

**HAINESPORT TOWNSHIP JOINT LAND USE BOARD
REORGANIZATION MEETING
MINUTES**

Time: 7:00 PM

Wednesday, January 6, 2016

1. Call to order

The meeting was called to order at 7:00PM by Mrs. Tiver.

2. Flag Salute

All participated in the Flag Salute

3. Sunshine Law

Notice of this meeting was published in accordance with the Open Public Meetings Act By posting on the municipal bulletin board, publication in The Burlington County Times and Courier-Post Newspapers, and by filing a copy with the Municipal Clerk

4. Township Committee Resolutions

The following resolutions were read by Mrs. Tiver:

Resolution 2016-18-1: Appoint Class I and Class II Members to the Joint Land Use Board

Resolution 2016-19-1: Appoint Class III Member to the Joint Land Use Board

Resolution 2016-20-1: Appoint Class IV Members to the Joint Land Use Board

Resolution 2016-21-1: Appoint Class IV Alternates

**HAINESPORT TOWNSHIP
RESOLUTION 2016-18-1**

**RESOLUTION TO APPOINT CLASS I AND CLASS II
MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that pursuant to N.J.S.A. 40:55D-23 the Mayor is hereby appointed to the Hainesport Township Joint Land Use Board to serve for the mayor's official tenure:

BE IT FURTHER RESOLVED that in the mayor's absence the mayor may appoint a designee who shall serve at the pleasure of the mayor during the mayor's official tenure:

Class I, Mayor Designee, 1 year term to December 31, 2016 – Michael Dickinson

BE IT FURTHER RESOLVED that the mayor appoint an official of the municipality, other than a member of the governing body, to serve as a member of the Land Use Board for the term stated below, unless that person no longer serves as an official of the municipality:

Class II, Official of the Municipality, 1 year term to December 31, 2016 – Leo F. Selb, Jr.

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Leo F. Selb, Jr. do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 5, 2016.

Leo F. Selb, Jr.
Township Administrator/Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2016-19-1**

**RESOLUTION TO APPOINT CLASS III MEMBER
TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following member of the governing body be appointed to the Joint Land Use Board.

Class III, Member of the governing body, 1 year term to December 31, 2016 – William Boettcher, III

BE IT FURTHER RESOLVED that this appointment shall be for one year or terminate at the completion of the elected officials term of office, whichever occurs first.

BE IT FURTHER RESOLVED that a copy of this resolution be given to the Administrator and Joint Land Use Board Secretary for their records.

I, Leo F. Selb, Jr. do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 5, 2016.

Leo F. Selb, Jr.
Township Administrator/Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2016-20-1**

**RESOLUTION TO APPOINT CLASS IV MEMBERS
TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following Mayor's appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers:

Class IV, 3 year term to expire December 31, 2018 – Letitia Kelley

Class IV, 4 year term to expire December 31, 2019 – Andrew Dodulik

BE IT RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint Land Use Board Secretary for their records.

I, Leo F. Selb, Jr. do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 5, 2016.

Leo F. Selb, Jr.
Township Administrator/Clerk

**HAINESPORT TOWNSHIP
RESOLUTION 2016-21-1**

**RESOLUTION TO APPOINT CLASS IV ALTERNATE
MEMBERS TO THE JOINT LAND USE BOARD**

BE IT RESOLVED by the Township Committee of the Township of Hainesport, County of Burlington and State of New Jersey that the following Mayor's appointments to the Hainesport Township Joint Land Use Board be approved to serve as volunteers:

Class IV, Alternate # 1, two year term until December 31, 2017 – Gerard Clauss

Class IV, Alternate # 2, two year term until December 31, 2017 – Jill Tyndale

Class IV, Alternate # 3, two year term until December 31, 2017 - Thomas Tiver

BE IT FURTHER RESOLVED that a copy of this resolution be given to the CMFO, Administrator, and Joint land Use Board Secretary for their records.

I, Leo F. Selb, Jr. do certify this to be a true copy of a resolution adopted by the Hainesport Township Committee at the Reorganization meeting held on January 5, 2016.

Mrs. Tiver explained that there will be a correction to resolution 2016-21-1, alternate #3 expiration date should be December 31, 2016. It will be corrected at the next township meeting.

5. Swearing in of New Appointees

Mr. Kingsbury administered the oath of office to the following: Mr. Dickinson, Mr. Boettcher, Mr. Selb, Mrs. Kelley, Mr. Dodulik, Mr. Clauss, Mr. Tyndale, Mr. Tiver

6. Roll Call

Present: Mr. Boettcher, Mr. Dickinson, Mrs. Kelley, Mr. Katz, Mr. Dodulik,
Mr. Krollfeifer, Mr. Lynch, Mr. Selb, Mr. Clauss, Mrs. Tyndale, Mr. Tiver

Absent: Mr. McKay

Also Present: Robert Kingsbury, Esq., Board Attorney
Mara Wuebker, Board Planner
Martin Miller, Board Engineer
Kathy Newcomb, Zoning Officer
Paula Tiver, Board Secretary

7. Nomination of Chairperson for 2016

Mrs. Tiver asked for a nomination for the position of chairperson.

Mr. Lynch nominated Mr. Katz as Board Chairman.

Mrs. Tiver asked for any further nominations. None. Closed nominations.

Second: Mr. Boettcher

Roll call: Mr. Lynch, yes; Mr. Boettcher, yes; Mr. Dickinson, yes; Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Dodulik, yes; Mr. Krollfeifer, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries.

Mrs. Tiver congratulated Mr. Katz on his position as Chairman and turned the meeting over to him.

