

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD
REORGANIZATION MEETING
MINUTES**

Time: 6:30 PM

Wednesday, January 3, 2018

1. Call to order

The meeting was called to order at 6:30 pm by Mr. Krollfeifer.

2. Flag Salute

All participated in the Flag Salute

3. Sunshine Law

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

4. Township Committee Resolutions

The following appointments were read by Mrs. Tiver:

**HAINESPORT TOWNSHIP
RESOLUTION 2018-34-1**

**RESOLUTION TO APPOINT CLASS I THROUGH CLASS IV
MEMBERS AND ALTERNATE MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the following appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers; and

BE IT FURTHER RESOLVED that the mayor or the mayor's designee in the absence of the mayor shall serve as a member of the Joint Land Use Board during the mayor's official tenure:

Class I, Mayor or Mayor's Designee, 1-year term to December 31, 2018 – Frank Masciocchi

BE IT FURTHER RESOLVED that the Mayor appoints an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for one year unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1-year term to December 31, 2018 – Paula L. Kosko

BE IT FURTHER RESOLVED that the governing body must appoint a member of the governing body to serve as a member of the Joint Land Use Board for one year or terminate at the completion of their respective terms of office, whichever occurs first:

Class III, Governing Body Member, 1-year term to December 31, 2018 –
Leila Gilmore

BE IT FURTHER RESOLVED that the mayor appoints other citizens of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for a four-year term or to fill an unexpired four-year term as stated below:

Class IV, Citizen of the Municipality, 4-year term to expire December 31, 2021 –
Irene Baggio

Class IV, Citizen of the Municipality, 4-year unexpired term to December 31, 2019 –
Jill Tyndale

BE IT FURTHER RESOLVED that the Mayor's appoints other citizens of the municipality, other than a member of the governing body, to serve as alternate members of the Joint Land Use Board for a two year term as stated below:

Class IV Alternate #1, Citizen of the Municipality, 2-year term to December 31, 2019
Bruce Levinson

Class IV Alternate #2, Citizen of the Municipality, 2-year term to December 31, 2019
Tristan Sylk

Class IV Alternate #4, Citizen of the Municipality, 2-year term until December 31, 2018

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Paula L. Kosko do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 2, 2018.

Paula L. Kosko
Township Administrator/Clerk

5. Swearing in of New Appointees

Mr. Kingsbury administered the oath of office to the following: Mayor Masciocchi, Mrs. Gilmore, Ms. Kosko, Mrs. Baggio, Mrs. Tyndale, Mr. Levinson

6. Roll Call

Present: Mayor Masciocchi, Mrs. Gilmore, Mrs. Kelley, Mrs. Baggio,
Mr. Clauss, Mrs. Tyndale, Ms. Kosko, Mr. Krollfeifer, Mr. Levinson,
Mr. Wagner

Absent: Mr. McKay, Mr. Sylk

Also Present: Kathy Newcomb, Zoning Officer
Paula Tiver, Board Secretary

7. Nomination of Chairperson for 2018

Mrs. Tiver asked for a nomination for the position of Chairperson.

Mrs. Kelley nominated Mr. Krollfeifer

Mrs. Tiver asked for any further nominations. None. Closed nominations.

Mrs. Kelley motioned to nominate Mr. Krollfeifer.

Second: Mrs. Baggio

Roll Call: Mrs. Kelley, yes; Mrs. Baggio, yes; Mayor Masciocchi, yes;
Mrs. Gilmore, yes; Mr. Wagner, yes; Mr. Clauss, yes; Mrs. Tyndale, yes;
Ms. Kosko, yes; Mr. Krollfeifer, yes

Motion carries to appoint Mr. Krollfeifer as Chairman.

Mrs. Tiver congratulated Mr. Krollfeifer and turned the meeting over to him.

8. Nomination of Vice-Chairperson for 2018

Mr. Krollfeifer asked for a nomination for the position of Vice-Chairperson.

Mr. Krollfeifer nominated Mr. McKay. He had spoken to Mr. McKay and is interested in Vice Chairman.

No further nominations.

Mr. Krollfeifer motioned to nominated Mr. McKay.

Second: Mr. Clauss

Roll Call: Mr. Krollfeifer, yes; Mr. Clauss, yes; Mayor Masciocchi, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mr. Wagner, yes; Mrs. Tyndale, yes;
Mrs. Baggio, yes; Ms. Kosko, yes

Motion carries to appoint Mr. McKay as Vice Chairman.

9. Appointment of Secretary for 2018

Mr. Krollfeifer asked for a nomination for the position of Secretary.

Mrs. Kelley nominated Mrs. Tiver.

No further nominations

Mrs. Kelley motioned to nominate Mrs. Tiver.

Second: Mrs. Gilmore

Roll Call: Mrs. Kelley, yes; Mrs. Gilmore, yes; Mayor Masciocchi, yes;
Mr. Wagner, yes; Mrs. Baggio, yes; Mr. Clauss, yes; Mrs. Tyndale, yes;
Ms. Kosko, yes; Mr. Krollfeifer, yes

Motion carries to appoint Mrs. Tiver as Secretary.

10. Appointment of Professional Staff for 2018

Mr. Krollfeifer asked for a nomination for the position of the Professional Staff.

Mr. Krollfeifer stated that he came into the office to review the RFP's. There were three for solicitor, three for engineer, and two for planner. At last night's meeting the

Township Committee appointed Alaimo as the township engineer and Ragan Design as the township planner.

