a member of the governing body, to serve as alternate members of the Joint Land Use Board for a two year term as stated below:

Class IV Alternate #1, Citizen of the Municipality, 2-year term to December 31, 2023
Richard Bradley

Class IV Alternate #2, Citizen of the Municipality, 2-year term to December 31, 2023
Vacant

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Paula L. Kosko do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 4, 2022.

5. Swearing in of New Appointees

Mr. Kingsbury administered the oath of office to the following: Mayor MacLachlan, Mrs. Gilmore, Ms. Kosko, Mrs. Kelley, Mrs. Baggio

6. Roll Call

Present: Mayor MacLachlan, Mrs. Gilmore, Mr. McKay, Mrs. Baggio
Mrs. Kelley, Mrs. Tyndale, Ms. Kosko, Mr. Krollfeifer,
Mr. Murphy

Absent: Mr. Tricocci, Mr. Bradley, Mrs. Cuniglio

Also Present: Robert Kingsbury, Esq., Board Attorney
Scott Taylor, Planner
Martin Miller, Engineer
Kathy Newcomb, Zoning Officer
Paula Tiver, Board Secretary

7. Nomination of Chairperson for 2022

Mrs. Tiver asked for a nomination for the position of Chairperson.

Mr. MacLachlan nominated Mr. Krollfeifer.

Second: Mrs. Kelley

Roll call: Mayor MacLachlan, yes; Mrs. Kelley, yes; Mr. McKay, yes;
Mrs. Gilmore, yes; Mrs. Baggio, yes; Mrs. Tyndale, Ms. Kosko, yes;
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries.

Mrs. Tiver congratulated Mr. Krollfeifer and turned the meeting over to him.

8. Nomination of Vice-Chairperson for 2022

Mr. Krollfeifer asked for a nomination for Vice-Chairman.

Mayor MacLachlan nominated Mr. McKay

Second: Mrs. Baggio

Roll call: Mayor MacLachlan, yes; Mrs. Baggio, yes; Mr. McKay, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mrs. Tyndale, Ms. Kosko, yes,
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries.

9. Appointment of Secretary for 2022

Mr. Krollfeifer motioned to appoint Mrs. Tiver.

Second: Mrs. Kelley

Roll call: Mr. Krollfeifer, yes; Mrs. Kelley, yes; Mayor MacLachlan, yes;
Mr. McKay, yes; Mrs. Gilmore, yes; Mrs. Baggio, yes; Mrs. Tyndale, yes;
Ms. Kosko, yes, Mr. Murphy, yes

Motion carries.

10. Appointment of Professional Staff for 2022

Mayor MacLachlan motioned to appoint the following professional staff:

A. **Solicitor** – Robert Kingsbury

B. **Engineer** – Martin Miller, Alaimo Associates

C. **Planner**- Scott Taylor, Taylor Design Group

Second: Mrs. Tyndale

Roll call: Mayor MacLachlan, yes; Mrs. Tyndale, yes; Mr. McKay, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mrs. Baggio, yes; Ms. Kosko, yes;
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries.

11. Time, Dates, and Meeting Place for Meetings

NOTICE **HAINESPORT TOWNSHIP JOINT LAND USE BOARD**

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (*except as noted) at 7:00 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

Applications must be filed 30 days prior to the meeting and plans submitted to the Professional Staff 30 days prior to the meeting.

Special meetings held at the call of the Board.

Meeting Dates:

February 2, 2022
March 2, 2022
April 6, 2022
May 4, 2022
June 1, 2022

*July 14, 2022 Thursday
August 3, 2022
September 7, 2022
October 5, 2022
November 2, 2022
December 7, 2022

Reorganization Meeting: January 4, 2023, 6:30 PM

Regular Meeting: January 4, 2023, immediately following.

Mr. Krollfeifer stated to note that the meeting July 14th is a Thursday and not the first Wednesday.

Mr. McKay motioned to approve the meeting dates.

Second: Mrs. Tyndale

Roll call: Mayor MacLachlan, yes; Mr. McKay, yes; Mrs. Gilmore, yes;
Mrs. Kelley, yes; Mrs. Baggio, yes; Mrs. Tyndale, Ms. Kosko, yes,
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries

12. Official Newspaper

Mr. Krollfeifer asked for a motion to name Burlington County Times our Official Newspaper.

Mrs. Gilmore motioned to approve.

Second: Mrs. Baggio

Roll call: Mrs. Gilmore, yes; Mrs. Baggio, yes; Mayor MacLachlan, yes;
Mr. McKay, yes; Mrs. Kelley, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries

13. Motion “That all new business requiring the Board’s Professional Staff must be in their hands at least 30 days prior to the meeting”.

Mayor MacLachlan motioned to approve.

Second: Mrs. Tyndale

Roll call: Mayor MacLachlan, yes; Mrs. Tyndale, yes; Mr. McKay, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mrs. Baggio, yes; Ms. Kosko, yes;
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries.

14. Motion of “No new business after 11:00 PM

Mayor MacLachlan motioned to approve.

Second: Mrs. Tyndale

Roll call: Mayor MacLachlan, yes; Mrs. Tyndale, yes; Mr. McKay, yes; Mrs. Gilmore, yes;
Mrs. Kelley, yes; Mrs. Baggio, yes; Ms. Kosko, yes; Mr. Murphy, yes;
Mr. Krollfeifer, yes

Motion carries

15. Resolution 2022-01: Establishing policy regarding postponements of applications.

Mrs. Kelley motioned to approve.

Second: Mayor MacLachlan

Roll call: Mrs. Kelley, yes; Mayor MacLachlan, yes; Mr. McKay, yes;
Mrs. Gilmore, yes; Mrs. Baggio, yes; Mrs. Tyndale, Ms. Kosko, yes,
Mr. Murphy, yes; Mr. Krollfeifer, yes

Motion carries

16. Professional Comments

Mr. Taylor: Thank you for the reappointment.

Mr. Kingsbury: Thank you. This board was extremely productive in 2021 and accomplished a lot.

Mr. Krollfeifer: We had a lot of help.

17. Board Comments

Mrs. Baggio: I just want to thank the Township Committee for reappointing me to the board and my fellow board members. Hopefully we’ll keep doing a good job.

18. Public Comments - None

19. Adjournment

Mayor MacLachlan motioned to adjourn at 6:45pm.

Second: Mrs. Baggio

Roll call: All in favor