8. Nomination of Vice-Chairperson for 2016

Mr. Katz asked for nomination for the position of vice-chairman.

Mr. Lynch nominated Mr. McKay as Vice-Chairman.

Mr. Katz asked for any further nominations. None. Closed nominations.

Second: Mr. Boettcher

Roll call: Mr. Lynch, yes; Mr. Boettcher, yes; Mr. Dickinson, yes; Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Dodulik, yes; Mr. Krollfeifer, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries.

9. Appointment of Secretary for 2016

Mr. Katz asked for nomination for the position of secretary.

Mrs. Kelley nominated Mrs. Tiver as Secretary.

Mr. Katz asked for any further nominations. None. Closed nominations.

Second: Mr. Selb

Roll call: Mrs. Kelley, yes; Mr. Selb, yes; Mr. Boettcher, yes; Mr. Dickinson, yes; Mr. Clauss, yes; Mr. Dodulik, yes; Mr. Krollfeifer, yes; Mr. Lynch, yes; Mr. Katz, yes

Motion carries.

10. Appointment of Professional Staff for 2016

A. Solicitor

Mr. Lynch motioned to appoint Robert Kingsbury as solicitor.

Second: Mr. Krollfeifer

Roll call: Mr. Lynch, yes; Mr. Krollfeifer, yes; Mr. Boettcher, yes; Mr. Dickinson, yes; Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Dodulik, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries to appoint Mr Kingsbury.

B. Engineer

Mr. Lynch motioned to appoint Alaimo Engineers as engineer.

Second: Mr. Krollfeifer

Roll call: Mr. Lynch, yes; Mr. Krollfeifer, yes; Mr. Boettcher, yes;
Mr. Dickinson, yes; Mrs. Kelley, yes; Mr. Clauss, yes;
Mr. Dodulik, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries to appoint Alaimo Engineers.

C. Planner

Mr. Lynch motioned to appoint Ragan Design Group as planner.

Second: Mr. Selb

Roll call: Mr. Lynch, yes; Mr. Selb, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Dodulik, yes;
Mr. Krollfeifer, yes; Mr. Katz, yes

Motion carries to appoint Ragan Design.

11. Time, Dates, and Meeting Place for Meetings

Mr. Katz stated to please note that the July 13, 2015 will be held on the second Wednesday of the month.

NOTICE

HAINESPORT TOWNSHIP JOINT LAND USE BOARD

The Hainesport Township Joint Land Use Board will meet on the first Wednesday of each month (*except as noted) at 7:30 PM in the Hainesport Township Municipal Building, One Hainesport Centre, Hainesport, New Jersey.

Applications must be filed 20 working days prior to the meeting and plans submitted to the Professional Staff 20 working days prior to the meeting.

Special meetings held at the call of the Board.

Meeting Dates:

January 6, 2016
February 3, 2016
March 2, 2016
April 6, 2016
May 4, 2016
June 1, 2016

*July 13, 2016
August 3, 2016
September 7, 2016
October 5, 2016
November 2, 2016
December 7, 2016

Reorganization Meeting: *January 4, 2017, 7:00 PM

Regular Meeting: *January 4, 2017, 7:30 PM

Dated: January 6, 2016

Paula L Tiver, Secretary

Mr. Krollfeifer motioned to approve meeting dates.

Second: Mr. Clauss

Roll call: Mr. Krollfeifer, yes; Mr. Clauss, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Dodulik, yes; Mr. Lynch, yes; Mr. Selb, yes;
Mr. Katz, yes

Motion carries to approve.

12. Official Newspaper

Mr. Krollfeifer motioned for the Burlington County Times to be the Board's official newspaper

Second: Mr. Dodulik

Roll call: Mr. Krollfeifer, yes; Mr. Dodulik, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Lynch, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries to approve.

13. Motion "That all new business requiring the Board's Professional Staff must be in their hands at least 20 days prior to the meeting".

Mr. Krollfeifer motioned to approve.

Second: Mr. Clauss

Roll call: Mr. Krollfeifer, yes; Mr. Clauss, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Dodulik, yes; Mr. Lynch, yes; Mr. Selb, yes;
Mr. Katz, yes

Motion carries to approve.

14. Motion of "No new business after 11:00 PM

Mr. Clauss motioned to approve.

Second: Mr. Dodulik

Roll call: Mr. Clauss, yes; Mr. Dodulik, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Krollfeifer, yes; Mr. Lynch, yes; Mr. Selb, yes;
Mr. Katz, yes

Motion carries to approve.

15. Resolution 2016-01: Establishing policy regarding postponements of applications.

Mr. Krollfeifer motioned to approve.

Second: Mr. Dodulik

Roll call: Mr. Krollfeifer, yes; Mr. Dodulik, yes; Mr. Boettcher, yes; Mr. Dickinson, yes;
Mrs. Kelley, yes; Mr. Clauss, yes; Mr. Lynch, yes; Mr. Selb, yes; Mr. Katz, yes

Motion carries.

16. Professional Comments

Mr. Kingsbury, Mr. Miller, and Mrs. Wuebker thanked the Board for the reappointments.

17. Board Comments

Mrs. Kelley stated that the Environmental Commission has changed their meeting dates to the 4th Thursday of the month. There are a few exceptions and Mrs. Tiver does have the dates if needed.

18. Public Comments - None

19. Adjournment

Mr. Katz motioned to adjourn at 7:12pm

Second: Mr. Boettcher

Roll call: All in favor

Paula L Tiver, Secretary