In reviewing the solicitors, they are all qualified. Mr. Kingsbury has been representing us for at least 12 years and attorney for 43 years. The only difference is that the other two did try to undercut the fee which is not that significant.

Alaimo has been representing Hainesport Township for 40 years. The other two are qualified and the again the fees are slightly different.

Ragan Design has been with us for 30 years and the other applicant is slightly under.

Mr. Krollfeifer motioned to appoint the following professional staff for 2018

A. Solicitor – Robert Kingsbury, Esq.

B. Engineer – Alaimo Engineering

C. Planner – Ragan Design Group

Second: Mr. Clauss

Roll Call: Mr. Krollfeifer, yes; Mr. Clauss, yes; Mayor Masciocchi, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mr. Wagner, yes;
Mrs. Baggio, yes; Ms. Tyndale, yes; Ms. Kosko, yes

Motion carries to appoint.

11. Time, Dates, and Meeting Place for Meetings

NOTICE **HAINESPORT TOWNSHIP JOINT LAND USE BOARD**

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (*except as noted) at 7:00 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

Applications must be filed 30 days prior to the meeting and plans submitted to the Professional Staff 30 days prior to the meeting.

Special meetings held at the call of the Board.

Meeting Dates:

January 3, 2018
February 7, 2018
March 7, 2018
April 4, 2018
May 2, 2018
*June 7, 2018 Thursday

*July 12, 2018 Thursday
August 1, 2018
September 5, 2018
October 3, 2018
*November 1, 2018 Thursday
December 5, 2018

Reorganization Meeting: January 9, 2019, 6:30 PM
Regular Meeting: January 9, 2019, 7:00 PM

Dated: January 3, 2018
Paula L Tiver, Secretary

Mr. Krollfeifer stated that to note that there are a few meeting that are scheduled for a Thursday night. The regular meetings will start at 7:00 pm.

Mr. Clauss motioned to approve the meeting dates and times.

Second: Mayor Masciocchi

Roll Call: Mr. Clauss, yes; Mayor Masciocchi, yes; Mrs. Gilmore, yes; Mrs. Kelley, yes;
Mr. Wagner, yes; Mrs. Baggio, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

Motion carries to approve the dates.

12. Official Newspaper

Mrs. Tyndale motioned for the Burlington County Times to be the Board's official newspaper.

Second: Ms. Kosko

Roll Call: Mrs. Tyndale, yes; Ms. Kosko, yes; Mayor Masciocchi, yes;
Mrs. Gilmore, yes; Mrs. Kelley, yes; Mr. Wagner, yes;
Mrs. Baggio, yes; Mr. Clauss, yes; Mr. Krollfeifer, yes

Motion carries to approve Burlington County Times.

13. Motion "That all new business requiring the Board's Professional Staff must be in their hands at least 30 days prior to the meeting".

Mr. Clauss motioned to approve.

Second: Mayor Masciocchi

Roll Call: Mr. Clauss, yes; Mayor Masciocchi, yes; Mrs. Gilmore, yes; Mrs. Kelley, yes;
Mr. Wagner, yes; Mrs. Baggio, yes; Mrs. Tyndale, yes; Ms. Kosko, yes;
Mr. Krollfeifer, yes

14. Motion of "No new business after 11:00 PM

Motion to approve: Mrs. Kelley

Second: Mayor Masciocchi

Roll Call: Mrs. Kelley, yes; Mayor Masciocchi, yes; Mrs. Gilmore, yes;
Mr. Wagner, yes; Mrs. Baggio, yes; Mr. Clauss, yes; Mrs. Tyndale, yes;
Ms. Kosko, yes; Mr. Krollfeifer, yes

Motion carries to approve.

15. Resolution 2018-01: Establishing policy regarding postponements of applications.

Mrs. Tiver stated there are no changes in the policy.

Motion to approve: Mrs. Baggio

Second: Mrs. Tyndale

Roll Call: Mrs. Baggio, yes; Mrs. Tyndale, yes; Mayor Masciocchi, yes;

Mrs. Gilmore, yes; Mrs. Kelley, yes; Mr. Wagner, yes; Mr. Clauss, yes;
Ms. Kosko, yes; Mr. Krollfeifer, yes

Motion carries to approve.

16. Professional Comments

Mr. Kingsbury thanked the Board.

Mr. Miller thanked the Board.

Mrs. Newcomb congratulated the new Mayor, new Deputy Mayor, and new Board Members.

17. Board Comments

Mayor Masciocchi is happy to be here and looks forward to working with everyone.

Mrs. Gilmore is happy to be reappointed and looks forward to working with everyone.

Mrs. Kelley looks forward to another year and wished everyone a Happy New Year.

Mrs. Baggio thanked the Township Committee for the appointment and will do her best to work with everyone.

Mr. Clauss welcomed the new members and welcomed everyone else back.

Mrs. Tyndale thanked for her appointment to the Board.

Ms. Kosko wished everyone a Happy New Year and she looks forward to working with everyone in 2018. She will continue to do her best and continue to learn as she goes.

Mr. Krollfeifer wished everyone a Happy New Year and hope it is a good year. He welcomed all the new members and looks forward to working with everyone.

18. Public Comments - None

19. Adjournment

Mr. Clauss motioned to adjourn at 6:50 pm.

Second: Mrs. Tyndale

Roll Call: All in favor

Paula L. Tiver, Secretary